

# AMENDING BUDGET 2/2017



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The main objective of this amending budget is to reflect the adjustments for 2017 and to integrate in the ETF budget the accumulated interest.

The attached budget refers to the 2017 amending budget adopted by the Board at its meeting of 9 June 2017.

## Revenue

The ETF's main source of revenue is its subvention from the European Commission. In addition, in accordance with Article 15.3 of its founding Regulation, the ETF can receive funding from other sources for activities included in its mandate.

### 1a. ETF's subvention (Titles 1, 2, 3)

There are no modifications to the subvention the ETF has received from the European Commission.

### 1b. Assigned revenue – GEMM (Title 4)

The Governance for Employability in the Mediterranean (GEMM) project had a budget of €3 130 000 (out of which the ETF's contribution is €1 130 000). It started in 2013 and all activities have been finalised in 2016. The final payments were executed early 2017.

The unused amount has been returned to the European Commission.

### 1c. Miscellaneous revenue (Title 9)

Starting from 2014, the ETF can incorporate the interest generated by the subvention received from the Commission (Art. 58 ETF Financial regulation). The amount accumulated as interest for the first three quarters of 2017 amounts to €89.47 and is integrated as miscellaneous revenue.

## Expenditure

The activities performed until now are in line with the work programme adopted by the Board on 25 November 2016.

### **2a. ETF's subvention (Titles 1, 2, 3)**

The amending budget proposes to reallocate €38 640 as follows: from Title 1 to Title 2 an amount of €6 740 and from Title 1 to Title 3 an amount of €31 900. The amending budget includes two transfers already performed by the ETF following the Q2 budget review (total amount re-allocated €210 972) and a current proposal after the Q3 review (total amount reallocated €248 131).

More detailed information on the activities can be found in the "Revised Assumptions" column in the Amending budget.

The total redistribution of expenditure covered by this amending budget, represents €459 103 commitment and payment appropriations, corresponding to 2.3% of the total subvention.

### **2b. Assigned revenue – GEMM (Title 4)**

The amount of €69 237.63 included in the previous amending budget represents remaining funds. All payments for the GEMM project have been finalized. The remaining amount has been returned to the European Commission.

### **2c. Miscellaneous revenue**

The amount accumulated as interest (€89.47) is proposed to be allocated to budget item 2030 – Building associated costs.

## Presentation

The attached amending budget contains the details of the initial budget and the above mentioned modifications.

Currently, in 2017 the ETF is expected to manage a subvention of €20 144 089.47 and no assigned revenue.

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017	
		COM	PAY	COM	PAY	COM	PAY
TITLE 1 European Union contribution							
Chap. 1 0	Pre-Accession Strategy (15.03.02. (ex B7-033))			-	-		
1 00	Phare			-	-		
1 00 1	Phare (Bulgaria,Romania ) contribution to ETF-Subsidy under Titles 1 and 2			-	-		
1 00 2	Phare (Bulgaria,Romania) contribution to ETF-Subsidy under Title 3			-	-		
1 00 3	Phare (Croatia) contribution to ETF-Subsidy under Titles 1 and 2			-	-		
1 00 4	Phare (Croatia) contribution to ETF-Subsidy under Title 3			-	-		
1 01	Pre-Accession			-	-		
1 01 1	Pre-Acession (Turkey) contribution to ETF-Subsidy under Titles 1 and 2			-	-		
1 01 2	Pre-Acession (Turkey) contribution to ETF-Subsidy under Title 3			-	-		
Chap. 1 1	External action - Tacis, CARDS and MEDA - (15.03.03. (ex B7-664))			-	-		
1 10	Support Commission and Wider Europe initiatives			-	-		
1 10 1	External action (Tacis,CARDS)- subsidy under Titles 1 and 2			-	-		
1 10 2	External action (Tacis,CARDS)- subsidy under Title 3			-	-		
Chap.1 2	European Training Foundation (04.03.14, ex 15.02.12, ex 15.02.27)	19 771 000.00	19 771 000.00	-	-	19 771 000.00	19 771 000.00
1 20	European Training Foundation	19 771 000.00	19 771 000.00	-	-	19 771 000.00	19 771 000.00
1 20 0	ETF - Subsidy	19 771 000.00	19 771 000.00	-	-	19 771 000.00	19 771 000.00
1 20 1	ETF - Subsidy under Titles 1 and 2						
1 20 2	ETF - Subsidy under Title 3						
Chap.1 3	Union contribution from recovery of surplus from previous years	373 000.00	373 000.00	-	-	373 000.00	373 000.00
1 30	Union contribution from recovery of surplus from previous years	373 000.00	373 000.00	-	-	373 000.00	373 000.00
1 30 0	Contribution	373 000.00	373 000.00	-	-	373 000.00	373 000.00
1 30 1	Contribution to Title 1 and 2						-
1 30 2	Contribution to Title 3						
TITLE 1	TOTAL TITLE 1	20 144 000.00	20 144 000.00	-	-	20 144 000.00	20 144 000.00
TITLE 8 European Union contribution in kind							
Chap. 8 0	European Union contribution in kind	p.m.	p.m.				
8 00	European Union contribution in kind	p.m.	p.m.				
8 00 0	European Union contribution in kind	p.m.	p.m.				
TITLE 8	TOTAL TITLE 8	p.m.	p.m.				
TITLE 9 MISCELLANEOUS REVENUE							
Chap. 9 0	Miscellaneous revenue	p.m.	p.m.	89.47	89.47	89.47	89.47
9 00	Miscellaneous revenue	p.m.	p.m.	89.47	89.47	89.47	89.47
9 00 0	Miscellaneous revenue	p.m.	p.m.	89.47	89.47	89.47	89.47
TITLE 9	TOTAL TITLE 9	p.m.	p.m.	89.47	89.47	89.47	89.47
TITLE 10 RESULTS EARLIER YEARS							
Chap. 10 1	Results earlier years	p.m.	p.m.			p.m.	p.m.
10 11	Results earlier years	p.m.	p.m.			p.m.	p.m.
10 11 1	Result budget year -/- 1	p.m.	p.m.			p.m.	p.m.
TITLE 10	TOTAL TITLE 10	p.m.	p.m.			p.m.	p.m.
TOTAL ETF SUBVENTION REVENUE		20 144 000.00	20 144 000.00	89.47	89.47	20 144 089.47	20 144 089.47

