

# **PRESUPUESTO RECTIFICATIVO 3/2024**

# PRESUPUESTO RECTIFICATIVO N.O 3/2024

El principal objetivo de este presupuesto rectificativo es actualizar los ingresos adicionales, presentar las transferencias realizadas y proponer una reasignación adicional.

## Ingresos

La principal fuente de ingresos de la ETF es su contribución de la Comisión Europea. Además, de conformidad con el artículo 15, apartado 3, de su Reglamento de base, la ETF puede recibir financiación de otras fuentes para actividades incluidas en su mandato.

### 1 a. Contribución de la CE (títulos 1, 2 y 3)

La CE está poniendo a disposición de la ETF 283 108 EUR como créditos adicionales para 2024.

### 1 b. Ingresos afectados externos

El presupuesto se actualiza para reflejar los importes recibidos en 2024 como ingresos afectados externos a través de tramos de los acuerdos de contribución y los acuerdos de nivel de servicio. Los cambios adaptan el presupuesto a los importes realmente recibidos hasta ahora en 2024.

## Gastos

Estos ingresos adicionales se proponen para financiar actividades en consonancia con las prioridades del DOCUP, que se suspendieron debido a la necesidad inicial de dar prioridad a los costes de personal.

- En el título 1 (disminución de 429 185 EUR) se ponen a disposición créditos vinculados al ahorro derivado del cumplimiento de la plantilla de personal, la no utilización de los expertos nacionales en comisión de servicios y el aplazamiento de la convocatoria de prácticas a 2025;
- En el título 2 (aumentado en 211 293 EUR), apoyará el desarrollo de los costes de mantenimiento preventivo, la ciberseguridad, la infraestructura informática y las actividades de digitalización, así como la tasa única de incorporación de SUMMA (el nuevo sistema financiero de la CE);
- En el título 3 (aumentado en 649.500 EUR), permitirá la activación de prioridades negativas, el refuerzo de las acciones del trigésimo aniversario y otras actividades operativas inicialmente suspendidas para garantizar la cobertura de los costes de personal.

Desde el anterior presupuesto aprobado, la ETF ha realizado una única transferencia bajo la autoridad del director (transferencia 4 el 8 de octubre de 2024).

Puede encontrarse información más detallada sobre las actividades en la columna «Supuestos» del cuadro del presupuesto rectificativo.

## Conclusión

La ETF solicita la aprobación del Consejo de Administración para el presupuesto rectificativo.

Item/Art.	Title	Amending Budget 2 / 2024		Amendments		Amending Budget 3 / 2024	
		COM	PAY	COM	PAY	COM	PAY
TITLE 1 European Union contribution							
Chap.1 2	European Training Foundation (07.10.06, ex 04.03.14, ex 15.02.12, ex 15.02.27)	23 099 791	23 099 791	+283,108.00	+283,108.00	23 382 899	23 382 899
1 20	European Training Foundation	23 099 791	23 099 791	+283,108.00	+283,108.00	23 382 899	23 382 899
1 20 0	ETF - Subsidy	23 099 791	23 099 791	+283,108.00	+283,108.00	23 382 899	23 382 899
Chap.1 3	Union contribution from recovery of surplus from previous years	62 209	62 209	-	-	62 209	62 209
1 30	Union contribution from recovery of surplus from previous years	62 209	62 209	-	-	62 209	62 209
1 30 0	Contribution	62 209	62 209			62 209	62 209
TITLE 1	TOTAL TITLE 1	23 162 000	23 162 000	+283,108.00	+283,108.00	23 445 108	23 445 108
TITLE 8 European Union contribution in kind							
Chap. 8 0	European Union contribution in kind	p.m.	p.m.	-	-		
8 00	European Union contribution in kind	p.m.	p.m.	-	-		
8 00 0	European Union contribution in kind	p.m.	p.m.	-	-		
TITLE 8	TOTAL TITLE 8	p.m.	p.m.	-	-		
TITLE 9 MISCELLANEOUS REVENUE							
Chap. 9 0	Miscellaneous revenue	361 929	361 929	-	-	361 929	361 929
9 00	Miscellaneous revenue	361 929	361 929	-	-	361 929	361 929
9 00 0	Miscellaneous revenue	361 929	361 929	-	-	361 929	361 929
TITLE 9	TOTAL TITLE 9	361 929	361 929	-	-	361 929	361 929
TITLE 10 RESULTS EARLIER YEARS							
Chap. 10 1	Results earlier years	p.m.	p.m.	-	-	p.m.	p.m.
10 11	Results earlier years	p.m.	p.m.	-	-	p.m.	p.m.
10 11 1	Result budget year -/- 1	p.m.	p.m.	-	-	p.m.	p.m.
TITLE 10	TOTAL TITLE 10	p.m.	p.m.	-	-	p.m.	p.m.
TOTAL ETF SUBVENTION REVENUE		23 523 929	23 523 929	+283,108	+283,108	23 807 037	23 807 037

Amending Budget 3 / 2024

REVENUE

Item/Art.	Title	Amending Budget 2 / 2024		Amendments		Amending Budget 3 / 2024	
		COM	PAY	COM	PAY	COM	PAY

TITLE 4 REVENUE FROM OTHER SOURCES (Earmarked revenue)

