

# BUDGET 2017

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## Background

The provisional draft estimate of revenue and expenditures for 2017 approved by the Governing Board on 24 November 2015 (GB/15/DEC/013) was based on the ETF's Mid-Term Perspective (MTP) 2017-2020 and forecasted a budget of € 20 144 000. In the current 2017 budget the amount of €20 144 000 is maintained and is consistent with the Commission communication COM (2013) 519 final, reflected by the European Union's draft budget 2017<sup>1</sup>.

The budget proposed aims to support ETF activities to (1) Reinforce evidence-based VET policy analysis; (2) Modernise VET systems in a lifelong learning perspective and (3) Increase the relevance of VET provision in respect of the labour market, and economic and social cohesion.

## SPECIFICITIES OF THE 2017 BUDGET

### Revenue

The revenue is based on an overall contribution of €20 144 000 for both commitment and payment appropriations, composed of €19 771 000 contribution from the European Union budget and €373 000 from the recovery of surplus related to 2015 budget execution.

### Expenditure

The ETF's budget for 2017 is at the same level in nominal terms as all the previous budgets since 2011. This represents a decrease in real terms of approximately 8% compared to 2011<sup>2</sup>. For Titles 1 and 2 (staff costs and administrative expenditure), the 2017 budget covers minimal expenditures (with a minor area for development in Title 2) and Title 3 (operational expenditure) is reduced by 2.1% compared with the 2016 budget.

The ETF proposes the following breakdown of the contribution:

### Title 1 for expenditure relating to staff working for the ETF: €13 747 600

Title 1 represents 68% of the EU contribution, with a decrease of 0.9 % compared to the 2016 budget.

Expenditure for Title 1 will cover the estimated costs for human resources and related activities. The basic assumptions are:

- an establishment plan of 88 temporary agents, 40.5 contract agents, 1 local agent and 1 seconded national expert;
- a salary increase (yearly salary adaptation) of 1%, while the Italian weighting factor is estimated to remain negative (at the 2015 level of 99.4);
- an increase for yearly promotions and increase in steps as well as savings from part time work and turnover ;
- a reduced budget for administrative missions ;
- training, social and medical infrastructure maintained at 2016 level.

<sup>1</sup> COM(2016) 300 18.7.2016 DRAFT General budget of the European Union for the financial year 2017

<sup>2</sup> Eurostat Data, HICP EU28 2011-2016

## Title 2 for expenditure relating to infrastructure and general administration: €1 808 600

Title 2 represents 9% of the contribution, reflecting an increase of 13.8% compared to 2016 budget.

The increase in Title 2 in 2017 (planned to be maintained in 2018) relates to covering the costs of renewing the utilities systems, the acquisition and implementation of a new customer relationship management tool and increased digitalisation across the ETF. Title 2 covers:

- information & communication technology (ICT) expenditure;
- telecommunication costs;
- maintenance of the building and equipment (Facilities);
- expenditure related to the organisation of the ETF Governing Board meetings;
- legal expenses.

## Title 3 for expenditure related to operational activities: €4 587 800

Title 3 corresponds to 23% of the subvention, reflecting a decrease of 2.1% compared to 2016. Title 3 is necessary to support and complement the main inputs provided by ETF experts through Title 1 and it covers expenditure related to:

- operational activities (expertise, related logistical support and operational missions)
- communication activities (internal and external communications, management of publications)
- planning, monitoring and evaluation activities.

As per consolidated practice, amounts resulting from savings will be assigned to the negative priorities placed in reserve and possible new emerging priorities, and if appropriate to infrastructure improvements.

## Title 4 for cooperation with other organisations

In 2013, the ETF signed a funding agreement with DG DEVCO for the implementation of the project '*Governance for Employability in the Mediterranean*'. All activities related to the project have been finalised in 2016. Should any payments still remain to be made in 2017, then ETF will include the GEMM remaining appropriations in the 2017 budget.

As the amount of this earmarked expenditure is unknown at the moment of preparing the budget, it will be introduced at a later stage through an Amended Budget.

As foreseen in the financial regulation, should any agreement be reached with other EU Member States and organisations, it will be presented to the Governing Board for endorsement.

## Format and structure of the budget

The 2017 budget (in line with previous years) includes information on the purpose of each budget line, the planning assumptions used to support the amounts needed, a breakdown of commitment and payment appropriations, the establishment plan as well as a schedule of future payments on commitments entered into in previous years for Title 3.

Following the reorganisation of Title 1 in 2016, in order to optimise budget management in Title 2 and following consultation with DG EMPL, a rationalisation of the existing budget lines corresponding to infrastructure is implemented. Also, a budget item in Title 3 has been renamed.

Overall, a total of eight budget items have been discontinued, the expenditure they covered consolidated in other budget items, and four budget items have been renamed to better reflect the purpose of the appropriations contained. The budget articles containing these modified budget items have been reviewed accordingly (discontinued or renamed).

These changes, together with the planning assumptions, are reflected in the budgetary tables.

## Approval

If confirmed by the Governing Board, the 2017 ETF budget will enter into force once the Budget Authority adopts the General Budget of the European Union.

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		
		COM	PAY	COM	PAY	COM	PAY	
<b>TITLE 1 European Union contribution</b>								
<b>Chap. 1 0</b>	<b>Pre-Accession Strategy (15.03.02. (ex B7-033))</b>							
1 00	Phare							
1 00 1	Phare (Bulgaria,Romania ) contribution to ETF-Subsidy under Titles 1 and 2							
1 00 2	Phare (Bulgaria,Romania) contribution to ETF-Subsidy under Title 3							
1 00 3	Phare (Croatia) contribution to ETF-Subsidy under Titles 1 and 2							
1 00 4	Phare (Croatia) contribution to ETF-Subsidy under Title 3							
1 01	Pre-Accession							
1 01 1	Pre-Accession (Turkey) contribution to ETF-Subsidy under Titles 1 and 2							
1 01 2	Pre-Accession (Turkey) contribution to ETF-Subsidy under Title 3							
<b>Chap. 1 1</b>	<b>External action - Tacis, CARDS and MEDA - (15.03.03. (ex B7-664))</b>							
1 10	Support Commission and Wider Europe initiatives							
1 10 1	External action (Tacis,CARDS)- subsidy under Titles 1 and 2							
1 10 2	External action (Tacis,CARDS)- subsidy under Title 3							
<b>Chap.1 2</b>	<b>European Training Foundation (04.03.14, ex 15.02.12, ex 15.02.27)</b>							
1 20	European Training Foundation	<b>19 771 000.00</b>	<b>19 771 000.00</b>	<b>19 956 000.00</b>	<b>19 956 000.00</b>	<b>19 943 771.16</b>	<b>19 943 771.16</b>	
1 20 0	ETF - Subsidy	19 771 000.00	19 771 000.00	19 956 000.00	19 956 000.00	19 943 771.16	19 943 771.16	
1 20 1	ETF - Subsidy under Titles 1 and 2							
1 20 2	ETF - Subsidy under Title 3							
<b>Chap.1 3</b>	<b>Union contribution from recovery of surplus from previous years</b>							
1 30	Union contribution from recovery of surplus from previous years	<b>373 000.00</b>	<b>373 000.00</b>	<b>189 000.00</b>	<b>189 000.00</b>	<b>199 463.00</b>	<b>199 463.00</b>	
1 30 0	Contribution	373 000.00	373 000.00	189 000.00	189 000.00	199 463.00	199 463.00	
1 30 1	Contribution to Title 1 and 2							
1 30 2	Contribution to Title 3							
<b>TITLE 1</b>		<b>TOTAL TITLE 1</b>	<b>20 144 000.00</b>	<b>20 144 000.00</b>	<b>20 145 000.00</b>	<b>20 145 000.00</b>	<b>20 143 234.16</b>	<b>20 143 234.16</b>