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017	
		COM	PAY	COM	PAY	COM	PAY
TITLE 4 REVENUE FROM OTHER SOURCES (Earmarked revenue)							
Chap. 4 2	Co-operation with other European institutions and other bodies	69 237.63	69 237.63	- 69 237.63	- 69 237.63	-	-
4 20	Projects related to agreements between European Commission and the Foundation	p.m.	p.m.	-	-	p.m.	p.m.
4 20 0	GEMM Project	p.m.	p.m.	-	-	p.m.	p.m.
4 20 1	FRAME Project	p.m.	p.m.	-	-	p.m.	p.m.
4 21	Financing earlier years	69 237.63	69 237.63	- 69 237.63	- 69 237.63	-	-
4 21 0	GEMM Project	69 237.63	69 237.63	- 69 237.63	- 69 237.63	p.m.	p.m.
4 21 1	FRAME Project	p.m.	p.m.	-	-	p.m.	p.m.
Chap. 4 3	Cooperation with Italian institutions	p.m.	p.m.	-	-	p.m.	p.m.
4 30	Cooperation with Italian institutions	p.m.	p.m.	-	-	p.m.	p.m.
4 30 0	Cooperation with Italian institutions	p.m.	p.m.	-	-	p.m.	p.m.
Chap. 4 9	Cooperation with Italian institutions - Financing earlier years	p.m.	p.m.	-	-	p.m.	p.m.
4 90	Cooperation with Italian institutions - Financing earlier years	p.m.	p.m.	-	-	p.m.	p.m.
4 90 0	Cooperation with Italian institutions - Financing earlier years	p.m.	p.m.	-	-	p.m.	p.m.
TITLE 4	TOTAL TITLE 4	69 237.63	69 237.63	- 69 237.63	- 69 237.63	-	-
TOTAL EARMARKED / PROJECT REVENUE		69 237.63	69 237.63	- 69 237.63	- 69 237.63	-	-
GRAND TOTAL		20 213 237.63	20 213 237.63	- 69 148.16	- 69 148.16	20 144 089.47	20 144 089.47

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	

TITLE 1 EXPENDITURE RELATING TO PERSONS WORKING WITH THE FOUNDATION

Chap. 1 1	Staff in active employment	13 319 600.00	13 319 600.00	- 4 500.00	- 4 500.00	13 315 100.00	13 315 100.00	
Art. 110	Agents included in the workforce	10 776 700.00	10 776 700.00	+ 9 000.00	+ 9 000.00	10 785 700.00	10 785 700.00	
1 10 0	Temporary Agents	10 776 700.00	10 776 700.00	+ 9 000.00	+ 9 000.00	10 785 700.00	10 785 700.00	<p>This budget line covers the basic salary costs and management allowance of the ETF's Temporary Agents as indicated in the Staff regulations (art. 44 &amp; 66) and Conditions of Employment of Other Servants of the European Communities (art. 20).</p> <p>As from 2016, this budget line covers all salaries, allowances, social security and contributions, weighting factor, salary adaptation, annual leave not taken at the end of the contract, cost of starting and end of service for Temporary Agents (previously on budget lines 1101, 1102, 1130, 1131, 1132, 1140, 1141, 1181, 1182, 1183, 1184), as well as the possible modifications due to the weighting factor (1190) and salary adaptation (1191). Until 2016 this budget line was named "Basic Salary"</p> <p>Planning assumptions: The ETF establishment plan of 88 posts will be achieved from the beginning of 2017. No change in weighting factor is expected (99.4) . The salary adaptation for 2017 is estimated at +1%. It is assumed that 1 FTE will not be paid linked to part-time arrangements</p> <p>Revised assumptions (1): The salary adaptation communicated in November 2016 was +3.3% as opposed to the planning estimated of +1%. The appropriations available for salary related costs therefore need to be increased before the end of the year. A close monitoring of evolving costs takes place. The current estimation is that the gap to be covered by December 2017 to cover salary related costs amounts to € 250 000. However, there are still several important unknown elements which will impact the final amount needed such as the rate of occupation of posts, potential savings from unforeseen leaves and most importantly the salary adaptation and weighting factor which will be announced in November 2017 with a retroactive impact on the last 6 months of 2017.</p> <p>The ETF has organised a budget review, which has identified appropriations of €51 700 which can already be reallocated to close the gap. They derive from current savings both from Title 1 (canteen) and Title 2 (Governing Board).</p> <p>The rest has been identified through negative priorities, and it could be transfered as soon as the need will be confirmed.</p> <p>Revised assumptions (2): Minor reinforcement of salary lines, based on current esitmaton of the weighting factor/salary adaptation and following ETF's conservative approach. Both salary adaptation and weighting factor will be known mid-November, and this could lead to further needs or availability.</p>
1 10 1	Family allowances (discontinued)	-	-	-	-	-	-	<p>This budget line covered the family allowances of the ETF's Temporary Agents as indicated in the Staff Regulations (art. 67) and Conditions of Employment of Other Servants of the European Communities (art. 20).</p> <p>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</p>
1 10 2	Transfer and expatriation allowance (discontinued)	-	-	-	-	-	-	<p>This budget line covered the expatriation allowance of the Temporary Agents of the ETF as indicated in the Staff Regulations (art. 69) and Conditions of Employment of Other Servants of the European Communities (art. 20).</p> <p>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</p>
Art. 111	Other staff	2 153 900.00	2 153 900.00	-	-	2 153 900.00	2 153 900.00	
1 11 0	Contract agents	2 086 900.00	2 086 900.00	-	-	2 086 900.00	2 086 900.00	<p>This budget line covers all salaries, allowances, social security and contributions, weighting factor, salary adaptation, annual leave not taken at the end of the contract, cost of starting and end of service for Contract Agents.</p> <p>Planning assumptions: in 2017 there are expected 40.5 full time equivalents contract agents</p>
1 11 2	Local staff	67 000.00	67 000.00	-	-	67 000.00	67 000.00	<p>This budget line covers all salaries, allowances, social security and contributions for Local Agents.</p> <p>Planning assumptions: Salary for 1 Local Agent and services provided by an Italian labour law company for application of Italian legislation to Local Agents and preparation of salary related documentation.</p>
Art. 113	Insurance against sickness, accidents and occupational disease, unemployment insurance and maintenance of pension rights	-	-	-	-	-	-	
1 13 0	Insurance against sickness (discontinued)	-	-	-	-	-	-	<p>This budget line covered insurance against sickness costs as per article 72 of the Staff Regulations and Conditions of Employment of Other Servants of the European Communities (art. 28)</p> <p>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</p>
1 13 1	Insurance against accidents and occupational disease (discontinued)	-	-	-	-	-	-	<p>This budget line covered insurance against accident and occupational disease costs as per article 73 of the Staff Regulations and Conditions of Employment of Other Servants of the European Communities (art. 28)</p> <p>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</p>