Chap. 4 2	Co-operation with other European institutions and other bodies	4 988 665	4 988 665	-465,000	-465,000	4 523 665	4 523 665
4 20	Projects related to agreements between European Commission and the Foundation	4 988 665	4 988 665	-465,000	-465,000	4 523 665	4 523 665
4 20 0	Administrative SLAs	13 665	13 665			13 665	13 665
4 20 1	EIB	340 000	340 000	-340,000	-340,000	p.m.	p.m.
4 20 3	INTPA Training	p.m.	p.m.			p.m.	p.m.
4 20 4	SLA DG EMPL: "International dimension of Centres of Vocational Excellence"	75 000	75 000	-75,000	-75,000	p.m.	p.m.
4 20 5	PANAF/2023/443-218 - "African Continental Qualification Framework (ACQF II)"	1 300 000	1 300 000			1 300 000	1 300 000
4 20 6	NDICI ASIA/2022/043-337: "Dialogue and Action for Resourceful Youth in Central Asia (DARYA)"	2 000 000	2 000 000			2 000 000	2 000 000
4 20 7	RWANDA TVET	p.m.	p.m.			p.m.	p.m.
4 20 8	Eastern Partnership	1 210 000	1 210 000			1 210 000	1 210 000
4 20 9	Egypt	50 000	50 000	-50,000	-50,000	p.m.	p.m.
Chap. 4 3	Cooperation with Italian institutions	p.m.	p.m.	-	-	p.m.	p.m.
4 30	Cooperation with Italian institutions	p.m.	p.m.	-	-	p.m.	p.m.
4 30 0	Cooperation with Italian institutions	p.m.	p.m.			p.m.	p.m.
TITLE 4	TOTAL TITLE 4	4 988 665	4 988 665	-465,000	-465,000	4 523 665	4 523 665

TOTAL EARMARKED / PROJECT REVENUE	4 988 665	4 988 665	-465,000	-465,000	4 523 665	4 523 665
GRAND TOTAL	28 512 594	28 512 594	-181,892	-181,892	28 330 702	28 330 702

Item/Art.	Title	Amending Budget 2 / 2024		Amendments		Amending Budget 3 / 2024		Assumptions 2024
		COM	PAY	COM	PAY	COM	PAY	

**TITLE 1 EXPENDITURE RELATING TO PERSONS WORKING WITH THE FOUNDATION**

<b>Chap. 1 1</b>	<b>Staff in active employment</b>	<b>16 071 356</b>	<b>16 071 356</b>	<b>-429,185</b>	<b>-429,185</b>	<b>15 642 171</b>	<b>15 642 171</b>	
<i>Art. 110</i>	<i>Agents included in the workforce</i>	<b>12 385 365</b>	<b>12 385 365</b>	<b>-55,109</b>	<b>-55,109</b>	<b>12 330 256</b>	<b>12 330 256</b>	
1 10 0	Temporary Agents	12 385 365	12 385 365	-55,109	-55,109	12 330 256	12 330 256	This budget line covers the basic salary costs and management allowance of the ETF's Temporary Agents as indicated in the Staff regulations (art. 44 & 66) and Conditions of Employment of Other Servants of the EU (art. 20). It covers all salaries, allowances, social security and contributions, weighting factor, salary adaptation, annual leave not taken at the end of the contract, cost of starting and end of service for Temporary Agents, as well as the possible modifications due to the weighting factor and salary adaptation. Planning assumptions: The ETF establishment plan of 86 posts is complemented by the 2 additional TA for offsetting part times (cf art. 38. 2 of the FR). Estimated salary adaptation +4.4% in 2023 and +3.4% in 2024 , reclassification, annual travel. Small increase foreseen for automatic increase in step as well as savings from staff turnover and recruitment in lower grades. It includes €13,665.05 from SLA with EU OSHA for provision of accountancy services and HR contribution from extra-subsidy projects (where applicable). Revised assumptions: Based on the current estimates of the temporary agents costs and fulfilment of establishment plan.
<i>Art. 111</i>	<i>Other staff</i>	<b>3 140 891</b>	<b>3 140 891</b>	<b>-267,000</b>	<b>-267,000</b>	<b>2 873 891</b>	<b>2 873 891</b>	
1 11 0	Contract agents	3 140 326	3 140 326	-267,000	-267,000	2 873 326	2 873 326	This budget line covers all salaries, allowances, social security and contributions, weighting factor, salary adaptation, annual leave not taken at the end of the contract, cost of starting and end of service for Contract Agents. Planning assumptions: In 2024 there are expected 42 contract agents and possibly additional short-term contract agents as the ETF intends to offset long-term part time workers, recurrent parental leave, or long-term sickness absences amongst the same population. Estimated salary adaptation +4.4% in 2023 and +3.4% in 2024 , reclassification, annual travel and all posts occupied. Revised assumptions: Based on the current estimates of the contract agents costs.
1 11 2	Local staff	566	566	-	-	566	566	This budget line covers all salaries, allowances, social security and contributions for Local Agents. Planning assumptions: Salary for 1 Local Agent and services provided by an Italian labour law company for application of Italian legislation to Local Agents and preparation of salary related documentation. This includes a 6% estimated increase of salary
<i>Art. 117</i>	<i>Supplementary services</i>	<b>510 900</b>	<b>510 900</b>	<b>-110,576</b>	<b>-110,576</b>	<b>400 324</b>	<b>400 324</b>	
1 17 2	Cost of organising traineeships with the Foundation	132 000	132 000	-70,576	-70,576	61 424	61 424	These appropriations cover the costs of traineeships for young professionals from the EU and ETF partner countries in order to give them the opportunity to get to know the practices of an EU agency. Planning assumptions: the ETF foresees to continue the internship programme in 2024 with extension of the 2023 call, as well as a smaller call in Nov 2024. Revised assumptions: The call for trainees is planned for 2025
1 17 7	Other services rendered and institutional audit services	378 900	378 900	-40,000	-40,000	338 900	338 900	This budget line covers recourse to other suppliers of services, consultants and experts, for services under the general administration of the ETF when such services cannot be provided by ETF staff (for reasons of expertise or availability). Planning assumptions: * Services provided by the EU administrative bodies through Service Level Agreements ( processing of salary costs and other optional services) and Interagency Service Legal Agreement for secretariat of coordination agency and cost of EC badge * Approximately 2.5 FTE interim staff can be contracted with the budget available, usually used for compensating for ETF staff absence (long-sickness, parental leave or else) or for covering peak periods. Includes associated cost for interim according to Italian Law; * Relocation services newcomers; * Consultancy services. Revised assumptions: Savings based on the current use of interim support and recoveries from the extra-subsidy projects