**TITLE 8 European Union contribution in kind**

<b>Chap. 80</b>	<b>European Union contribution in kind</b>	<b>p.m.</b>	<b>p.m.</b>			
8 00	European Union contribution in kind	p.m.	p.m.			
8 00 0	European Union contribution in kind	p.m.	p.m.			
<b>TITLE 8</b>	<b>TOTAL TITLE 8</b>	<b>p.m.</b>	<b>p.m.</b>			

**TITLE 9 MISCELLANEOUS REVENUE**

<b>Chap. 9 0</b>	<b>Miscellaneous revenue</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>9 041.65</b>	<b>9 041.65</b>
<b>9 00</b>	<b>Miscellaneous revenue</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>9 041.65</b>	<b>9 041.65</b>
<b>9 00 0</b>	<b>Miscellaneous revenue</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>9 041.65</b>	<b>9 041.65</b>
<b>TITLE 9</b>		<b>TOTAL TITLE 9</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>9 041.65</b>	<b>9 041.65</b>

## **TITLE 10 RESULTS EARLIER YEARS**

<b>Chap. 10 1</b>	<b>Results earlier years</b>	<b>p.m.</b>	<b>p.m.</b>				
10 11	Results earlier years	p.m.	p.m.				-
10 11 1	Result budget year -/- 1	p.m.	p.m.				
<b>TITLE 10</b>	<b>TOTAL TITLE 10</b>	<b>p.m.</b>	<b>p.m.</b>				-

TOTAL ETF SUBVENTION REVENUE 20 144 000.00 20 144 000.00

20 145 000.00 20 145 000.00

**20 152 275.81**

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015	
		COM	PAY	COM	PAY	COM	PAY

## TITLE 4 REVENUE FROM OTHER SOURCES (Earmarked revenue)

<b>Chap. 4 2</b>	<b>Co-operation with other European institutions and other bodies</b>		<b>p.m.</b>	<b>p.m.</b>	<b>754 412.23</b>	<b>754 412.23</b>	<b>402 019.00</b>	<b>402 019.00</b>
4 20	Projects related to agreements between European Commission and the Foundation		p.m.	p.m.	p.m.	p.m.	402 019.00	402 019.00
4 20 0	GEMM Project		p.m.	p.m.	p.m.	p.m.	402 019.00	402 019.00
4 20 1	FRAME Project		p.m.	p.m.	p.m.	p.m.		
4 21	Financing earlier years		p.m.	p.m.	754 412.23	754 412.23	-	-
4 21 0	GEMM Project		p.m.	p.m.	754 412.23	754 412.23		
4 21 1	FRAME Project		p.m.	p.m.				
<b>Chap. 4 3</b>	<b>Cooperation with Italian institutions</b>		<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>-</b>	<b>-</b>
4 30	Cooperation with Italian institutions		p.m.	p.m.	p.m.	p.m.	-	-
4 30 0	Cooperation with Italian institutions		p.m.	p.m.	p.m.	p.m.	-	-
<b>Chap. 4 9</b>	<b>Cooperation with Italian institutions - Financing earlier years</b>		<b>p.m.</b>	<b>p.m.</b>	<b>304.66</b>	<b>304.66</b>	<b>-</b>	<b>-</b>
4 90	Cooperation with Italian institutions - Financing earlier years		p.m.	p.m.	304.66	304.66	-	-
4 90 0	Cooperation with Italian institutions - Financing earlier years		p.m.	p.m.	304.66	304.66		
<b>TITLE 4</b>		<b>TOTAL TITLE 4</b>	<b>p.m.</b>	<b>p.m.</b>	<b>754 716.89</b>	<b>754 716.89</b>	<b>402 019.00</b>	<b>402 019.00</b>

	<b>TOTAL EARMARKED / PROJECT REVENUE</b>		<b>p.m.</b>	<b>p.m.</b>	<b>754 716.89</b>	<b>754 716.89</b>	<b>402 019.00</b>	<b>402 019.00</b>
	<b>GRAND TOTAL</b>	<b>20 144 000.00</b>	<b>20 144 000.00</b>		<b>20 899 716.89</b>	<b>20 899 716.89</b>	<b>20 554 294.81</b>	<b>20 554 294.81</b>

