

**SUPPORT  
TO EU  
ASSISTANCE  
IN THE  
CONTEXT OF  
EU EXTERNAL  
POLICIES**

## WHAT CAN THE ETF DO?

Support to the different phases of the EU project cycle

- Programming and project design: inputs to identification and formulation, or complete execution of the identification and formulation phases, including specific programming missions and preparation of all project documents; revision following Quality Support Group reviews; etc.
- Implementation: support to operationalisation of projects (terms of reference for technical assistance, advice on grant scheme design etc.); preparatory or bridging activities for the start-up of EU projects; content and methodological guidance on implementation (input to project steering committees, capacity building of local key project stakeholders on specific themes; etc.)
- Evaluation and monitoring: input to project and programme monitoring (comments on monitoring reports, technical assistance progress reports, budget support indicators for disbursement), mid-term and final evaluations.

Support to EU policy dialogue and external projection of EU internal policies

- Support to EU bilateral policy dialogue: background reports and direct expert contributions to bilateral policy dialogue meetings (e.g. sub-committee meetings); policy dialogue within sector reform contracts; analytical notes on human capital issues in a specific country; skills dimension of Mobility Partnerships; etc.
- Support to EU policy dialogue at regional (Enlargement, ENI East and South, Central Asia) level: contribution to regional policy platforms; preparation of analytical reports on human capital issues in a specific region; etc.

Find out more about what the EU Delegations have to say about the ETF here:  
<http://bit.ly/1Oi08EO>

## WHAT IS THE ETF?

The ETF – European Training Foundation – is an EU agency that helps transition and developing countries to harness the potential of their human capital through the reform of education, training and labour market systems in the context of the EU's external relations policy.

The ETF has been operational since 1994 in Turin, Italy and employs about 130 staff. It receives around €20 million per year from the EU budget and works with partner countries in South Eastern Europe and Turkey, the Southern and Eastern Mediterranean, the Eastern Partnership, Central Asia, and Russia.



## WHAT IS THE ADDED VALUE OF ETF SUPPORT?

The ETF can add value through its:

- Combined in-house expertise:
  - In-depth country intelligence on the status and progress of reform processes in vocational education and training (VET), human resources development (HRD), employment and social inclusion;
  - Thematic expertise in VET provision and quality, employment, employability and mobility, VET governance, qualifications, entrepreneurship and enterprise skills including:
    - Knowledge of European HRD policies and systems as a reference and inspiration
    - Knowledge of regional trends (cross-country comparison, benchmarking)
- Methodological expertise in EU external assistance instruments and tools (project cycle management, monitoring and evaluation, etc.)
- Long-term involvement in the partner countries resulting in established relationships built on trust and confidence
- Country and international stakeholder networks as well as an overview of other donor activities
- Flexibility and responsiveness

### HOW TO MAKE A REQUEST TO THE ETF?

Please send an email or letter to: [eurequest@etf.europa.eu](mailto:eurequest@etf.europa.eu) specifying the type of support needed, deliverables expected and timing, with copy to DG NEAR (A3 and the relevant geographical unit) or DG DEVCO (B3 and F1) and DG EMPL D3.



According to its mandate (founding Council Regulation No. 1360 in 1990, recast No. 1339 in 2008), one of the ETF's main functions is to support the delivery of Community assistance, namely the Instrument for Pre-Accession Assistance (IPA), the European Neighbourhood Instrument (ENI) and the Development Cooperation Instrument (DCI) in the field of

education and training and labour market systems. All the EU institutions can make use of the ETF's expertise. The main beneficiaries are the EU Delegations, DG NEAR, DG DEVCO, EEAS, DG EMPL, DG EAC, DG GROW and DG HOME. The ETF's lead DG in the European Commission is DG EMPL.



## WHERE DOES THE ETF WORK?

### SOUTH EASTERN EUROPE AND TURKEY

Albania, Bosnia and Herzegovina, Kosovo\*, former Yugoslav Republic of Macedonia, Montenegro, Serbia, Turkey

### SOUTHERN AND EASTERN MEDITERRANEAN

Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine\*\*, Syria, Tunisia

### EASTERN PARTNERSHIP

Armenia, Azerbaijan, Belarus, Georgia, Moldova, Ukraine

### CENTRAL ASIA

Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan

### OTHER COUNTRIES

Russia

\* This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and the ICJ Opinion on the Kosovo declaration of independence.

\*\* This designation shall not be construed as recognition of a State of Palestine and is without prejudice to the individual position of the Member States on this issue.