Item/Art. Title		Amending Budget 2 / 2024		Amendments		Amending Budget 3 / 2024		Assumptions 2024
		COM	PAY	COM	PAY	COM	PAY	
<i>Art. 118</i>	<i>Recruitment and transformation costs</i>	<b>34 200</b>	<b>34 200</b>	<b>+3,500</b>	<b>+3,500</b>	<b>37 700</b>	<b>37 700</b>	
1 18 0	Sundry recruitment expenses	34 200	34 200	+3,500	+3,500	37 700	37 700	Staff Regulations of Officials of the EU, and in particular Art. 27 to 31 and 33 thereof.  This budget line covers various recruitment expenses including : - publication costs, - costs directly linked to the promotion and organisation of group recruitment tests (hire of rooms, furniture, machines and miscellaneous equipment, water, fees for the preparation and correction of tests, etc.), - travel costs and daily allowances for candidates and external selection panel member(s). Planning assumptions: Travel costs for newcomers medical (assuming online interviews) , external supervisors during tests, candidate reimbursement costs. Should assessment center be required, funds will have to be transferred in. Revised assumptions: Additional recruitment costs linked to vacancy of head of unit requiring an assessment centre (+€3,500 with Transfer 4 on 08-Oct-2024).
<b>Chap. 1 3 Missions and travel</b>		<b>90 680</b>	<b>90 680</b>	-	-	<b>90 680</b>	<b>90 680</b>	
<i>Art. 130</i>	<i>Mission and travel expenses</i>	<b>90 680</b>	<b>90 680</b>	-	-	<b>90 680</b>	<b>90 680</b>	
1 30 0	Mission and travel expenses	90 680	90 680	-	-	90 680	90 680	Staff Regulations of Officials of the EU, and in particular Art. 11 to 13 of Annex VII thereof.  This budget line covers: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the EU. Planning assumptions: Covers directorate's and administrative missions . Includes also cost for using EC MIPS system (Service Level Agreement PMO) and mission insurance and mission security services.
<b>Chap. 1 4 Socio-medical infrastructure</b>		<b>343 500</b>	<b>343 500</b>	<b>-50,500</b>	<b>-50,500</b>	<b>293 000</b>	<b>293 000</b>	
<i>Art. 143</i>	<i>Medical service</i>	<b>45 000</b>	<b>45 000</b>	-	-	<b>45 000</b>	<b>45 000</b>	
1 43 0	Medical service	45 000	45 000	-	-	45 000	45 000	Staff Regulations of Officials of the EU, and in particular Art. 59 and Art. 8 of Annex II thereof.  This budget line covers the costs of the external health service acting for the ETF (in particular carrying out regular and pre-recruitment medical examinations of ETF staff, the cost of a medical officer and medical products, first aid material etc.). Planning assumptions: Annual medical check up visits (average cost for 90 visits); ETF medical advisor visits and consultancy cost (one medical advisory), including mission cost when representing the ETF at the Inter-institutional Medical College; Medical supplies and medicines, or other medical services; Psycho-social support to staff and other initiatives; Pre-recruitment medical costs.
<i>Art. 144</i>	<i>Internal training</i>	<b>139 000</b>	<b>139 000</b>	<b>+15,000</b>	<b>+15,000</b>	<b>154 000</b>	<b>154 000</b>	
1 44 0	Internal training	139 000	139 000	+15,000	+15,000	154 000	154 000	Staff Regulations of Officials of the EU, and in particular Art. 24 (3) thereof.  This budget line covers introductory courses for new recruits, staff development courses, retraining, courses on the use of modern techniques, seminars, information sessions on EU matters etc. It also covers the purchase of equipment, supplies and documentation and the hiring of consultants. Planning assumptions: This appropriation correspond to expected needs at corporate level, individual training requests, language training as well as corporate and team activities; includes mission costs related to learning and development. Revised assumptions: Training material for the onboarding initiative
<i>Art. 149</i>	<i>Other interventions</i>	<b>159 500</b>	<b>159 500</b>	<b>-65,500</b>	<b>-65,500</b>	<b>94 000</b>	<b>94 000</b>	
1 49 0	Other interventions	159 500	159 500	-65,500	-65,500	94 000	94 000	This budget line covers amongst other social events and institutional well being programmes that the ETF is putting in place. Planning assumptions: Social/well being activities and services such as contribution to schooling and pre-school costs and financial aid for parents with disabled children , canteen/coffee services for staff events and internal meetings, ETF Christmas events and other social events Revised assumptions: Savings reallocated for recruitment ( -€3,500 with Transfer 4 on 08-Oct-2024). Additional savings linked to staff activities.