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
<b>TITLE 1 EXPENDITURE RELATING TO PERSONS WORKING WITH THE FOUNDATION</b>									
<b>Chap. 11 Staff in active employment</b>		<b>13 267 900.00</b>	<b>13 267 900.00</b>	<b>13 080 500.00</b>	<b>13 080 500.00</b>	<b>12 768 810.77</b>	<b>12 735 402.34</b>		
<i>Art. 110 Agents included in the workforce</i>		10 725 000.00	10 725 000.00	10 492 000.00	10 492 000.00	9 760 151.28	9 759 401.28		
1 10 0 Temporary Agents		10 725 000.00	10 725 000.00	10 492 000.00	10 492 000.00	7 787 066.71	7 786 316.71	<p>This budget line covers the basic salary costs and management allowance of the ETF's Temporary Agents as indicated in the Staff regulations (art. 44 &amp; 66) and Conditions of Employment of Other Servants of the European Communities (art. 20). As from 2016, this budget line covers all salaries, allowances, social security and contributions, weighting factor, salary adaptation, annual leave not taken at the end of the contract, cost of starting and end of service for Temporary Agents (previously on budget lines 1101, 1102, 1130, 1131, 1132, 1140, 1141, 1181, 1182, 1183, 1184), as well as the possible modifications due to the weighting factor (1190) and salary adaptation (1191). Until 2016 this budget line was named "Basic Salary"</p> <p>Planning assumptions: The ETF establishment plan of 88 posts will be achieved from the beginning of 2017. No change in weighting factor is expected (99.4). The salary adaptation for 2017 is estimated at +1%. It is assumed that 1 FTE will not be paid linked to part-time arrangements</p>	
1 10 1 Family allowances (discontinued)		-	-	-	-	966 978.41	966 978.41	<p>This budget line covered the family allowances of the ETF's Temporary Agents as indicated in the Staff Regulations (art. 67) and Conditions of Employment of Other Servants of the European Communities (art. 20).</p> <p>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</p>	
1 10 2 Transfer and expatriation allowance (discontinued)		-	-	-	-	1 006 106.16	1 006 106.16	<p>This budget line covered the expatriation allowance of the Temporary Agents of the ETF as indicated in the Staff Regulations (art. 69) and Conditions of Employment of Other Servants of the European Communities (art. 20).</p> <p>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</p>	
<i>Art. 111 Other staff</i>		<b>2 153 900.00</b>	<b>2 153 900.00</b>	<b>2 116 500.00</b>	<b>2 116 500.00</b>	<b>1 937 956.99</b>	<b>1 937 062.69</b>		
1 11 0 Contract agents		2 086 900.00	2 086 900.00	2 045 000.00	2 045 000.00	1 810 956.99	1 810 956.99	<p>This budget line covers all salaries, allowances, social security and contributions, weighting factor, salary adaptation, annual leave not taken at the end of the contract, cost of starting and end of service for Contract Agents.</p> <p>Planning assumptions: in 2017 there are expected 40.5 full time equivalents contract agents</p>	
1 11 2 Local staff		67 000.00	67 000.00	71 500.00	71 500.00	127 000.00	126 105.70	<p>This budget line covers all salaries, allowances, social security and contributions for Local Agents.</p> <p>Planning assumptions: Salary for 1 Local Agent and services provided by an Italian labour law company for application of Italian legislation to Local Agents and preparation of salary related documentation.</p>	
<i>Art. 113 Insurance against sickness, accidents and occupational disease, unemployment insurance and maintenance of pension rights</i>		-	-	-	-	413 333.15	413 333.15		
1 13 0 Insurance against sickness (discontinued)		-	-	-	-	268 005.70	268 005.70	<p>This budget line covered insurance against sickness costs as per article 72 of the Staff Regulations and Conditions of Employment of Other Servants of the European Communities (art. 28)</p> <p>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</p>	
1 13 1 Insurance against accidents and occupational disease (discontinued)		-	-	-	-	39 600.58	39 600.58	<p>This budget line covered insurance against accident and occupational disease costs as per article 73 of the Staff Regulations and Conditions of Employment of Other Servants of the European Communities (art. 28)</p> <p>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</p>	
1 13 2 Unemployment insurance for temporary staff (discontinued)		-	-	-	-	105 726.87	105 726.87	<p>This budget line covered insurance against unemployment costs for Temporary Agents as per article 28a of the Conditions of Employment of Other Servants of the European Communities</p> <p>Planning assumptions: As from 2016, this line has been integrated in budget line 1100</p>	
<i>Art. 114 Sundry allowances</i>		-	-	-	-	109 403.20	109 403.20		

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
1 14 0	Birth and death allowance (discontinued)	-	-	-	-	396.62	396.62	Staff Regulations of Officials of the European Communities, and in particular art. 70, 74 and 75 thereof and Conditions of Employment of Other Servants of the European Communities (art. 28).  This budget line covered : - birth grants; - in the event of an official's death: – the deceased's full remuneration until the end of the third month following that in which death occurred, – the costs of transporting the body to the deceased's place of origin	
1 14 1	Annual travel costs from the place of employment to the place of origin (discontinued)	-	-	-	-	109 006.58	109 006.58	Staff Regulations of Officials of the European Communities, and in particular Art. 8 of Annex VII therefore applicable by analogy to Temporary Agents.  This budget line covered the lump-sum payment of travel costs of relevant staff, their spouses and dependants from the place of employment to the place of origin.	
Art. 117	Supplementary services	360 000.00	360 000.00	368 000.00	368 000.00	408 613.58	376 849.45	Planning assumptions: As from 2016, this line has been integrated in budget line 1100	
1 17 2	Cost of organising traineeships with the Foundation	p.m.	p.m.	-	-	5 013.88	5 013.88	These appropriations cover the costs of traineeships for young professionals from the EU and ETF partner countries in order to give them the opportunity to get to know the practices of an EU agency.	
1 17 7	Other services rendered and institutional audit services	360 000.00	360 000.00	368 000.00	368 000.00	403 599.70	371 835.57	Planning assumptions: No internships are foreseen in 2017  This budget line covers recourse to other suppliers of services, consultants and experts, for services under the general administration of the ETF when such services cannot be provided by ETF staff (for reasons of expertise or availability).  Planning assumptions: * Services provided by the EU administrative bodies through Service Level Agreements ( processing of salary costs and other optional services) and Interagency Service Legal Agreement for secretariat of coordination agency and cost of EC badge * Approximately 2.5 FTE interim staff can be contracted with the budget available, usually used for compensating for ETF staff absence (long-sickness, parental leave or else) or for covering peak periods + associated cost for interim according to Italian Law., * Service providers (reception services)- calculation made on 250 days of service. * Relocation services newcomers. * Staff engagement survey	
Art. 118	Recruitment and transformation costs	29 000.00	29 000.00	104 000.00	104 000.00	139 352.57	139 352.57		
1 18 0	Sundry recruitment expenses	29 000.00	29 000.00	104 000.00	104 000.00	15 892.08	15 892.08	Staff Regulations of Officials of the European Communities, and in particular Art. 27 to 31 and 33 thereof.  This budget line covers various recruitment expenses including : - publication costs, - costs directly linked to the promotion and organisation of group recruitment tests (hire of rooms, furniture, machines and miscellaneous equipment, water, fees for the preparation and correction of tests, etc.), - travel costs and daily allowances for candidates and external selection panel member(s) - pre-recruitment medical examinations.  Planning assumptions: Average cost based on historical trend for up to 25 candidates entitled to reimbursement per procedure. Travel/hotel cost for pre-recruitment medical check up (average cost Bruxelles/Luxembourg/Turin) and pre-recruitment medical check up costs. Organisation of one assessment centre.	