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	
1 13 2	Unemployment insurance for temporary staff (discontinued)	-	-	-	-	-	-	<div>This budget line covered insurance against unemployment costs for Temporary Agents as per article 28a of the Conditions of Employment of Other Servants of the European Communities</div> <div>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</div>
Art. 114 Sundry allowances		-	-	-	-	-	-	
1 14 0	Birth and death allowance (discontinued)	-	-	-	-	-	-	<div>Staff Regulations of Officials of the European Communities, and in particular art. 70, 74 and 75 thereof and Conditions of Employment of Other Servants of the European Communities (art. 28).</div> <div>This budget line covered :<ul style="list-style-type: none"><li>- birth grants;</li><li>- in the event of an official's death:<ul style="list-style-type: none"><li>– the deceased's full remuneration until the end of the third month following that in which death occurred,</li><li>– the costs of transporting the body to the deceased's place of origin</li></ul></li></ul></div> <div>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</div>
1 14 1	Annual travel costs from the place of employment to the place of origin (discontinued)	-	-	-	-	-	-	<div>Staff Regulations of Officials of the European Communities, and in particular Art. 8 of Annex VII therefore applicable by analogy to Temporary Agents.</div> <div>This budget line covered the lump-sum payment of travel costs of relevant staff, their spouses and dependants from the place of employment to the place of origin.</div> <div>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</div>
Art. 117 Supplementary services		360 000.00	360 000.00	+ 1 500.00	+ 1 500.00	361 500.00	361 500.00	
1 17 2	Cost of organising traineeships with the Foundation	p.m.	p.m.	-	-	-	-	<div>These appropriations cover the costs of traineeships for young professionals from the EU and ETF partner countries in order to give them the opportunity to get to know the practices of an EU agency.</div> <div>Planning assumptions: No internships are foreseen in 2017</div>
1 17 7	Other services rendered and institutional audit services	360 000.00	360 000.00	+ 1 500.00	+ 1 500.00	361 500.00	361 500.00	<div>This budget line covers recourse to other suppliers of services, consultants and experts, for services under the general administration of the ETF when such services cannot be provided by ETF staff (for reasons of expertise or availability).</div> <div>Planning assumptions: * Services provided by the EU administrative bodies through Service Level Agreements ( processing of salary costs and other optional services) and Interagency Service Legal Agreement for secretariat of coordination agency and cost of EC badge * Approximately 2.5 FTE interim staff can be contracted with the budget available, usually used for compensating for ETF staff absence (long-sickness, parental leave or else) or for covering peak periods + associated cost for interim according to Italian Law., * Service providers (reception services)- calculation made on 250 days of service. * Relocation services newcomers. * Staff engagement survey</div> <div>Revised assumptions (2): based on actual costs</div>
Art. 118 Recruitment and transformation costs		29 000.00	29 000.00	- 15 000.00	- 15 000.00	14 000.00	14 000.00	
1 18 0	Sundry recruitment expenses	29 000.00	29 000.00	- 15 000.00	- 15 000.00	14 000.00	14 000.00	<div>Staff Regulations of Officials of the European Communities, and in particular Art. 27 to 31 and 33 thereof.</div> <div>This budget line covers various recruitment expenses including :<ul style="list-style-type: none"><li>- publication costs,</li><li>- costs directly linked to the promotion and organisation of group recruitment tests (hire of rooms, furniture, machines and miscellaneous equipment, water, fees for the preparation and correction of tests, etc.),</li><li>- travel costs and daily allowances for candidates and external selection panel member(s)</li><li>- pre-recruitment medical examinations.</li></ul></div> <div>Planning assumptions: Average cost based on historical trend for up to 25 candidates entitled to reimbursement per procedure. Travel/hotel cost for pre-recruitment medical check up (average cost Bruxelles/Luxembourg/Turin) and pre-recruitment medical check up costs. Organisation of one assessment centre.</div> <div>Revised assumptions (2): Savings from recruitment, linked to newly introduced rules</div>

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	
1 18 1	Travelling expenses ((discontinued)	-	-	-	-	-	-	Staff Regulation of Officials of the European Communities, and in particular Art. 71 thereof.  This budget line covered travel expenses for staff members and their families when they start or end their service.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100
1 18 2	Installation allowance (discontinued)	-	-	-	-	-	-	Staff Regulations of Officials of the European Communities, and in particular Art. 5 and 6 of Annex VII thereof.  This budget line covered installation and resettlement allowances due to staff having to change their place of residence on taking up their duties, on transfer to a new place of employment and upon leaving the institution and resettling elsewhere.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100
1 18 3	Moving expenses (discontinued)	-	-	-	-	-	-	Staff Regulations of officials of the European Communities, and in particular Art. 20 and 71 thereof and Art. 9 of Annex VII thereof.  This budget line covered the removal expenses of a new staff entering the service as well as the expenses of members of staff leaving the ETF.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100
1 18 4	Temporary daily allowance (discontinued)	-	-	-	-	-	-	Staff Regulation of Officials of the European Communities, and in particular Art. 20 and 71 thereof and Art. 10 of Annex VII thereto.  This budget line covered temporary daily subsistence allowances for staff who can prove that they must change their place of residence on taking up their duties, or transferring to a new place of employment.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100
Art. 119	Weightings (Correction coefficients)	-	-	-	-	-	-	
1 19 0	Weightings (Correction coefficients) (discontinued)	-	-	-	-	-	-	Staff Regulations of Officials of the European Communities, and in particular Art. 64 and 65 and Art. 17 (3) of Annex VII thereof.  This budget line covered the cost of weightings applied to the remuneration of staff. The weightings are adopted by the Council on a proposal from the Commission but are agreed at the end of the year with the increases/decreases backdated to 1 July. It also covered the cost of weightings applied to any emoluments transferred to a country other than the country of employment.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100
1 19 1	Salarial adaptation (discontinued)	-	-	-	-	-	-	Staff Regulations of Officials of the European Communities, and in particular Articles 65 and 65a and Annex XI thereof. Financial Regulation of 21 December 1977 applicable to the general budget of the European Communities (OJ L 356, 31.12.1977, p. 1) as last amended by Regulation (EC, ECSC, Euratom) No 2548/98 (OJ L 320, 28.11.1998, p. 1).  This budget line covered the costs of any adjustments to remuneration approved by the Council during the financial year.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100
Chap. 1 3 Missions and travel		110 000.00	110 000.00	- 20 000.00	- 20 000.00	90 000.00	90 000.00	
Art. 130	Mission and travel expenses	110 000.00	110 000.00	- 20 000.00	- 20 000.00	90 000.00	90 000.00	
1 30 0	Mission and travel expenses	110 000.00	110 000.00	- 20 000.00	- 20 000.00	90 000.00	90 000.00	Staff Regulations of Officials of the European Communities, and in particular Art. 11 to 13 of Annex VII thereof.  This budget line covers: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the European Communities.  Planning assumptions: administrative missions linked to governance and learning and devlopment. Attempts are made to reduce the appropriations for missions by a more intensive use of videoconference facilities and synergy.  Revised assumptions (2): Savings - linked to actual costs
Chap. 1 4 Socio-medical infrastructure		299 500.00	299 500.00	- 3 000.00	- 3 000.00	296 500.00	296 500.00	
Art. 143	Medical service	30 000.00	30 000.00	- 3 000.00	- 3 000.00	27 000.00	27 000.00	