Item/Art.	Title	Amending Budget 2 / 2024		Amendments		Amending Budget 3 / 2024		Assumptions 2024
		COM	PAY	COM	PAY	COM	PAY	
<b>Chap. 1 5</b>	<b>Staff exchanges between the ETF and the public sector</b>	<b>100 000</b>	<b>100 000</b>	<b>-100,000</b>	<b>-100,000</b>	<b>p.m.</b>	<b>p.m.</b>	
<i>Art. 152</i>	<i>Staff exchanges between the ETF and the public sector</i>	<i>100 000</i>	<i>100 000</i>	<i>-100,000</i>	<i>-100,000</i>	<i>p.m.</i>	<i>p.m.</i>	
1 52 0	National experts seconded	100 000	100 000	-100,000	-100,000	p.m.	p.m.	This budget line covers the costs of national or international officials and of private sector employees temporarily seconded to the ETF to provide knowledge of matters in which they have in-depth experience. Planning assumptions: in 2024 the ETF is planning to host 2 detached national experts as from April Revised assumptions: The ETF will not recruit seconded national experts in 2024
<b>Chap. 1 7</b>	<b>Entertainment and representation expenses</b>	<b>4 000</b>	<b>4 000</b>	<b>+2,000</b>	<b>+2,000</b>	<b>6 000</b>	<b>6 000</b>	
<i>Art. 170</i>	<i>Entertainment and representation expenses</i>	<i>4 000</i>	<i>4 000</i>	<i>+2,000</i>	<i>+2,000</i>	<i>6 000</i>	<i>6 000</i>	
1 70 0	Entertainment and representation expenses	4 000	4 000	+2,000	+2,000	6 000	6 000	This chapter covers expenses linked to hospitality costs for guests (e.g. lunches, dinners, etc.). Planning assumptions: Representation costs including catering expenses, local transport costs and small gifts authorised by the director as well as representation costs linked to the end of the year activities Revised assumptions: Increase in the expected representation costs
<b>TITLE 1</b>	<b>TOTAL TITLE 1</b>	<b>16 609 536</b>	<b>16 609 536</b>	<b>-577,685</b>	<b>-577,685</b>	<b>16 031 851</b>	<b>16 031 851</b>	
<b>TITLE 2 BUILDING, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE</b>								
<b>Chap. 2 0</b>	<b>Investments in immovable property, rental of buildings and associated costs</b>	<b>825 750</b>	<b>825 750</b>	<b>+28,111</b>	<b>+28,111</b>	<b>853 861</b>	<b>853 861</b>	
<i>Art. 200</i>	<i>Rentals</i>	<i>p.m.</i>	<i>p.m.</i>	<i>-</i>	<i>-</i>	<i>p.m.</i>	<i>p.m.</i>	
2 00 0	Rentals	p.m.	p.m.	-	-	p.m.	p.m.	This budget line covered property rental and "charges locatives" Planning assumptions: Symbolic amount for rent al of ETF Villa Gualino premises, emergency external office, external archive. As of 2023 it is integrated within BL2020.
<i>Art. 202</i>	<i>Water, gas, electricity and heating</i>	<i>133 704</i>	<i>133 704</i>	<i>-</i>	<i>-</i>	<i>133 704</i>	<i>133 704</i>	
2 02 0	Water, gas, electricity and heating	133 704	133 704	-	-	133 704	133 704	This budget line covers utilities (water, gas, electricity and heating). Planning assumptions: Utilities cost forecast based on current consumption and forecasted costs. As of 2023 it includes rental of emergency external office, external archive and 1€ symbolic rent for Villa Gualino premises
<i>Art. 203</i>	<i>Building associated costs (ex. Cleaning and Maintenance)</i>	<i>692 046</i>	<i>692 046</i>	<i>+28,111</i>	<i>+28,111</i>	<i>720 157</i>	<i>720 157</i>	
2 03 0	Building associated costs (ex. Cleaning and Maintenance)	692 046	692 046	+28,111	+28,111	720 157	720 157	This budget line covers maintenance costs (infrastructure, plants, lifts, heating, air-conditioning, pipes) and cleaning of the common spaces as well as for the cleaning of the ETF building areas. The total cost for maintenance and cleaning of the common parts of the building varies according to the number of unforeseen repairs and interventions during the year. The age of the property and infrastructure tends to place this estimate at risk due to breakages, failures and urgent needs that may emerge with preventative maintenance or replacements. Planning assumptions: Maintenance of premises (offices and specific works on building occupied by ETF); Canteen and water dispensers, reception, cleaning and maintenance of green spaces; management of technical building related systems (e.g. access control) ; on site surveillance, security and radio surveillance; EMAS certification and greening measures; ; RSPP/external Health and Safety services; garbage taxes to Turin municipality ; insurance on the building - reimbursement to the region; EEAS security advice Revised assumptions: Increase linked to preventive maintenance (replacement of electrical part non-working properly or deteriorated, valves replacement, maintenance to the control system, etc.)