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
1 18 1	Travelling expenses ((discontinued))	-	-	-	-	1 397.23	1 397.23	Staff Regulation of Officials of the European Communities, and in particular Art. 71 thereof.  This budget line covered travel expenses for staff members and their families when they start or end their service.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100	
1 18 2	Installation allowance (discontinued)	-	-	-	-	80 212.89	80 212.89	Staff Regulations of Officials of the European Communities, and in particular Art. 5 and 6 of Annex VII thereof.  This budget line covered installation and resettlement allowances due to staff having to change their place of residence on taking up their duties, on transfer to a new place of employment and upon leaving the institution and resettling elsewhere.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100	
1 18 3	Moving expenses (discontinued)	-	-	-	-	22 828.76	22 828.76	Staff Regulations of officials of the European Communities, and in particular Art. 20 and 71 thereof and Art. 9 of Annex VII thereof.  This budget line covered the removal expenses of a new staff entering the service as well as the expenses of members of staff leaving the ETF.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100	
1 18 4	Temporary daily allowance (discontinued)	-	-	-	-	19 021.61	19 021.61	Staff Regulation of Officials of the European Communities, and in particular Art. 20 and 71 thereof and Art. 10 of Annex VII thereto.  This budget line covered temporary daily subsistence allowances for staff who can prove that they must change their place of residence on taking up their duties, or transferring to a new place of employment.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100	
Art. 119	Weightings (Correction coefficients)	-	-	-	-	-	-		
1 19 0	Weightings (Correction coefficients) (discontinued)	-	-	-	-	-	-	Staff Regulations of Officials of the European Communities, and in particular Art. 64 and 65 and Art. 17 (3) of Annex VII thereof.  This budget line covered the cost of weightings applied to the remuneration of staff. The weightings are adopted by the Council on a proposal from the Commission but are agreed at the end of the year with the increases/decreases backdated to 1 July. It also covered the cost of weightings applied to any emoluments transferred to a country other than the country of employment.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100	
1 19 1	Salarial adaptation (discontinued)	-	-	-	-	-	-	Staff Regulations of Officials of the European Communities, and in particular Articles 65 and 65a and Annex XI thereof. Financial Regulation of 21 December 1977 applicable to the general budget of the European Communities (OJ L 356, 31.12.1977, p. 1) as last amended by Regulation (EC, ECSC, Euratom) No 2548/98 (OJ L 320, 28.11.1998, p. 1).  This budget line covered the costs of any adjustments to remuneration approved by the Council during the financial year.  Planning assumptions: As from 2016, this line has been integrated in budget line 1100	
<b>Chap. 1 3</b>	<b>Missions and travel</b>	<b>110 000.00</b>	<b>110 000.00</b>	<b>115 900.00</b>	<b>115 900.00</b>	<b>93 000.00</b>	<b>72 378.61</b>		
Art. 130	Mission and travel expenses	<b>110 000.00</b>	<b>110 000.00</b>	<b>115 900.00</b>	<b>115 900.00</b>	<b>93 000.00</b>	<b>72 378.61</b>		
1 30 0	Mission and travel expenses	110 000.00	110 000.00	115 900.00	115 900.00	93 000.00	72 378.61	Staff Regulations of Officials of the European Communities, and in particular Art. 11 to 13 of Annex VII thereof.  This budget line covers: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the European Communities.  Planning assumptions: administrative missions linked to governance and learning and development. Attempts are made to reduce the appropriations for missions by a more intensive use of videoconference facilities and synergy.	
<b>Chap. 1 4</b>	<b>Socio-medical infrastructure</b>	<b>301 200.00</b>	<b>301 200.00</b>	<b>306 000.00</b>	<b>306 000.00</b>	<b>279 300.38</b>	<b>152 182.13</b>		

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
Art. 143	<i>Medical service</i>	<b>30 000.00</b>	<b>30 000.00</b>	<b>31 000.00</b>	<b>31 000.00</b>	<b>24 260.28</b>	<b>21 644.84</b>		
1 43 0	Medical service	30 000.00	30 000.00	31 000.00	31 000.00	24 260.28	21 644.84	Staff Regulations of Officials of the European Communities, and in particular Art. 59 and Art. 8 of Annex II thereof.	
Art. 144	<i>Internal training</i>	<b>250 000.00</b>	<b>250 000.00</b>	<b>250 000.00</b>	<b>250 000.00</b>	<b>234 183.57</b>	<b>120 695.42</b>		
1 44 0	Internal training	250 000.00	250 000.00	250 000.00	250 000.00	234 183.57	120 695.42	Staff Regulations of Officials of the European Communities, and in particular Art. 24 (3) thereof.	
Art. 149	<i>Other interventions</i>	<b>21 200.00</b>	<b>21 200.00</b>	<b>25 000.00</b>	<b>25 000.00</b>	<b>20 856.53</b>	<b>9 841.87</b>		
1 49 0	Other interventions	21 200.00	21 200.00	25 000.00	25 000.00	20 856.53	9 841.87	This budget line covers amongst other social events and institutional well being programmes that the ETF is putting in place.	
<b>Chap. 1 5</b>	<b>Staff exchanges between the ETF and the public sector</b>	<b>60 000.00</b>	<b>60 000.00</b>	<b>17 000.00</b>	<b>17 000.00</b>	<b>-</b>	<b>-</b>		
Art. 152	<i>Staff exchanges between the ETF and the public sector</i>	<b>60 000.00</b>	<b>60 000.00</b>	<b>17 000.00</b>	<b>17 000.00</b>	<b>-</b>	<b>-</b>		
1 52 0	National experts seconded	60 000.00	60 000.00	17 000.00	17 000.00	-	-	This budget line covers the costs of national or international officials and of private sector employees temporarily seconded to the ETF to provide knowledge of matters in which they have in-depth experience.	
<b>Chap. 1 7</b>	<b>Entertainment and representation expenses</b>	<b>8 500.00</b>	<b>8 500.00</b>	<b>8 400.00</b>	<b>8 400.00</b>	<b>3 851.33</b>	<b>3 851.33</b>		
Art. 170	<i>Entertainment and representation expenses</i>	<b>8 500.00</b>	<b>8 500.00</b>	<b>8 400.00</b>	<b>8 400.00</b>	<b>3 851.33</b>	<b>3 851.33</b>		
1 70 0	Entertainment and representation expenses	8 500.00	8 500.00	8 400.00	8 400.00	3 851.33	3 851.33	This chapter covers expenses linked to hospitality costs for guests (e.g. lunches, dinners, etc.).	
<b>TITLE 1</b>	<b>TOTAL TITLE 1</b>	<b>13 747 600.00</b>	<b>13 747 600.00</b>	<b>13 527 800.00</b>	<b>13 527 800.00</b>	<b>13 144 962.48</b>	<b>12 963 814.41</b>		

**TITLE 2 BUILDING, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE**

<b>Chap. 2 0</b>	<b>Investments in immovable property, rental of buildings and associated costs</b>	<b>777 245.00</b>	<b>777 245.00</b>	<b>625 600.00</b>	<b>625 600.00</b>	<b>728 447.10</b>	<b>611 198.91</b>		
Art. 200	<i>Rentals</i>	<b>20 423.00</b>	<b>20 423.00</b>	<b>14 501.00</b>	<b>14 501.00</b>	<b>13 042.99</b>	<b>11 042.99</b>		
2 00 0	Rentals	20 423.00	20 423.00	14 501.00	14 501.00	13 042.99	11 042.99	This budget line covers property rental. Since 2017 it includes also the "charges locatives", which were previously on budget line 2030.	

Planning assumptions: Symbolic amount for rental of ETF Villa Gualino premises: €1, Rent for office in Joseph II : €12,360 including indexation, Reservation for ETF alternative office: €2,500, charge locative €5,562.