Item/Art. Title		Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	
1 43 0	Medical service	30 000.00	30 000.00	- 3 000.00	- 3 000.00	27 000.00	27 000.00	Staff Regulations of Officials of the European Communities, and in particular Art. 59 and Art. 8 of Annex II thereof.  This budget line covers the costs of the external health service acting for the ETF (in particular carrying out regular medical examinations of ETF staff, the cost of a medical officer and medical products, first aid material etc.).  Planning assumptions: annual medical check up visits (average cost for 90 visits), ETF medical advisor visits and consultancy cost, including mission cost when representing the ETF at the Inter-institutional Medical College, Medical supplies and medicines, or other medical services. Psychosocial support to staff and other initiatives.  Revised assumptions (2): Savings - linked to actual costs
Art. 144	Internal training	250 000.00	250 000.00	-	-	250 000.00	250 000.00	
1 44 0	Internal training	250 000.00	250 000.00	-	-	250 000.00	250 000.00	Staff Regulations of Officials of the European Communities, and in particular Art. 24 (3) thereof.  This budget line covers introductory courses for new recruits, staff development courses, retraining, courses on the use of modern techniques, seminars, information sessions on EU matters etc. It also covers the purchase of equipment, supplies and documentation and the hiring of consultants.  Planning assumptions: This appropriation correspond to expected needs at corporate level including follow-up of Staff survey of 2016, 360° and personal development plan for managers, strategic project leaders (SPLs) and Coordinators, individual training requests, language training as well as corporate and team activities;
Art. 149	Other interventions	19 500.00	19 500.00	-	-	19 500.00	19 500.00	
1 49 0	Other interventions	19 500.00	19 500.00	-	-	19 500.00	19 500.00	This budget line covers amongst other social events and institutional well being programmes that the ETF is putting in place.  Planning assumptions: Social/well being activies and services such as ETF Christmas events, canteen/coffee services for staff events and internal meetings, other social events, basic cost for canteen and water dispenser.  Revised assumptions (1): Amount available following re-evaluation of actual costs
Chap. 1 5 Staff exchanges between the ETF and the public sector		60 000.00	60 000.00	- 4 500.00	- 4 500.00	55 500.00	55 500.00	
Art. 152	Staff exchanges between the ETF and the public sector	60 000.00	60 000.00	- 4 500.00	- 4 500.00	55 500.00	55 500.00	
1 52 0	National experts seconded	60 000.00	60 000.00	- 4 500.00	- 4 500.00	55 500.00	55 500.00	This budget line covers the costs of national or international officials and of private sector employees temporarily seconded to the ETF to provide knowledge of matters in which they have in-depth experience.  Planning assumptions: Cost estimated for 1 Seconded National Expert for a full year  Revised assumptions (2): Savings - linked to actual costs
Chap. 1 7 Entertainment and representation expenses		8 500.00	8 500.00	- 6 640.00	- 6 640.00	1 860.00	1 860.00	
Art. 170	Entertainment and representation expenses	8 500.00	8 500.00	- 6 640.00	- 6 640.00	1 860.00	1 860.00	
1 70 0	Entertainment and representation expenses	8 500.00	8 500.00	- 6 640.00	- 6 640.00	1 860.00	1 860.00	This chapter covers expenses linked to hospitality costs for guests (e.g. lunches, dinners, etc.).  Planning assumptions: representation costs including catering expenses, local transport costs and small gifts authorised by the Director as well as representation costs linked to the end of the year activities  Revised assumptions (2): Savings - linked to actual costs
TITLE 1	TOTAL TITLE 1	13 797 600.00	13 797 600.00	- 38 640.00	- 38 640.00	13 758 960.00	13 758 960.00	

TITLE 2 BUILDING, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

Chap. 2 0 Investments in immovable property, rental of buildings and associated costs	772 151.00	772 151.00	+ 84 700.47	+ 84 700.47	856 851.47	856 851.47	
Art. 200 Rentals	20 095.00	20 095.00	-	-	20 095.00	20 095.00	

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	
2 00 0	Rentals	20 095.00	20 095.00	-	-	20 095.00	20 095.00	<p>This budget line covers property rental. Since 2017 it includes also the "charges locatives", which were previously on budget line 2030.</p> <p>Planning assumptions: Symbolic amount for rent al of ETF Villa Gualino premises: €1, Rent for office in Joseph II : €12,360 including indexation, Reservation for ETF alternative office: €2,500, charge locative €5,562.</p> <p>Revised assumptions (1): Amount available following re-evaluation of actual costs</p>
Art. 202	Water, gas, electricity and heating	148 762.00	148 762.00	- 30 000.00	- 30 000.00	118 762.00	118 762.00	
2 02 0	Water, gas, electricity and heating	148 762.00	148 762.00	- 30 000.00	- 30 000.00	118 762.00	118 762.00	<p>This budget line covers utilities (water, gas, electricity and heating).</p> <p>Planning assumptions: based on current expenditure trend and Villa Gualino forecast , with an indexation of 3% due to general increase in costs.</p> <p>Revised assumptions (2): Actual cost for utilities 2016 was lower than the advance paid during 2016, so the ETF can offset this amount against the commitments of 2017.</p>
Art. 203	Building associated costs (ex. Cleaning and Maintenance)	603 294.00	603 294.00	+ 114 700.47	+ 114 700.47	717 994.47	717 994.47	
2 03 0	Building associated costs (ex. Cleaning and Maintenance)	603 294.00	603 294.00	+ 114 700.47	+ 114 700.47	717 994.47	717 994.47	<p>This budget line covers maintenance costs (infrastructure, plants, lifts, heating, air-conditioning, pipes) and cleaning of the common spaces as well as for the cleaning of the ETF building areas.</p> <p>The total cost for maintenance and cleaning of the common parts of the building varies according to the number of unforeseen repairs and interventions during the year. The age of the property and infrastructure tends to place this estimate at risk due to breakages, failures and urgent needs that may emerge with preventative maintenance or replacements. Since 2017 it is renamed from "Cleaning and Maintenance" to "Building associated costs" and takes over expenditure from budget lines 2040, 2050, 2090, 2355.</p> <p>Planning assumptions: Cleaning services as per current contract, including extraordinary maintenance, (€100,000) , Costs reimbursements to Regione Piemonte for Villa Gualino (€39,500 ), Management of technological systems (€55,000), Green plants maintenance ( €1760), Extraordinary works linked to management of technological system (€30,000), Separation of utilities (174,500), Surveillance on site and radio (€90,000 + €38,000), RSPP services (8,000), Access control system (€6000), Garbage tax (€39,000), consultancy on the building (€20,000), various reimbursements to the Regione Piemonte (insurance), other expenses related to building, Imprest Account for petty expenses, Urgent expenses Staff on Duty</p> <p>Priorities not covered: up to €160,000 additional would be needed to cover all works, enhancements and developments currently needed.</p> <p>Revised assumptions (1): Limited amount can be released following re-evaluation of actual costs.</p> <p>Revised assumptions (2): Anticipation of separation of utilities from the main building complex, initially foreseen in 2018 (€90,000) as well urgent building maintenance. Includes accumulated interest (€89.47)</p>
Art. 204	Furnishing of premises (discontinued)	-	-	-	-	-	-	
2 04 0	Furnishing of premises (discontinued)	-	-	-	-	-	-	<p>Until 2016, this budget line covered the performance of small-scale jobs for fitting out the building (such as changes to partitions, nameplates and signs, painting, etc.). Since 2017 it has been merged into 2030.</p>
Art. 205	Security and surveillance (discontinued)	-	-	-	-	-	-	
2 05 0	Security and surveillance (discontinued)	-	-	-	-	-	-	<p>Until 2016, this budget line covered the various expenses relating to the security and safety of the building. The following activities were gathered under this budget item: surveillance, maintenance of anti-intrusion system, purchase and maintenance of fire equipment and costs of inspections required by Italian laws. Since 2017 it has been merged into 2030.</p>
Art. 209	Other expenditure on buildings (discontinued)	-	-	-	-	-	-	
2 09 0	Other expenditure on buildings (discontinued)	-	-	-	-	-	-	<p>Until 2016, this budget line covers other expenses related to the building not specifically provided for, notably taxes and roads, drainage, refuse collection, as well as administrative costs, payable to the Villa Gualino Consortium as provided for in the contract CON/03/ETF/0071. Since 2017, this budget line has been merged into BL2030.</p>
Chap. 2 1 Information & Communication Technology		791 655.00	791 655.00	- 70 760.00	- 70 760.00	720 895.00	720 895.00	
Art. 210	ICT expenditure	636 655.00	636 655.00	- 62 458.00	- 62 458.00	574 197.00	574 197.00	