Item/Art. Title		Amending Budget 2 / 2024		Amendments		Amending Budget 3 / 2024		Assumptions 2024	
		COM	PAY	COM	PAY	COM	PAY		
<b>Chap. 2 1 Information &amp; Communication Technology</b>		<b>1 241 700</b>	<b>1 241 700</b>	<b>+180,000</b>	<b>+180,000</b>	<b>1 421 700</b>	<b>1 421 700</b>		
<i>Art. 210 ICT expenditure</i>		<i>1 241 700</i>	<i>1 241 700</i>	<i>+180,000</i>	<i>+180,000</i>	<i>1 421 700</i>	<i>1 421 700</i>		
2 10 0	ICT hardware	170 500	170 500	+5,800	+5,800	176 300	176 300	This budget line covers the purchase of computer hardware including network servers, personal computers, printers and networking / communications equipment etc. as well as accessories and consumables. The life cycle of ICT equipment is usually of three/four years with smaller or larger procurement depending upon the amount of equipment reaching obsolescence. Since 2017 it also includes expenses related to copiers/faxes etc. previously on budget line 2200. Planning assumptions: Maintenance and improvement of ICT infrastructure including Wi-Fi, wired network infrastructure, servers and storage; managed print services; digital workplace - hardware; multimedia equipment; mobile devices. Revised assumptions: Renewal of PCs	
2 10 1	Software acquisition, maintenance and development	671 000	671 000	+66,200	+66,200	737 200	737 200	This budget line covers the purchase of standard software applications, its maintenance and the development of software systems. Planning assumptions: Software licences and maintenance fees; cloud and hosting services; Advancing information management, sharing and integration; cloud migration; ICT consultancy services; end user support services; digital technology partners Revised assumptions: increase linked to cybersecurity and digitalisation, additional Copilot licences	
2 10 3	Telecoms costs	137 700	137 700	-1,000	-1,000	136 700	136 700	This budget line covers the fixed costs of subscriptions, communication costs and internet service fees. Planning assumptions: Mobile services; internet connectivity; hosted IP PBX and related services Revised assumptions: savings based on the current estimates	
2 10 5	European Commission IT systems	262 500	262 500	+109,000	+109,000	371 500	371 500	This budget line covers expenses relating the the use of EC distributed systems Planning assumptions: ABAC annual fee; ABAC hosting fee; ABAC Assets annual fee; ePrior (elnvoice ;eSubmission; eTendering; eRequest) and PPMT fees; TESTA-ng connectivity fee; SYSPER annual fee (estimate); CERT-EU; Ares and Rachel annual fees; Cloud fee. Revised assumptions: Contribution for payment of the SUMMA onboarding fee	
<b>Chap. 2 2 Movable property and associated costs</b>		<b>36 000</b>	<b>36 000</b>	<b>-</b>	<b>-</b>	<b>36 000</b>	<b>36 000</b>		
<i>Art. 220 Technical equipment and furniture (ex Technical installations and office equipment)</i>		<i>36 000</i>	<i>36 000</i>	<i>-</i>	<i>-</i>	<i>36 000</i>	<i>36 000</i>		
2 20 0	Technical equipment and furniture (ex Technical installations and office equipment)	36 000	36 000	-	-	36 000	36 000	This budget line covers the purchase of technical and office equipment, especially audiovisual, copying, archiving and interpretation equipment, as well as office furniture. Planning assumptions: Office furniture	
<b>Chap. 2 3 Current administrative expenditure</b>		<b>47 220</b>	<b>47 220</b>	<b>+3,182</b>	<b>+3,182</b>	<b>50 402</b>	<b>50 402</b>		
<i>Art. 230 Stationery and office supplies</i>		<i>21 000</i>	<i>21 000</i>	<i>+5,000</i>	<i>+5,000</i>	<i>26 000</i>	<i>26 000</i>		
2 30 0	Stationery and office supplies	21 000	21 000	+5,000	+5,000	26 000	26 000	Office supplies, normal and headed paper, envelopes, business cards, etc. as well as promotional material (pens, bags, mouse mats) Planning assumptions: Normal and branded stationery , headed paper, envelopes, business cards, etc., promotional material (pens, bags, etc.) Revised assumptions: refresh of stocks of promotional materials	
<i>Art. 232 Financial charges</i>		<i>p.m.</i>	<i>p.m.</i>	<i>-</i>	<i>-</i>	<i>p.m.</i>	<i>p.m.</i>		
2 32 0	Miscellaneous Financial expenditure (discontinued)	p.m.	p.m.	-	-	p.m.	p.m.	This budget line covers bank charges and other financial charges as well as damages and interest. As of 2021, it has been merged into BL 2330 Planning assumptions: Miscellaneous financial expenditure (bank charges)	
<i>Art. 233 Other expenses (ex Legal expense)</i>		<i>26 220</i>	<i>26 220</i>	<i>-1,818</i>	<i>-1,818</i>	<i>24 402</i>	<i>24 402</i>		
2 33 0	Miscellaneous legal, insurance, publication and financial expenditure (ex Legal expenses)	26 220	26 220	-1,818	-1,818	24 402	24 402	Miscellaneous administrative and financial expenses, like general legal expenses, trial expenses, external lawyers' expenses, miscellaneous expenditure on insurance, publications in Official Journal, financial charges Planning assumptions: i) Legal expenses: reserve for external legal advice, management of enquiries and disciplinary procedures; ii) Insurances not linked to missions: accident insurance, civil liability, theft and robbery, collective insurance versus accidents for non statutory, fire, ARD and electronic insurance, reserve for reconciliation. Revised assumptions: savings based on the current estimates	