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
Art. 202	<i>Water, gas, electricity and heating</i>	<b>148 762.00</b>	<b>148 762.00</b>	<b>143 742.00</b>	<b>143 742.00</b>	<b>155 851.76</b>	<b>155 851.76</b>		
2 02 0	Water, gas, electricity and heating	148 762.00	148 762.00	143 742.00	143 742.00	155 851.76	155 851.76	This budget line covers utilities (water, gas, electricity and heating).	
Art. 203	<i>Building associated costs (ex. Cleaning and Maintenance)</i>	<b>608 060.00</b>	<b>608 060.00</b>	<b>227 050.00</b>	<b>227 050.00</b>	<b>232 044.73</b>	<b>220 826.73</b>	Planning assumptions: based on current expenditure trend and Villa Gualino forecast , with an indexation of 3% due to general increase in costs.	
2 03 0	Building associated costs (ex. Cleaning and Maintenance)	608 060.00	608 060.00	227 050.00	227 050.00	232 044.73	220 826.73	<p>This budget line covers maintenance costs (infrastructure, plants, lifts, heating, air-conditioning, pipes) and cleaning of the common spaces as well as for the cleaning of the ETF building areas.</p> <p>The total cost for maintenance and cleaning of the common parts of the building varies according to the number of unforeseen repairs and interventions during the year. The age of the property and infrastructure tends to place this estimate at risk due to breakages, failures and urgent needs that may emerge with preventative maintenance or replacements. Since 2017 it is renamed from "Cleaning and Maintenance" to "Building associated costs" and takes over expenditure from budget lines 2040, 2050, 2090, 2355.</p> <p>Planning assumptions: Cleaning services as per current contract, including extraordinary maintenance, (€100,000) , Costs reimbursements to Regione Piemonte for Villa Gualino (€39,500) , Management of technological systems (€55,000) , Green plants maintenance ( €1760) , Extraordinary works linked to management of technological system (€30,000) , Separation of utilities (174,500) , Surveillance on site and radio (€90,000 + €38,000) , RSPP services (8,000) , Access control system (€6000) , Garbage tax (€39,000) , consultancy on the building (€20,000) , various reimbursements to the Regione Piemonte (insurance) , other expenses related to building, Imprest Account for petty expenses, Urgent expenses Staff on Duty</p> <p>Priorities not covered: up to €160,000 additional would be needed to cover all works, enhancements and developments currently needed.</p>	
Art. 204	<i>Furnishing of premises (discontinued)</i>	-	-	<b>65 000.00</b>	<b>65 000.00</b>	<b>46 276.13</b>	<b>30 421.00</b>		
2 04 0	Furnishing of premises (discontinued)	-	-	65 000.00	65 000.00	46 276.13	30 421.00	Until 2016, this budget line covered the performance of small-scale jobs for fitting out the building (such as changes to partitions, nameplates and signs, painting, etc.). Since 2017 it has been merged into 2030.	
Art. 205	<i>Security and surveillance (discontinued)</i>	-	-	<b>128 007.00</b>	<b>128 007.00</b>	<b>212 233.32</b>	<b>144 058.26</b>		
2 05 0	Security and surveillance (discontinued)	-	-	128 007.00	128 007.00	212 233.32	144 058.26	Until 2016, this budget line covered the various expenses relating to the security and safety of the building. The following activities were gathered under this budget item: surveillance, maintenance of anti-intrusion system, purchase and maintenance of fire equipment and costs of inspections required by Italian laws. Since 2017 it has been merged into 2030.	
Art. 209	<i>Other expenditure on buildings (discontinued)</i>	-	-	<b>47 300.00</b>	<b>47 300.00</b>	<b>68 998.17</b>	<b>48 998.17</b>		
2 09 0	Other expenditure on buildings (discontinued)	-	-	47 300.00	47 300.00	68 998.17	48 998.17	Until 2016, this budget line covers other expenses related to the building not specifically provided for, notably taxes and roads, drainage, refuse collection, as well as administrative costs, payable to the Villa Gualino Consortium as provided for in the contract CON/03/ETF/0071. Since 2017, this budget line has been merged into BL2030.	
<b>Chap. 2 1</b>	<b>Information &amp; Communication Technology</b>	<b>791 655.00</b>	<b>791 655.00</b>	<b>768 150.00</b>	<b>768 150.00</b>	<b>932 963.50</b>	<b>753 866.14</b>		
Art. 210	<i>ICT expenditure</i>	<b>636 655.00</b>	<b>636 655.00</b>	<b>648 250.00</b>	<b>648 250.00</b>	<b>816 829.84</b>	<b>637 732.48</b>		
2 10 0	ICT hardware	78 000.00	78 000.00	149 000.00	149 000.00	207 236.41	187 288.23	<p>This budget line covers the purchase of computer hardware including network servers, personal computers, printers and networking / communications equipment etc. as well as accessories and consumables. The life cycle of ICT equipment is usually of three/four years with smaller or larger procurement depending upon the amount of equipment reaching obsolescence. Since 2017 it also includes expenses related to copiers/faxes etc, previously on budget line 2200.</p> <p>Planning assumptions: Maintenance and replacement of ICT infrastructure, server hardware, storage devices, printers, firewalls, photocopiers, faxes. Expenses for toner, back-up media, network infrastructure improvements (wifi and wired), managed print services, increased digitalisation.</p> <p>Priorities not covered: up to €35,000 additional would be needed to cover all enhancements and developments currently needed.</p>	

