

# COOPERATION AGREEMENT

**AGR/12/ETF/02**

Between

**THE EUROPEAN TRAINING FOUNDATION,**  
Villa Gualino, Viale Settimio Severo 65, 10133 Torino, Italy,

hereinafter referred to as "the ETF"

and

**INTERNATIONAL INSTITUTE OF ADMINISTRATIVE SCIENCES**  
Rue Defacqz 1, Bte 11, B-1000 Bruxelles, Belgium

hereinafter referred to as "IIAS"

## INTRODUCTION

Having regard the Regulation (EC) No 1339/2008 establishing the European Training Foundation as an agency of the European Union, aiming to contribute, in the context of EU external relations policies, to improving human capital development in the partner countries;

Whereas the 'human capital development' is defined as work which contributes to the lifelong development of individuals' skills and competences through the improvement of vocational education and training systems;

Whereas amongst the ETF functions there are to facilitate the exchange of information and experience among donors engaged in human capital development reform in partner countries, and to disseminate information and encourage networking and the exchange of experience and good practice between the EU and partner countries and amongst partner countries in human capital development issues;

Noting ETF's decision to strengthen the exchange of experiences, peer learning and access to information between partner countries and the EU Member states;

Whereas the Institute of Administrative Science includes the European Group for Public Administration (EGPA), bringing together European academics and practitioners and their research institutions. Its purpose is to develop public administration contingent on the European environment, to foster comparative studies and the development of administrative theory within a European perspective, to facilitate the application of corresponding innovative ideas and technologies, to organize and encourage an exchange of information relative to developments in the theory and practice of public administration, to stimulate and promote participation of young professionals in its activities and to set up appropriate permanent or occasional networks related to common research interests amongst European professionals both academic and practitioners active in the field of public administration.

Considering the full respect of responsibilities of each Side in their field of expertise;

Recognising that the Sides have a common interest in cooperation in the field of human capital development

THE SIDES HAVE DECIDED AS FOLLOWS:

## **1 – PURPOSE**

- 1.1 This Cooperation Agreement establishes a framework for co-operation in the field of public policies management between the ETF and the IIAS/EGPA.
- 1.2 This Cooperation Agreement is not intended to create or affect legal rights or obligations, either in the relationship between the ETF and the IIAS/EGPA or with thirds, but is a statement of best intent.

## **2 – COOPERATION OBJECTIVES AND ACTIVITIES**

- 2.1 The general objectives of this cooperation will be to promote the improvement of public policies performance in the ETF partner countries.
- 2.1 Cooperation will be pursued by means of the activities described in Annex I, which forms integral part of this Cooperation Agreement.

## **3 – IMPLEMENTATION**

- 3.1 Co-operation under this agreement will be conducted on the basis of the following principles:
  - a) Appointment of contact points to coordinate the co-operation as provided in Annex I;
  - b) Joint and regular planning of the decided activities;
  - c) Review of the implementation, including discussion of possible difficulties and improvements;
  - d) Information-sharing on recent developments, policies, new practices in the field of public policies performance in education, training and employment.
- 3.2. Each Side will endeavor to prevent any situation that could compromise the impartial and objective implementation of this Cooperation Agreement. Such conflict of interest could arise in particular as a result of economic interest, political or national affinity, family or emotional ties or any other relevant connection or shared interest.
- 3.3 Each Side will undertake with the scope of avoiding any conflict of interest, to refrain from participating in procurement procedures launched by the other Side



#### **4 – FINANCIAL PROVISIONS**

- 4.1 All cooperation will be carried out within the administrative and financial rules and regulations of both Sides and in line with the mandate and responsibilities of the Sides.

#### **5 – MONITORING AND EVALUATION**

Co-operation will be monitored and evaluated as appropriate on a mutual cooperative basis thus permitting, as necessary, the adjustment of the decided activities in the light of any needs or opportunities becoming apparent in the course of their implementation.

#### **6 – COPYRIGHT AND OWNERSHIP**

- 6.1 Copyright on the content of all texts and other documents produced under this co-operation will vest jointly in the Sides.
- 6.2 The Sides will not divulge such documents and information referred to in Section 6.1 above without the written consent of the other.

#### **7 – VISIBILITY**

- 7.1 Each Side will endeavor to take the appropriate measures to ensure that communications or publications about the joint activities, including at an event, indicate that they have received contributions from the Sides.




#### **8 – OTHER ARRANGEMENTS**

- 8.1 This co-operation agreement is without prejudice to cooperation which may be put in place pursuant to other arrangements between the Sides.

#### **9 - GENERAL AND FINAL PROVISIONS**

- 9.1 This Cooperation Agreement will come into effect on the date of the last signature.
- 9.2 This Cooperation Agreement will remain in effect until December 2014 and may be extended by agreement of both Sides.
- 9.3 This Cooperation Agreement may be terminated at any time by any Side upon one month's written notice.

## SIGNATURES

For the IIAS/EGPA	For the European Training Foundation
 Rolet Loretan, director general	
 Wim van de Donk, EGPA President	 Madlen Serban, director
Done at.....on..... <i>Donk</i> 7.11.2013	Done at.....on..... <i>Turn</i> 22/01/2013

In duplicate, in English.

## **ANNEX I**

### **ACTIVITIES**

In accordance with the objectives above-mentioned, the Sides have agreed to focus their co-operation by developing the following activities:

#### **I.1 – SHARE OF EXPERIENCE AND EXPERTISE ACTIVITIES**

I.1.1 The IIAS/EGPA will support the ETF by:

- Peer reviewing the Analytical Framework under the Torino process;
- Contributing to ETF debates, dialogues, platforms through its permanent study groups;
- Contributing to the ETF initiatives on policy leaders capacity building inter alia through conferences, training sessions, round tables, study visits

I.1.2 The ETF will invite IIAS/EGPA to events organised in the regions of common interest for the both Sides.

I.1.3 The ETF will provide case studies on public policies on education, training and employment

#### **I.2. COMPLEMENTARY ACTIVITIES/ ACTIONS**

I.2.1 The IIAS/EGPA will foster the link with different partners/networks especially NISPAcee.

#### **I.3 – MANAGEMENT OF THE ACTIVITIES**

I.4.1 The contact points are:

For the ETF

For the IISA

For the EGPA