EXPENDITURE		Amending Budget 2 / 2024		Amendments		Amending Budget 3 / 2024		Assumptions 2024	
Item/Art.	Title	COM	PAY	COM	PAY	COM	PAY		
<b>Chap. 2 4 Post and telecommunications</b>		<b>3 200</b>	<b>3 200</b>	-	-	<b>3 200</b>	<b>3 200</b>		
<i>Art. 240 Correspondence and courier expenses</i>		<b>3 200</b>	<b>3 200</b>	-	-	<b>3 200</b>	<b>3 200</b>		
2 40 0	Correspondence and courier expenses	3 200	3 200	-	-	3 200	3 200	This budget line covers correspondence and courier expenses, including the dispatching of parcels by post. Planning assumptions: Courier and post expenses, imprest account for mailing	
<b>Chap. 2 5 Meetings and associated costs</b>		<b>100 000</b>	<b>100 000</b>	-	-	<b>100 000</b>	<b>100 000</b>		
<i>Art. 250 Meetings and associated costs</i>		<b>100 000</b>	<b>100 000</b>	-	-	<b>100 000</b>	<b>100 000</b>		
2 50 0	Meetings expenses in general	100 000	100 000	-	-	100 000	100 000	This budget line covers the costs relating to the meetings of the Governing Board and the participation of GB members to other meetings organised by the ETF. Planning assumptions: Two governing board meetings (Torino)	
<b>TITLE 2</b>	<b>TOTAL TITLE 2</b>	<b>2 253 870</b>	<b>2 253 870</b>	<b>+211.293</b>	<b>+211.293</b>	<b>2 465 163</b>	<b>2 465 163</b>		

**TITLE 3 EXPENSES RELATING TO PERFORMANCE OF SPECIFIC MISSIONS**

<b>Chap. 3 0 Operational expenses</b>		<b>449 000</b>	<b>449 000</b>	<b>+74,000</b>	<b>+74,000</b>	<b>523 000</b>	<b>523 000</b>	
<i>Art. 301 Communications</i>		<b>369 000</b>	<b>369 000</b>	<b>+74,000</b>	<b>+74,000</b>	<b>443 000</b>	<b>443 000</b>	
3 01 0	Communications	369 000	369 000	+74,000	+74,000	443 000	443 000	This budget line covers the costs associated with writing, editing, printing and distributing publications of a corporate nature (e.g. information leaflet, Work Programme, Annual Report, Highlights), as well as corporate activities, website maintenance and development. Planning assumptions: website design and development , hosting and technical support, Live and Learn and other corporate publications, thematic publications , media relations , printer , audio visual , design Revised assumptions: Communication activities linked to infographics, podcasts using the momentum of the 30th anniversary
<i>Art. 304 Translation costs</i>		<b>80 000</b>	<b>80 000</b>	-	-	<b>80 000</b>	<b>80 000</b>	
3 04 0	Translation costs	80 000	80 000	-	-	80 000	80 000	This budget line covers translation costs for corporate documents unrelated to specific operational activities. Planning assumptions: Translation of corporate documents
<b>Chap. 3 1 Priority actions : Work programme activities</b>		<b>3 825 188</b>	<b>3 825 188</b>	<b>+509,500</b>	<b>+509,500</b>	<b>4 334 688</b>	<b>4 334 688</b>	
<i>Art. 310 Priority actions : Work programme activities</i>		<b>3 653 038</b>	<b>3 653 038</b>	<b>+494,500</b>	<b>+358,500</b>	<b>4 147 538</b>	<b>4 011 538</b>	
3 10 0	Operational Projects	3 653 038	3 653 038	+494,500	+358,500	4 147 538	4 011 538	This budget line covers costs associated with the implementation of the operational projects, as described in the work programme. Planning assumptions: Implementation of the operational activities. More details can be found in the work programme. Revised assumptions: activation of negative priorities and other operational activities initially put on hold to ensure coverage of staff costs (translation plus statistical and analytical services for survey with Eurostat, knowledge products based on CG and WBL reviews in SEMED countries, additional equipment for planned events, Torino Process level 2 - Review of policies for lifelong learning in Palestine, acceleration of visualisation project, AI innovation package). Reduction of payment appropriations in order to allow payments from BL3140 (-136,000€ with Transfer 4/2024 on 08-Oct-2024)
<i>Art. 314 Projects to support strenghtening knowledge and systems</i>		<b>172 150</b>	<b>172 150</b>	<b>+15,000</b>	<b>+151,000</b>	<b>187 150</b>	<b>323 150</b>	
3 14 0	Projects to support strenghtening knowledge and systems	172 150	172 150	+15,000	+151,000	187 150	323 150	This budget line covers expenditure related to evaluation and audit, for ETF's quality control activities and strategic development. These funds are allocated according to annual audit and evaluation plans adopted in the Work Programme. Planning assumptions: Monitoring and evaluation, audit and risk management, stakeholder's management. More details are in the work programme. Revised assumptions: Externalisation of Ex-post audit for 2024 low-risk payments for 2024. Increase of Payment approporations to match the expected payment schedule (+136,000€ with Transfer 4/2024 on 08-Oct-2024)