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
2 10 1	Software acquisition, maintenance and development	390 355.00	390 355.00	331 650.00	331 650.00	403 550.09	307 349.42	<p>This budget line covers the purchase of standard software applications, its maintenance and the development of software systems.</p> <p>Planning assumptions: Support service intranet, Enhance Intranet functionality, Enhance functionality of IBM Connection Extranet, Enhance Allegro functionality , Project management system, ALLEGRO Maintenance, licences and maintenance fees, Continuation of deployment of Sharepoint as corporate document and knowledge management system, integration with ETF Microsoft environment (e.g. Office, Project, Exchange), Maintenance of corporate IBM Notes based systems such as TRAMS, Dashboard, Timerecording etc and their integration with other corporate systems such as ALLEGRO, ABAC, cloud storage , the acquisition and implementation of a new customer relationship management tool and other potential activities leading to increased digitalisation.</p> <p>Priorities not covered: up to €114,000 additional would be needed to cover all enhancements and developments currently needed.</p>	
2 10 3	Telecoms costs	168 300.00	168 300.00	167 600.00	167 600.00	206 043.34	143 094.83	<p>This budget line covers the fixed costs of subscriptions, communication costs and internet service fees.</p> <p>Planning assumptions: Fixed and mobile telephony consumption charges, telecommunication services, internet, phones and videoconference maintenance</p>	
2 10 5	European Commission IT systems	155 000.00	155 000.00	119 900.00	119 900.00	116 133.66	116 133.66	<p>This budget line covers expenses relating the the use of EC distributed systems</p> <p>Planning assumptions: ABAC annual fee, ABAC Asset annual fee, ABAC Hosting fees, ABAC e-invoicing, Testa-ng , SYSPER implementation costs,e-Prior annual fee.</p>	
<b>Chap. 2 2 Movable property and associated costs</b>		<b>5 000.00</b>	<b>5 000.00</b>	<b>56 100.00</b>	<b>56 100.00</b>	<b>120 942.56</b>	<b>114 934.56</b>		
Art. 220 Technical equipment and furniture (ex Technical installations and office equipment)		<b>5 000.00</b>	<b>5 000.00</b>	<b>36 100.00</b>	<b>36 100.00</b>	<b>71 095.56</b>	<b>67 089.56</b>		
2 20 0	Technical equipment and furniture (ex Technical installations and office equipment)	5 000.00	5 000.00	36 100.00	36 100.00	71 095.56	67 089.56	<p>This budget line covers the purchase of technical and office equipment, especially audiovisual, copying, archiving and interpretation equipment.</p> <p>It was also used for the general replacement of old office equipment such as faxes, binding machines etc. Since 2017, it changed its name into "Technical equipment and furniture" from "Technical installations and office equipment", and includes Furniture (previously 2210) . Expenditure related to fax/copiers have been moved to 2100 and expenditure related to water dispensers to 1490.</p> <p>Planning assumptions: continuous upgrade of obsolete furniture</p> <p>Priorities not covered: additional furniture (€15,000)</p>	
Art. 221 Furniture (discontinued)		-	-	<b>20 000.00</b>	<b>20 000.00</b>	<b>49 847.00</b>	<b>47 845.00</b>		
2 21 0	Purchase (discontinued)	-	-	20 000.00	20 000.00	49 847.00	47 845.00	<p>Until 2016, this budget line covered the purchase of new furniture. Since 2017 it has been merged into 2200</p>	
<b>Chap. 2 3 Current administrative expenditure</b>		<b>64 500.00</b>	<b>64 500.00</b>	<b>74 570.00</b>	<b>74 570.00</b>	<b>62 063.53</b>	<b>52 071.66</b>		
Art. 230 Stationery and office supplies		<b>38 000.00</b>	<b>38 000.00</b>	<b>43 000.00</b>	<b>43 000.00</b>	<b>42 871.02</b>	<b>36 991.79</b>	<p>Office supplies, normal and headed paper, envelopes, business cards, etc. as well as promotional material (pens, bags, mouse mats)</p> <p>Planning assumptions: Normal and branded stationery , headed paper, envelopes, business cards, etc., promotional material (pens, bags, mouse mats, etc.) used for meetings and visitors.</p>	
Art. 232 Financial charges		<b>500.00</b>	<b>500.00</b>	<b>250.00</b>	<b>250.00</b>	<b>116.13</b>	<b>116.13</b>		
2 32 0	Miscellaneous Financial expenditure	500.00	500.00	250.00	250.00	116.13	116.13	<p>This budget line covers bank charges and other financial charges as well as damages and interest.</p> <p>Planning assumptions: Miscellaneous financial expenditure (covers bank charges)</p>	
Art. 233 Other expenses (ex Legal expense)		<b>26 000.00</b>	<b>26 000.00</b>	<b>3 320.00</b>	<b>3 320.00</b>	<b>340.40</b>	<b>340.40</b>		

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
2 33 0	Miscellaneous legal, insurance and publication expenditure (ex Legal expenses)	26 000.00	26 000.00	3 320.00	3 320.00	340.40	340.40	Until 2016 this budget line covered only general legal expenses, trial expenses, external lawyers' expenses. Since 2017, it has absorbed miscellaneous expenditure on insurance (2350), and publications (2360) under the new name of "Miscellaneous legal, insurance and publication expenditure" (instead of "Legal expenses")	
Art. 235	Other operating expenditure (discontinued)	-	-	23 500.00	23 500.00	17 935.98	14 151.98	Planning assumptions: Legal services - reserve for external legal advice, Publication of the ETF budget and related documents in the Official Journal, Accident insurance VANBREDA, Civil Liability MARSH, Theft and robbery Unipol, Collettive insurance versus accidents for non statutory (VanBreda), Fire, ARD and electronic insurance UNIPOL, reserve for reconciliation	
2 35 0	Miscellaneous insurance (discontinued)	-	-	18 500.00	18 500.00	10 770.06	9 486.06	This budget line covers sundry insurance expenses (notably civil liability, insurance against theft, insurance for computer equipment and cabling; for the safes and contents). Since 2017, this has been merged into 2330.	
2 35 2	Miscellaneous expenditure on internal meetings (discontinued)	-	-	p.m.	p.m.	3 665.92	3 665.92	This budget line covers expenditure related to internal ETF meetings (coffee, tea, water). Expenditure (coffee, tea, water) related to internal meetings for training and recruitment procedures has been covered by BL 1440 and BL 1180 respectively. Since 2017, this has been merged into 1490.	
2 35 5	Petty expenses (discontinued)	-	-	5 000.00	5 000.00	3 500.00	1 000.00	This budget line covers other operating expenditure for which no special provision is made (e.g. broken windows/doors, flooding, plumber, change of locks, etc.). Since 2017, this has been merged into 2030.	
Art. 236	Publications (discontinued)	-	-	4 500.00	4 500.00	800.00	471.36	This budget line covers the cost of legal documents, which the ETF is obliged to publish (budget, invitations to tender, etc.). Since 2017, this has merged into 2330.	
2 36 0	Publications (discontinued)	-	-	4 500.00	4 500.00	800.00	471.36		
<b>Chap. 2 4 Post and telecommunications</b>		<b>20 200.00</b>	<b>20 200.00</b>	<b>26 200.00</b>	<b>26 200.00</b>	<b>19 127.00</b>	<b>15 100.13</b>		
Art. 240	Correspondence and courier expenses	20 200.00	20 200.00	26 200.00	26 200.00	19 127.00	15 100.13		
2 40 0	Correspondence and courier expenses	20 200.00	20 200.00	26 200.00	26 200.00	19 127.00	15 100.13	This budget line covers correspondence and courier expenses, including the dispatching of parcels by post.	
								Planning assumptions: DHL - Estimation based on previous year (€20,000), Purchase of stamps,Imprest Account for mailing (€200)	
<b>Chap. 2 5 Meetings and associated costs</b>		<b>150 000.00</b>	<b>150 000.00</b>	<b>100 000.00</b>	<b>100 000.00</b>	<b>92 087.48</b>	<b>92 037.48</b>		
Art. 250	Meetings and associated costs	150 000.00	150 000.00	100 000.00	100 000.00	92 087.48	92 037.48		
2 50 0	Meetings expenses in general	150 000.00	150 000.00	100 000.00	100 000.00	92 087.48	92 037.48	This budget line covers the costs relating to the meetings of the Governing Board and the participation of GB members to other meetings organised by the ETF.	
<b>TITLE 2</b>		<b>1 808 600.00</b>	<b>1 808 600.00</b>	<b>1 650 620.00</b>	<b>1 650 620.00</b>	<b>1 955 631.17</b>	<b>1 639 208.88</b>	Planning assumptions: Three governing board meetings, 1 day each, 50 participants.	