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	
2 10 0	ICT hardware	78 000.00	78 000.00	+ 29 762.00	+ 29 762.00	107 762.00	107 762.00	<p>This budget line covers the purchase of computer hardware including network servers, personal computers, printers and networking / communications equipment etc. as well as accessories and consumables. The life cycle of ICT equipment is usually of three/four years with smaller or larger procurement depending upon the amount of equipment reaching obsolescence. Since 2017 it also includes expenses related to copiers/faxes etc, previously on budget line 2200.</p> <p>Planning assumptions: Maintenance and replacement of ICT infrastructure, server hardware, storage devices, printers, firewalls, photocopiers, faxes. Expenses for toner, back-up media, network infrastructure improvements (wifi and wired), managed print services, increased digitalisation.</p> <p>Priorities not covered: up to €35,000 additional would be needed to cover all enhancements and developments currently needed.</p> <p>Revised assumptions (2): Increased costs linked to the video conference equipment and maintenance ICT infrastructure</p>
2 10 1	Software acquisition, maintenance and development	390 355.00	390 355.00	- 61 920.00	- 61 920.00	328 435.00	328 435.00	<p>This budget line covers the purchase of standard software applications, its maintenance and the development of software systems.</p> <p>Planning assumptions: Support service intranet, Enhance Intranet functionality, Enhance functionality of IBM Connection Extranet, Enhance Allegro functionality , Project management system, ALLEGRO Maintenance, licences and maintenance fees, Continuation of deployment of Sharepoint as corporate document and knowledge management system, integration with ETF Microsoft environment (e.g. Office, Project, Exchange), Maintenance of corporate IBM Notes based systems such as TRAMS, Dashboard, Timerecording etc and their integration with other corporate systems such as ALLEGRO, ABAC, cloud storage , the acquisition and implementation of a new customer relationship management tool and other potential activities leading to increased digitalisation.</p> <p>Priorities not covered: up to €114,000 additional would be needed to cover all enhancements and developments currently needed.</p> <p>Revised assumptions (2): Postponement of Stakeholders Relationship Management activity - the preliminary phase will not be finalised early enough to allow the implementation to be budgeted under 2017. Proposal to allocate these funds for the anticipation of an activity planned for facilities in 2018, and with the corresponding 2018 funds to complete the implementation of the SRM (€90,000). This is reduced by an increase to SW development (€28 080) for the ICT systems (Dashboard, Allegro)</p>
2 10 3	Telecoms costs	168 300.00	168 300.00	- 30 300.00	- 30 300.00	138 000.00	138 000.00	<p>This budget line covers the fixed costs of subscriptions, communication costs and internet service fees.</p> <p>Planning assumptions: Fixed and mobile telephony consumption charges, telecommunication services, internet, phones and videoconference maintenance</p> <p>Revised assumptions (2): Alignment to real consumption of Telecom costs 2016/2017 ( - €30,300, Transfer 2/27 Jun)</p>
2 10 5	European Commission IT systems	155 000.00	155 000.00	- 8 302.00	- 8 302.00	146 698.00	146 698.00	<p>This budget line covers expenses relating the the use of EC distributed systems</p> <p>Planning assumptions: ABAC annual fee, ABAC Asset annual fee, ABAC Hosting fees, ABAC e-invoicing, Testa-ng , SYSPER implementation costs,e-Prior annual fee.</p> <p>Revised assumptions (2): Savings on eSubmission and elnvoicing maintenance fees for 2017</p>
<b>Chap. 2 2 Movable property and associated costs</b>		<b>4 142.00</b>	<b>4 142.00</b>	<b>+ 7 000.00</b>	<b>+ 7 000.00</b>	<b>11 142.00</b>	<b>11 142.00</b>	
<i>Art. 220</i>	<i>Technical equipment and furniture (ex Technical installations and office equipment)</i>	<b>4 142.00</b>	<b>4 142.00</b>	<b>+ 7 000.00</b>	<b>+ 7 000.00</b>	<b>11 142.00</b>	<b>11 142.00</b>	