EXPENDITURE		Amending Budget 2 / 2024		Amendments		Amending Budget 3 / 2024		Assumptions 2024	
Item/Art.	Title	COM	PAY	COM	PAY	COM	PAY		
Chap. 3 2 Operational Missions		400 000	400 000	+66,000	+66,000	466 000	466 000		
Art. 320 Operational Missions		400 000	400 000	+66,000	+66,000	466 000	466 000	This budget line covers: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the EU. Planning assumptions: Operational missions to support the implementation of the operational projects. Attempts are made to reduce the appropriations for missions by a more intensive use of online/virtual meetings and synergy. Revised assumptions: Additional mission needs linked to operational activities	
3 20 0 Operational Missions		400 000	400 000	+66,000	+66,000	466 000	466 000		
TITLE 3 TOTAL TITLE 3		4 674 188	4 674 188	+649,500	+649,500	5 323 688	5 323 688		
TITLE 8 European Union contribution in kind									
Chap. 8 0 European Union contribution in kind		p.m.	p.m.	-	-	p.m.	p.m.		
Art. 880 European Union contribution in kind		p.m.	p.m.	-	-	p.m.	p.m.		
8 00 0 European Union contribution in kind		p.m.	p.m.	-	-	p.m.	p.m.		
TITLE 8 TOTAL TITLE 8		p.m.	p.m.	-	-	p.m.	p.m.		
TITLE 9 EXPENSES NOT SPECIFICALLY PROVIDED FOR									
Chap. 9 9 Expenses not specifically provided for		p.m.	p.m.	-	-	p.m.	p.m.		
Art. 990 Reserve		p.m.	p.m.	-	-	p.m.	p.m.		
9 90 0 Reserve		p.m.	p.m.	-	-	p.m.	p.m.		
TITLE 9 TOTAL TITLE 9		p.m.	p.m.	-	-	p.m.	p.m.		
TITLE 10 RESULTS EARLIER YEARS									
Chap. 10 1 Results earlier years		p.m.	p.m.	-	-	p.m.	p.m.		
10 10 Results earlier years		p.m.	p.m.	-	-	p.m.	p.m.		
10 10 0 Results earlier years		p.m.	p.m.	-	-	p.m.	p.m.		
TITLE 10 TOTAL TITLE 10		p.m.	p.m.	-	-	p.m.	p.m.		
TOTAL EXPENDITURE ETF PROPER		23 537 594	23 537 594	+283,108	+283,108	23 820 702	23 820 702		

Item/Art.	Title	Amending Budget 2 / 2024		Amendments		Amending Budget 3 / 2024		Assumptions 2024
		COM	PAY	COM	PAY	COM	PAY	

**TITLE 4 Cooperation with other organisations (Earmarked expenditure)**

<b>Chap. 4 2 Co-operation with other European institutions and other bodies</b>		<b>4 975 000</b>	<b>4 975 000</b>	<b>-465,000</b>	<b>-465,000</b>	<b>4 510 000</b>	<b>4 510 000</b>	
<i>Art. 420 Projects related to agreements between European Commission and the Foundation</i>		<i>4 975 000</i>	<i>4 975 000</i>	<i>-465,000</i>	<i>-465,000</i>	<i>4 510 000</i>	<i>4 510 000</i>	
4 20 1 EIB		340 000	340 000	-340,000	-340,000	p.m.	p.m.	Planning assumptions: Contribution agreement with European Investment Bank on a facility for gender-responsive and inclusive investments in the EU neighbourhood., not likely to be signed in 2024
4 20 3 INTPA Training		p.m.	p.m.			p.m.	p.m.	Planning assumptions: The ETF has signed agreements with DG INPTA for provision of trainings, project finalised.
4 20 4 SLA DG EMPL: "International dimension of Centres of Vocational Excellence"		75 000	75 000	-75,000	-75,000	p.m.	p.m.	Planning assumptions: The ETF has signed a Service Level Agreement with DG EMPL for the International dimension of Centres of Vocational Excellence in 2022, project ongoing. A last instalment of 75,000€ is expected, but possibly not in 2024
4 20 5 PANAF/2023/443-218 - "African Continental Qualification Framework (ACQF II)"		1 300 000	1 300 000			1 300 000	1 300 000	Planning assumptions: 'Support Implementation of the African Continental Qualifications Framework' - Project financed under the Neighbourhood, Development, and International Cooperation Instrument (NDICI-Global Europe) with a duration of three years. The contribution agreement was signed in April 2023, with the project running until December 2026. The total project budget is €5,000,000. For 2024, the estimated budget for the second year of implementation is €1,300,000.
4 20 6 NDICI ASIA/2022/043-337: "Dialogue and Action for Resourceful Youth in Central Asia (DARYA)"		2 000 000	2 000 000			2 000 000	2 000 000	Planning assumptions: The ETF has signed in 2022 the contribution agreement NDICI ASIA/2022/043-337: "Dialogue and Action for Resourceful Youth in Central Asia (DARYA)" which foresees 10M€ across 5 years, until 2027
4 20 7 RWANDA TVET		p.m.	p.m.			p.m.	p.m.	Planning assumptions: Wrap up on the support to the EU Delegation in Rwanda, through a contract signed on 15 June 2023 with a total budget of 180 000 EUR for seven months. The aim is to provide intelligence, data and information in preparation of a new Team Europe Initiative on VET reform in the agricultural sector. The project has been finalised.
4 20 8 Eastern Partnership		1 210 000	1 210 000			1 210 000	1 210 000	Planning assumptions: Action Document for Supporting Education Reform & Skills in the Eastern Partnership region covering education sector diagnoses (using the ETF methodology on RED), capacity development for policy implementation and training and peer learning – in collaboration with DG NEAR , running for three years with a budget of 2.5 million EUR. Project signed in 2023, first instalment received in 2024.
4 20 9 Egypt TVET		50 000	50 000	-50,000	-50,000	p.m.	p.m.	Planning assumptions: Project in Egypt covering assessment of the progress of the TVET strategy 2.0 in close cooperation with OECD, feasibility study for an online foreign language course (English/German or Italian) for students in TVET and support for the development of a sector skills council in the renewable energy sector. Last instalment of 50,000€ supposed to be received towards the end of 2024, not received yet.
<b>Chap. 4 3 Co-operation with national institutions</b>		<b>p.m.</b>	<b>p.m.</b>	<b>-</b>	<b>-</b>	<b>p.m.</b>	<b>p.m.</b>	
<i>Art. 430 Co-operation with Italian institutions</i>		<i>p.m.</i>	<i>p.m.</i>	<i>-</i>	<i>-</i>	<i>p.m.</i>	<i>p.m.</i>	
4 30 0 Cooperation with Italian institutions		p.m.	p.m.	-	-	p.m.	p.m.	
<b>TITLE 4 TOTAL TITLE 4</b>		<b>4 975 000</b>	<b>4 975 000</b>	<b>-465,000</b>	<b>-465,000</b>	<b>4 510 000</b>	<b>4 510 000</b>	
<b>TOTAL ETF EARMARKED EXPENDITURE</b>		<b>4 975 000</b>	<b>4 975 000</b>	<b>-465,000</b>	<b>-465,000</b>	<b>4 510 000</b>	<b>4 510 000</b>	
<b>GRAND TOTAL EXPENDITURE</b>		<b>28 512 594</b>	<b>28 512 594</b>	<b>-181,892</b>	<b>-181,892</b>	<b>28 330 702</b>	<b>28 330 702</b>	