**TITLE 3 EXPENSES RELATING TO PERFORMANCE OF SPECIFIC MISSIONS**

<b>Chap. 3 0</b> Operational expenses	<b>529 500.00</b>	<b>529 500.00</b>	<b>667 580.00</b>	<b>667 580.00</b>	<b>506 483.26</b>	<b>507 032.08</b>			
Art. 301	Communications	344 500.00	344 500.00	432 580.00	432 580.00	371 206.72	388 130.98		
3 01 0	Communications	344 500.00	344 500.00	432 580.00	432 580.00	371 206.72	388 130.98	This budget line covers the costs associated with writing, editing, printing and distributing publications of a corporate nature (e.g. information leaflet, Work Programme, Annual Report, Highlights), as well as corporate activities, website maintenance and development. Its name until 2016 has been "General Publications".	
								Planning assumptions: DIGITAL MEDIA: colour photocopier, routine expenditure (€30,000) Revision of ETF Website: 100,000€	
								EXTERNAL COMMUNICATION: Ongoing corporate media and audiovisual activities (€110,000) INTERNAL COMMUNICATION: small budget for miscellaneous internal communication activities (€4,500) PUBLICATIONS: publications and other content production (films, online presentations, publications, Live and Learn magazine, templates, quality through the editorial board) (€100,000)	
Art. 303	Professional memberships and fees	5 000.00	5 000.00	5 000.00	5 000.00	3 143.54	3 446.57		

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
3 03 0	Professional memberships and fees	5 000.00	5 000.00	5 000.00	5 000.00	3 143.54	3 446.57	This budget line covers the costs associated with professional memberships and fees.	
Art. 304	<i>Translation costs</i>	<b>180 000.00</b>	<b>180 000.00</b>	<b>230 000.00</b>	<b>230 000.00</b>	<b>132 133.00</b>	<b>115 454.53</b>	Planning assumptions: Various memberships	
3 04 0	Translation costs	180 000.00	180 000.00	230 000.00	230 000.00	132 133.00	115 454.53	This budget line covers translation costs for corporate documents unrelated to specific operational activities.	
Chap. 3 1	<b>Priority actions : Work programme activities</b>	<b>3 408 300.00</b>	<b>3 408 300.00</b>	<b>3 538 000.00</b>	<b>3 538 000.00</b>	<b>3 803 899.67</b>	<b>3 500 380.20</b>	Planning assumptions: Translations for corporate documents, based on previous years.	
Art. 310	<i>Priority actions : Work programme activities</i>	<b>3 188 300.00</b>	<b>3 188 300.00</b>	<b>3 318 000.00</b>	<b>3 318 000.00</b>	<b>3 498 127.17</b>	<b>2 018 614.13</b>		
3 10 0	Strategic Projects	3 188 300.00	3 188 300.00	3 318 000.00	3 318 000.00	3 498 127.17	2 018 614.13	This budget line covers costs associated with the implementation of the strategic projects, as described in the work programme.	
Art. 314	<i>Projects to support strengthening knowledge and systems</i>	<b>220 000.00</b>	<b>220 000.00</b>	<b>220 000.00</b>	<b>220 000.00</b>	<b>305 772.50</b>	<b>297 119.53</b>	Planning assumptions: The strategic projects of ETF are focused on the following thematic areas: • Support to the EU policy and external assistance (IPA, ENI-South, ENI-East, DCI) • Torino Process • Qualifications • VET governance • VET provision and quality • Employment and employability • Entrepreneurial learning and enterprise skills More details can be found in the work programme.	
3 14 0	Projects to support strengthening knowledge and systems	220 000.00	220 000.00	220 000.00	220 000.00	305 772.50	297 119.53	This budget line covers expenditure related to evaluation and audit. The ETF has established an indicative benchmark of 7.5% of Chapter 31 appropriations for its quality control activities. These funds are allocated according to annual audit and evaluation plans adopted in the Work Programme.	
Art. 315	<i>Projects in support of EU's External Assistance in the Neighbourhood area</i>	-	-	-	-	-	<b>572 236.25</b>	Planning assumptions: Monitoring and Evaluation, Audit and Risk management, Stakeholder's management, Knowledge management. More details are in the work programme.	
3 15 0	Projects in support of EU's External Assistance in the Neighbourhood area	-	-	-	-	-	572 236.25	This budget line covers the costs of the ETF's contribution to prosperity and development in the European Neighbourhood region through co-operation and partnership in human resource policy development and implementation (ENPI - SEMED and Eastern Europe). The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme	
Art. 316	<i>Projects in support of EU's External Assistance in the Enlargement area</i>	-	-	-	-	-	<b>276 056.59</b>	Planning assumptions: as from 2015, all project activities are grouped under BL3100, payment appropriation will be made available for activities committed previously.	
3 16 0	Projects in support of EU's External Assistance in the Enlargement area	-	-	-	-	-	276 056.59	This budget line covers the costs of the ETF's contribution to the EU enlargement process (IPA / SEET) by supporting the modernisation and reform of education, labour market and training systems in candidate and potential candidate countries. The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme	
Art. 317	<i>Projects in support of EU's External Assistance in the Development Co-operation instrument</i>	-	-	-	-	-	<b>97 214.00</b>	Planning assumptions: as from 2015, all project activities are grouped under BL3100, payment appropriation will be made available for activities committed previously.	

Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
3 17 0	Projects in support of EU's External Assistance in the Development Co-operation instrument	-	-	-	-	-	97 214.00	This budget line covers the costs of the ETF's contribution to human resources development in developing countries (DCI / CA). The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme	
Art. 318	<i>Projects: Thematic expertise development</i>	-	-	-	-	-	239 139.70	Planning assumptions: as from 2015, all project activities are grouped under BL3100, payment appropriation will be made available for activities committed previously.	
3 18 0	Projects in Thematic expertise development	-	-	-	-	-	139 598.73	This budget line covers the costs of support to the European Commission and partner country policy development through Thematic expertise development (TED). The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme	
Art. 319	<i>Projects: Evidence based policy making</i>	-	-	-	-	-	99 540.97	Planning assumptions: as from 2015, all project activities are grouped under BL3100, payment appropriation will be made available for activities committed previously.	
3 19 0	Projects in Evidence based policy making	-	-	-	-	-	99 540.97	This budget line covers the costs of support to the European Commission and partner country policy development through evidence based policy making (EBPM). The budget line includes operational costs as well as associated publication and translation costs. Details on the projects can be found in the Work Programme	
<b>Chap. 3.2 Operational Missions</b>		<b>650 000.00</b>	<b>650 000.00</b>	<b>761 000.00</b>	<b>761 000.00</b>	<b>719 700.00</b>	<b>744 335.97</b>		
Art. 320	<i>Operational Missions</i>	<b>650 000.00</b>	<b>650 000.00</b>	<b>761 000.00</b>	<b>761 000.00</b>	<b>719 700.00</b>	<b>744 335.97</b>		
3 20 0	Operational Missions	650 000.00	650 000.00	761 000.00	761 000.00	719 700.00	744 335.97	This budget line covers: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the European Communities.	
<b>TITLE 3</b>		<b>4 587 800.00</b>	<b>4 587 800.00</b>	<b>4 966 580.00</b>	<b>4 966 580.00</b>	<b>5 030 082.93</b>	<b>4 751 748.25</b>		