EXPENDITURE

Item/Art. Title		Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	
2 20 0	Technical equipment and furniture (ex Technical installations and office equipment)	4 142.00	4 142.00	+ 7 000.00	+ 7 000.00	11 142.00	11 142.00	<p>This budget line covers the purchase of technical and office equipment, especially audiovisual, copying, archiving and interpretation equipment.</p> <p>It was also used for the general replacement of old office equipment such as faxes, binding machines etc. Since 2017, it changed its name into "Technical equipment and furniture" from "Technical installations and office equipent", and includes Furniture (previously 2210) . Expenditure related to fax/copiers have been moved to 2100 and expenditure related to water dispensers to 1490.</p> <p>Planning assumptions: continuous upgrade of obsolete furniture</p> <p>Priorities not covered: additional furniture (€15,000)</p> <p>Revised assumptions (1): Amount available following re-evaluation of actual costs</p> <p>Revised assumptions (2): Extension of the canteen serving desk, in order to align it to the new contract</p>
Art. 221 Furniture (discontinued)		-	-	-	-	-	-	
2 21 0 Purchase (discontinued)		-	-	-	-	-	-	Until 2016, this budget line covered the purchase of new furniture.Since 2017 it has been merged into 2200
Chap. 2 3 Current administrative expenditure		70 452.00	70 452.00	+ 475.00	+ 475.00	70 927.00	70 927.00	
Art. 230 Stationery and office supplies		34 952.00	34 952.00	+ 5 500.00	+ 5 500.00	40 452.00	40 452.00	
2 30 0	Stationery and office supplies	34 952.00	34 952.00	+ 5 500.00	+ 5 500.00	40 452.00	40 452.00	<p>Office supplies, normal and headed paper, envelopes, business cards, etc. as well as promotional material (pens, bags, mouse mats)</p> <p>Planning assumptions: Normal and branded stationery , headed paper, envelopes, business cards, etc., promotional material (pens, bags, mouse mats, etc.) used for meetings and visitors.</p> <p>Revised assumptions (1): Amount available following re-evaluation of actual costs and internal reprioritisation</p> <p>Revised assumptions (2): Stationery contract expiring, the ETF will join the OIB interinstitutional tender from June 2018. Revision of design for visit cards.</p>
Art. 232 Financial charges		500.00	500.00	- 250.00	- 250.00	250.00	250.00	
2 32 0	Miscellaneous Financial expenditure	500.00	500.00	- 250.00	- 250.00	250.00	250.00	<p>This budget line covers bank charges and other financial charges as well as damages and interest.</p> <p>Planning assumptions: Miscellaneous financial expenditure (covers bank charges)</p> <p>Revised assumptions (2): Savings - linked to actual costs</p>
Art. 233 Other expenses (ex Legal expense)		35 000.00	35 000.00	- 4 775.00	- 4 775.00	30 225.00	30 225.00	
2 33 0	Miscellaneous legal, insurance and publication expenditure (ex Legal expenses)	35 000.00	35 000.00	- 4 775.00	- 4 775.00	30 225.00	30 225.00	<p>Until 2016 this budget line covered only general legal expenses, trial expenses, external lawyers' expenses. Since 2017, it has absorbed miscellaneous expenditure on insurance (2350) , and publications (2360) under the new name of "Miscellaneous legal, insurance and publication expenditure" (instead of "Legal expenses")</p> <p>Planning assumptions: Legal services - reserve for external legal advice, Publication of the ETF budget and related documents in the Official Journal , Accident insurance VANBREDa, Civil Liability MARSH , Theft and robbery Unipol , Collettive insurance versus accidents for non statutory (VanBreda), Fire, ARD and electronic insurance UNIPOL , reserve for reconciliation</p> <p>Revised assumptions (1): As a follow up of the approved Health and Safety policy, the ETF commissioned a consultancy on insurance coverage for mission, events/study visit participation. This action was not envisaged in the initial budget. Its cost will be covered from savings on other facilities budgetlines</p> <p>Revised assumptions (2): Savings - linked to actual costs</p>
Art. 235 Other operating expenditure (discontinued)		-	-	-	-	-	-	
2 35 0	Miscellaneous insurance (discontinued)	-	-	-	-	-	-	This budget line covers sundry insurance expenses (notably civil liability, insurance against theft, insurance for computer equipment and cabling; for the safes and contents). Since 2017, this has been merged into 2330.
2 35 2	Miscellaneous expenditure on internal meetings (discontinued)	-	-	-	-	-	-	This budget line covers expenditure related to internal ETF meetings (coffee, tea, water) . Expenditure (coffee, tea, water) related to internal meetings for training and recruitment procedures has been covered by BL 1440 and BL 1180 respectively. Since 2017, this has been merged into 1490.
2 35 5	Petty expenses (discontinued)	-	-	-	-	-	-	This budget line covers other operating expenditure for which no special provision is made (e.g. broken windows/doors, flooding, plumber, change of locks, etc.). Since 2017, this has been merged into 2030.
Art. 236 Publications (discontinued)		-	-	-	-	p 9 / 15	-	

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	
2 36 0	Publications (discontinued)	-	-	-	-	-	-	This budget line covers the cost of legal documents, which the ETF is obliged to publish (budget, invitations to tender, etc.). Since 2017, this has merged into 2330.
<b>Chap. 2 4 Post and telecommunications</b>		<b>20 200.00</b>	<b>20 200.00</b>	-	-	<b>20 200.00</b>	<b>20 200.00</b>	
<i>Art. 240</i>	<i>Correspondence and courier expenses</i>	<i>20 200.00</i>	<i>20 200.00</i>	-	-	<i>20 200.00</i>	<i>20 200.00</i>	
2 40 0	Correspondence and courier expenses	20 200.00	20 200.00	-	-	20 200.00	20 200.00	This budget line covers correspondence and courier expenses, including the dispatching of parcels by post.  Planning assumptions: DHL - Estimation based on previous year (€20,000), Purchase of stamps,Imprest Account for mailing (€200)
<b>Chap. 2 5 Meetings and associated costs</b>		<b>100 000.00</b>	<b>100 000.00</b>	<b>- 14 586.00</b>	<b>- 14 586.00</b>	<b>85 414.00</b>	<b>85 414.00</b>	
<i>Art. 250</i>	<i>Meetings and associated costs</i>	<i>100 000.00</i>	<i>100 000.00</i>	<i>- 14 586.00</i>	<i>- 14 586.00</i>	<i>85 414.00</i>	<i>85 414.00</i>	
2 50 0	Meetings expenses in general	100 000.00	100 000.00	- 14 586.00	- 14 586.00	85 414.00	85 414.00	This budget line covers the costs relating to the meetings of the Governing Board and the participation of GB members to other meetings organised by the ETF.  Planning assumptions: Three governing board meetings, 1 day each, 50 participants.  Revised assumptions (1): The April governing Board meeting and part of the June one have already been committed at the end of 2016 in order to secure the venue and issue invitations.  Revised assumptions (2): Savings - linked to actual costs
<b>TITLE 2</b>	<b>TOTAL TITLE 2</b>	<b>1 758 600.00</b>	<b>1 758 600.00</b>	<b>+ 6 829.47</b>	<b>+ 6 829.47</b>	<b>1 765 429.47</b>	<b>1 765 429.47</b>	