**European Training Foundation**  
**Amending Budget 3 / 2024**  
**ESTABLISHMENT PLAN**

GB-24-DEC-016

Grade	2024 Authorised posts		2023 Authorised posts		2022 Actual on 31/12/2022	
	Permanent	Temp.	Permanent	Temp.	Permanent	Temp.
AD 16						
AD 15						
AD 14		1		1		0
AD 13		3		5		2
AD 12		9		11		6
AD 11		10		10		10
AD 10		10		10		11
AD 9		12		12		12
AD 8		7		5		5
AD 7		7		4		11
AD 6						
AD 5		4		1		
<i>Sub-total AD</i>	<i>0</i>	<i>63</i>	<i>0</i>	<i>59</i>	<i>0</i>	<i>57</i>
AST 11						
AST 10		2		2		2
AST 9		9		13		12
AST 8		6		6		2
AST 7		4		4		3
AST 6		2		2		4
AST 5						5
AST 4						
AST 3						
AST 2						
AST 1						
<i>Sub-total AST</i>		<i>23</i>		<i>27</i>		<i>28</i>
<b>Total</b>	<b>0</b>	<b>86</b>	<b>0</b>	<b>86</b>	<b>0</b>	<b>85</b>

*Based on article 38.2 of the ETF Financial Regulation, the ETF uses the opportunity to "offset the effects of part-time work" by two additional appointments (function group AD).*

## Amending Budget 3 / 2024

## ESTABLISHMENT PLAN

Contract Agents	2024	2023	Recruited as of 31/12/2022
Function Group IV	14	14	13
Function Group III	24	24	21
Function Group II	4	4	5
Function Group I			
Total	42	42	39

Seconded National Experts	2024	2023	Recruited as of 31/12/2022
Total	2	0	0

Local Agents	2024	2023	Recruited as of 31/12/2022
Total	1	1	1

**Chapter 3 0**

The likely schedule of payments vis-à-vis commitments is as follows:

<b>Commitments</b>		<b>Payments</b>	
		<b>2024</b>	<b>2025</b>
Pre-2024 commitments still outstanding	134 300	134 300	-
Appropriations 2024	<b>523 000</b>	388 700	134 300
Total	657 300	<b>523 000</b>	134 300

**Chapter 3 1**

The likely schedule of payments vis-à-vis commitments is as follows:

<b>Commitments</b>		<b>Payments</b>	
		<b>2024</b>	<b>2025</b>
Pre-2024 commitments still outstanding	1 799 800	1 799 800	-
Appropriations 2024	<b>4 334 688</b>	2 534 888	1 799 800
Total	6 134 488	<b>4 334 688</b>	1 799 800

**Chapter 3 2**

The likely schedule of payments vis-à-vis commitments is as follows:

<b>Commitments</b>		<b>Payments</b>	
		<b>2024</b>	<b>2025</b>
Pre-2024 commitments still outstanding	117 923	117 923	-
Appropriations 2024	<b>466 000</b>	348 077	117 923
Total	583 923	<b>466 000</b>	117 923