**TITLE 8 European Union contribution in kind**

<b>Chap. 8.0 European Union contribution in kind</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>-</b>	<b>-</b>		
Art. 880	<i>European Union contribution in kind</i>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>-</b>	<b>-</b>	
8 00 0	European Union contribution in kind	p.m.	p.m.	p.m.	p.m.	-	-	
<b>TITLE 8</b>	<b>TOTAL TITLE 8</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>-</b>	<b>-</b>	

**TITLE 9 EXPENSES NOT SPECIFICALLY PROVIDED FOR**

<b>Chap. 9.9 Expenses not specifically provided for</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>-</b>	<b>-</b>		
Art. 990	<i>Reserve</i>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>-</b>	<b>-</b>	
9 90 0	Reserve	p.m.	p.m.	p.m.	p.m.	-	-	
<b>TITLE 9</b>	<b>TOTAL TITLE 9</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>-</b>	<b>-</b>	

**TITLE 10 RESULTS EARLIER YEARS**

<b>Chap. 10.1 Results earlier years</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>	<b>-</b>	<b>-</b>		
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Item/Art.	Title	Budget 2017		Amending Budget 1 / 2016		Outturn 2015		Assumptions 2017	
		COM	PAY	COM	PAY	COM	PAY		
10 10	Results earlier years	p.m.	p.m.	p.m.	p.m.	-	-		
10 10 0	Results earlier years	p.m.	p.m.	p.m.	p.m.	-	-		
<b>TITLE 10</b>	<b>TOTAL TITLE 10</b>	p.m.	p.m.	p.m.	p.m.	-	-		
<b>TOTAL EXPENDITURE ETF PROPER</b>		<b>20 144 000.00</b>	<b>20 144 000.00</b>	<b>20 145 000.00</b>	<b>20 145 000.00</b>	<b>20 130 676.58</b>	<b>19 354 771.54</b>		

**TITLE 4 Cooperation with other organisations (Earmarked expenditure)**

<b>Chap. 4 2 Co-operation with other European institutions and other bodies</b>	p.m.	p.m.	754 412.23	754 412.23	967 039.35	511 124.09		
Art. 420 <i>Projects related to agreements between European Commission and the Foundation</i>	p.m.	p.m.	754 412.23	754 412.23	967 039.35	511 124.09		
4 20 0 GEMM Project	p.m.	p.m.	754 412.23	754 412.23	894 121.99	438 206.73	Planning assumptions: The ETF has received all funds for the Governance for Employability in the Mediterranean project (GEMM). The project has a total budget of €3 130 000 (out of which the ETF's contribution is €1 130 000). The activities have been finalised in 2016. Last payments for the project might be in 2017.	
4 20 1 FRAME Project	-	-	-	-	72 917.36	72 917.36	Planning assumptions: The ETF has received in 2013 and 2014 from DG Enlargement the €1 400 000 planned for the Frame Skills for the Future (FRAME) project, to be implemented during 2013-2014. All activities are planned to be finalised in 2014 and last payments, reporting and audit were in 2015. The project is finalised.	
<b>Chap. 4 3 Co-operation with national institutions</b>	p.m.	p.m.	304.66	304.66	3 743.17	3 438.51		
Art. 430 <i>Co-operation with Italian institutions</i>	p.m.	p.m.	304.66	304.66	3 743.17	3 438.51		
4 30 0 Cooperation with Italian institutions	p.m.	p.m.	304.66	304.66	3 743.17	3 438.51	Planning assumptions: Residual funding from the Italian Ministry of Foreign Affairs to support the finalisation and payment of ETF's agreed activities in Lebanon. All planned activities have been completed, no further funds nor activities are expected under this co-operation.	
<b>TITLE 4</b>	<b>TOTAL TITLE 4</b>	p.m.	p.m.	754 716.89	754 716.89	970 782.52	514 562.60	

<b>TOTAL ETF EARMARKED EXPENDITURE</b>	p.m.	p.m.	754 716.89	754 716.89	970 782.52	514 562.60	
<b>GRAND TOTAL EXPENDITURE</b>	<b>20 144 000.00</b>	<b>20 144 000.00</b>	<b>20 899 716.89</b>	<b>20 899 716.89</b>	<b>21 101 459.10</b>	<b>19 869 334.14</b>	

**European Training Foundation  
Budget 2017  
ESTABLISHMENT PLAN**

GB/16/DEC/012

<b>Grade</b>	<b>2017</b>		<b>2016</b>		<b>2015</b>	
	Authorised posts		Authorised posts		Actual on 31 Dec 2015	
	Permanent	Temp.	Permanent	Temp.	Permanent	Temp.
AD 16						
AD 15						
AD 14		1		1		1
AD 13		3		6		0
AD 12		12		13		8
AD 11		9		9		9
AD 10		5		6		5
AD 9		13		12		12
AD 8		13		7		7
AD 7		1		5		14
AD 6						2
AD 5						1
<i>Sub-total AD</i>	<i>0</i>	<i>57</i>	<i>0</i>	<i>59</i>	<i>0</i>	<i>59</i>
AST 11		2		2		
AST 10		4		4		1
AST 9		10		9		7
AST 8		6		6		4
AST 7		4		4		5
AST 6		4		4		3
AST 5		1		2		4
AST 4						3
AST 3						4
AST 2						
AST 1						
<i>Sub-total AST</i>		<i>31</i>		<i>31</i>		<i>31</i>
<b>Total</b>	<b>0</b>	<b>88</b>	<b>0</b>	<b>90</b>	<b>0</b>	<b>90</b>

**European Training Foundation  
Budget 2017  
Payment Schedule**

GB/16/DEC/012

**Chapter 3 0**

The likely schedule of payments vis-à-vis commitments is as follows:

<b>Commitments</b>	<b>Payments</b>	
	<b>2017</b>	<b>2018</b>
Pre-2017 commitments still outstanding	219 000	219 000
Appropriations 2017	<b>529 500</b>	310 500
Total	748 500	<b>529 500</b>
		219 000

**Chapter 3 1**

The likely schedule of payments vis-à-vis commitments is as follows:

<b>Commitments</b>	<b>Payments</b>	
	<b>2017</b>	<b>2018</b>
Pre-2017 commitments still outstanding	1 380 000	1 380 000
Appropriations 2017	<b>3 408 300</b>	2 028 300
Total	4 788 300	<b>3 408 300</b>
		1 380 000

**Chapter 3 2**

The likely schedule of payments vis-à-vis commitments is as follows:

<b>Commitments</b>	<b>Payments</b>	
	<b>2017</b>	<b>2018</b>
Pre-2017 commitments still outstanding	180 000	180 000
Appropriations 2017	<b>650 000</b>	470 000
Total	830 000	<b>650 000</b>
		180 000