TITLE 3 EXPENSES RELATING TO PERFORMANCE OF SPECIFIC MISSIONS

<b>Chap. 3 0 Operational expenses</b>		<b>529 500.00</b>	<b>529 500.00</b>	<b>+ 33 940.00</b>	<b>+ 33 940.00</b>	<b>563 440.00</b>	<b>563 440.00</b>	
<i>Art. 301</i>	<i>Communications</i>	<i>344 500.00</i>	<i>344 500.00</i>	<i>+ 145 399.00</i>	<i>+ 145 399.00</i>	<i>489 899.00</i>	<i>489 899.00</i>	
3 01 0	Communications	344 500.00	344 500.00	+ 145 399.00	+ 145 399.00	489 899.00	489 899.00	This budget line covers the costs associated with writing, editing, printing and distributing publications of a corporate nature (e.g. information leaflet, Work Programme, Annual Report, Highlights), as well as corporate activities, website maintenance and development. its name until 2016 has been "General Publications".  Planning assumptions: DIGITAL MEDIA: colour photocopier, routine expenditure (€30,000) Revision of ETF Website: 100,000€ EXTERNAL COMMUNICATION: Ongoing corporate media and audiovisual activities (€110,000) INTERNAL COMMUNICATION: small budget for miscellaneous internal communication activities (€4,500) PUBLICATIONS: publications and other content production (films, online presentations, publications, Live and Learn magazine, templates, quality through the editorial board) ( €100,000)  Revised assumptions (2): Increase linked to the anticipation of phase II of web site development and update of the intranet, as well as an all staff planning day
<i>Art. 303</i>	<i>Professional memberships and fees</i>	<i>5 000.00</i>	<i>5 000.00</i>	<i>- 3 459.00</i>	<i>- 3 459.00</i>	<i>1 541.00</i>	<i>1 541.00</i>	
3 03 0	Professional memberships and fees	5 000.00	5 000.00	- 3 459.00	- 3 459.00	1 541.00	1 541.00	This budget line covers the costs associated with professional memberships and fees.  Planning assumptions: Various memberships  Revised assumptions (2): Savings - linked to actual costs
<i>Art. 304</i>	<i>Translation costs</i>	<i>180 000.00</i>	<i>180 000.00</i>	<i>- 108 000.00</i>	<i>- 108 000.00</i>	<i>72 000.00</i>	<i>72 000.00</i>	
3 04 0	Translation costs	180 000.00	180 000.00	- 108 000.00	- 108 000.00	72 000.00	72 000.00	This budget line covers translation costs for corporate documents unrelated to specific operational activities.  Planning assumptions: Translations for corporate documents, based on previous years.  Revised assumptions (2): Savings - due to reduction of translation pages in GB documents, a part of translation budget becomes available
<b>Chap. 3 1 Priority actions : Work programme activities</b>		<b>3 408 300.00</b>	<b>3 408 300.00</b>	<b>- 53 000.00</b>	<b>- 53 000.00</b>	<b>3 355 300.00</b>	<b>3 355 300.00</b>	
<i>Art. 310</i>	<i>Priority actions : Work programme activities</i>	<i>3 188 300.00</i>	<i>3 188 300.00</i>	<i>+ 47 000.00</i>	<i>+ 47 000.00</i>	<i>3 235 300.00</i>	<i>3 235 300.00</i>	

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	
3 10 0	Strategic Projects	3 188 300.00	3 188 300.00	+ 47 000.00	+ 47 000.00	3 235 300.00	3 235 300.00	<p>This budget line covers costs associated with the implementation of the strategic projects, as described in the work programme.</p> <p>Planning assumptions: The strategic projects of ETF are focused on the following thematic areas:</p> <ul style="list-style-type: none"><li>• Support to the EU policy and external assistance (IPA, ENI-South, ENI-East, DCI)</li><li>• Torino Process</li><li>• Qualifications</li><li>• VET governance</li><li>• VET provision and quality</li><li>• Employment and employability</li><li>• Entrepreneurial learning and enterprise skills</li></ul> <p>More details can be found in the work programme.</p> <p>Revised assumptions (2): Increase linked to both activation of reserve activities and revision of current activities across the operational projects</p>
Art. 314	Projects to support strenghtening knowledge and systems	220 000.00	220 000.00	- 100 000.00	- 100 000.00	120 000.00	120 000.00	
3 14 0	Projects to support strenghtening knowledge and systems	220 000.00	220 000.00	- 100 000.00	- 100 000.00	120 000.00	120 000.00	<p>This budget line covers expenditure related to evaluation and audit. The ETF has established an indicative benchmark of 7.5% of Chapter 31 appropriations for its quality control activities. These funds are allocated according to annual audit and evaluation plans adopted in the Work Programme.</p> <p>Planning assumptions: Monitoring and Evaluation, Audit and Risk management, Stakeholder's management, Knowledge management. Mode details are in the work programme.</p> <p>Revised assumptions (2): Following an internal assessment of monitoring and evaluation, the TRP evaluation that will be split in two phases - with only 30,000€ in 2017. Also, no need for any additional audit has been identified in 2017</p>
Art. 315	Projects in support of EU's External Assistance in the Neighbourhood area	-	-	-	-	-	-	
3 15 0	Projects in support of EU's External Assistance in the Neighbourhood area	-	-	-	-	-	-	<p>This budget line covers the costs of the ETF's contribution to prosperity and development in the European Neighbourhood region through co-operation and partnership in human resource policy development and implementation (ENPI - SEMED and Eastern Europe). The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme</p> <p>Planning assumptions: as from 2015, all project activities are grouped under BL3100, payment appropriation will be made available for activities committed previously.</p>
Art. 316	Projects in support of EU's External Assistance in the Enlargement area	-	-	-	-	-	-	
3 16 0	Projects in support of EU's External Assistance in the Enlargement area	-	-	-	-	-	-	<p>This budget line covers the costs of the ETF's contribution to the EU enlargement process (IPA / SEET) by supporting the modernisation and reform of education, labour market and training systems in candidate and potential candidate countries. The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme</p> <p>Planning assumptions: as from 2015, all project activities are grouped under BL3100, payment appropriation will be made available for activities committed previously.</p>
Art. 317	Projects in support of EU's External Assistance in the Development Co-operation instrument	-	-	-	-	-	-	

Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	
3 17 0	Projects in support of EU's External Assistance in the Development Co-operation instrument	-	-	-	-	-	-	This budget line covers the costs of the ETF's contribution to human resources development in developing countries (DCI / CA). The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme  Planning assumptions: as from 2015, all project activities are grouped under BL3100, payment appropriation will be made available for activities committed previously.
Art. 318	Projects: Thematic expertise development	-	-	-	-	-	-	
3 18 0	Projects in Thematic expertise development	-	-	-	-	-	-	This budget line covers the costs of support to the European Commission and partner country policy development through Thematic expertise development (TED). The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme  Planning assumptions: as from 2015, all project activities are grouped under BL3100, payment appropriation will be made available for activities committed previously.
Art. 319	Projects: Evidence based policy making	-	-	-	-	-	-	
3 19 0	Projects in Evidence based policy making	-	-	-	-	-	-	This budget line covers the costs of support to the European Commission and partner country policy development through evidence based policy making (EBPM). The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme  Planning assumptions: as from 2015, all project activities are grouped under BL3100, payment appropriation will be made available for activities committed previously.
Chap. 3 2 Operational Missions		650 000.00	650 000.00	+ 50 960.00	+ 50 960.00	700 960.00	700 960.00	
Art. 320	Operational Missions	650 000.00	650 000.00	+ 50 960.00	+ 50 960.00	700 960.00	700 960.00	This budget line covers: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the European Communities.  Planning assumptions: Operational Missions to support the implementation of the strategic projects. Attempts are made to reduce the appropriations for missions by a more intensive use of videoconference facilities and synergy.  Revised assumptions (2): Increase linked to new requests and actual costs of missions for the various operational projects
3 20 0	Operational Missions	650 000.00	650 000.00	+ 50 960.00	+ 50 960.00	700 960.00	700 960.00	
TITLE 3 TOTAL TITLE 3		4 587 800.00	4 587 800.00	+ 31 900.00	+ 31 900.00	4 619 700.00	4 619 700.00	

TITLE 8 European Union contribution in kind

Chap. 8 0 European Union contribution in kind		p.m.	p.m.	-	-	p.m.	p.m.	
Art. 880	European Union contribution in kind	p.m.	p.m.	-	-	p.m.	p.m.	
8 00 0	European Union contribution in kind	p.m.	p.m.	-	-	p.m.	p.m.	
TITLE 8		TOTAL TITLE 8		p.m.	p.m.	-	-	

TITLE 9 EXPENSES NOT SPECIFICALLY PROVIDED FOR

Chap. 9 9 Expenses not specifically provided for		p.m.	p.m.	-	-	p.m.	p.m.	
Art. 990 Reserve		p.m.	p.m.	-	-	p.m.	p.m.	
9 90 0 Reserve		p.m.	p.m.	-	-	p.m.	p.m.	
TITLE 9 TOTAL TITLE 9		p.m.	p.m.	-	-	p.m.	p.m.	

TITLE 10 RESULTS EARLIER YEARS

Chap. 10 1 Results earlier years		p.m.	p.m.	-	-	p.m.	p.m.	
10 10	Results earlier years	p.m.	p.m.	-	-	p.m.	p.m.	
10 10 0	Results earlier years	p.m.	p.m.	-	-	p.m.	p.m.	
TITLE 10	TOTAL TITLE 10	p.m.	p.m.	-	-	p.m.	p.m.	

TOTAL EXPENDITURE ETF PROPER	20 144 000.00	20 144 000.00	+ 89.47	+ 89.47	20 144 089.47	20 144 089.47	
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Item/Art.	Title	Amending Budget 1/2017		Amendments 2/2017		Amending Budget 2/2017		Revised assumptions 2/2017
		COM	PAY	COM	PAY	COM	PAY	

TITLE 4 Cooperation with other organisations (Earmarked expenditure)

Chap. 4 2	Co-operation with other European institutions and other bodies	69 237.63	69 237.63	- 69 237.63	- 69 237.63	-	-	
Art. 420	Projects related to agreements between European Commission and the Foundation	69 237.63	69 237.63	- 69 237.63	- 69 237.63	-	-	
4 20 0	GEMM Project	69 237.63	69 237.63	- 69 237.63	- 69 237.63	-	-	Planning assumptions: The ETF has received all funds for the Governance for Employability in the Mediterranean project (GEMM). The project has a total budget of €3 130 000 (out of which the ETF's contribution is €1 130 000). The activities have been finalised in 2016. Last payments have been made early 2017. The unused amount will be returned to the European Commission in 2017. Revised assumptions (2): All activities are finalised, the remaining amount has been reimbursed to the European Commission
4 20 1	FRAME Project	-	-	-	-	-	-	Planning assumptions: The ETF has received in 2013 and 2014 from DG Enlargement the €1 400 000 planned for the Frame Skills for the Future (FRAME) project, to be implemented during 2013-2014. All activities are planed to be finalised in 2014 and last payments, reporting and audit were in 2015. The project is finalised.
Chap. 4 3	Co-operation with national institutions	p.m.	p.m.	-	-	p.m.	p.m.	
Art. 430	Co-operation with Italian institutions	p.m.	p.m.	-	-	p.m.	p.m.	
4 30 0	Cooperation with Italian institutions	p.m.	p.m.	-	-	p.m.	p.m.	Planning assumptions: Residual funding from the Italian Ministry of Foreign Affairs to support the finalisation and payment of ETF's agreed activities in Lebanon. All planned activities have been completed, no further funds nor activities are expected under this co-operation.
TITLE 4	TOTAL TITLE 4	69 237.63	69 237.63	- 69 237.63	- 69 237.63	-	-	

TOTAL ETF EARMARKED EXPENDITURE	69 237.63	69 237.63	- 69 237.63	- 69 237.63	-	-	
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GRAND TOTAL EXPENDITURE	20 213 237.63	20 213 237.63	- 69 148.16	- 69 148.16	20 144 089.47	20 144 089.47	
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European Training Foundation  
Amending Budget 2/2017  
ESTABLISHMENT PLAN

GB/17/DEC/013

Grade	2017 Authorised posts		2016 Authorised posts		2015 Actual on 31 Dec 2015	
	Permanent	Temp.	Permanent	Temp.	Permanent	Temp.
AD 16						
AD 15						
AD 14		1		1		1
AD 13		3		6		0
AD 12		12		13		8
AD 11		9		9		9
AD 10		5		6		5
AD 9		13		12		12
AD 8		13		7		7
AD 7		1		5		14
AD 6						2
AD 5						1
<i>Sub-total AD</i>	<i>0</i>	<i>57</i>	<i>0</i>	<i>59</i>	<i>0</i>	<i>59</i>
AST 11		2		2		
AST 10		4		4		1
AST 9		10		9		7
AST 8		6		6		4
AST 7		4		4		5
AST 6		4		4		3
AST 5		1		2		4
AST 4						3
AST 3						4
AST 2						
AST 1						
<i>Sub-total AST</i>		<i>31</i>		<i>31</i>		<i>31</i>
<b>Total</b>	<b>0</b>	<b>88</b>	<b>0</b>	<b>90</b>	<b>0</b>	<b>90</b>

**European Training Foundation**  
**Amending Budget 2/2017**  
**Payment Schedule**

GB/17/DEC/013

**Chapter 3 0**

The likely schedule of payments vis-à-vis commitments is as follows:

<b>Commitments</b>		<b>Payments</b>	
		<b>2017</b>	<b>2018</b>
Pre-2017 commitments still outstanding	175 500	175 500	-
Appropriations 2017	<b>563 440</b>	387 940	175 500
<b>Total</b>	<b>738 940</b>	<b>563 440</b>	<b>175 500</b>

**Chapter 3 1**

The likely schedule of payments vis-à-vis commitments is as follows:

<b>Commitments</b>		<b>Payments</b>	
		<b>2017</b>	<b>2018</b>
Pre-2017 commitments still outstanding	1 268 000	1 268 000	-
Appropriations 2017	<b>3 355 300</b>	2 087 300	1 268 000
<b>Total</b>	<b>4 623 300</b>	<b>3 355 300</b>	<b>1 268 000</b>

**Chapter 3 2**

The likely schedule of payments vis-à-vis commitments is as follows:

<b>Commitments</b>		<b>Payments</b>	
		<b>2017</b>	<b>2018</b>
Pre-2017 commitments still outstanding	95 500	95 500	-
Appropriations 2017	<b>700 960</b>	605 460	95 500
<b>Total</b>	<b>796 460</b>	<b>700 960</b>	<b>95 500</b>