

AMENDING BUDGET 2/2023

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The main objectives of this amending budget are to present the transfer already performed under the authority of the Director and to integrate the additional revenue.

Revenue

The ETF's main source of revenue is its contribution from the European Commission. In addition, in accordance with Article 15.3 of its founding Regulation, the ETF can receive funding from other sources for activities included in its mandate.

1a. EC contribution (Titles 1, 2, 3)

There are no modifications to the appropriations the ETF expects to implement by the end of the year.

1b. Other revenue

In addition to the assigned revenue presented in its first amending budget 2023¹ the ETF has now confirmed the expected additional revenue from extra-subsidy projects with the EC that can be assigned to the budget 2023.

The new additional revenue included in this amending budget corresponds to:

- EUR 180 000 representing the full value of the contribution agreement with EC (Delegation Rwanda/DG INTPA) for supporting the design of an action on the TVET sector in Rwanda, action which ends Jan 2024.
- EUR 500 000 representing the full value of the Multi Partner Contribution Agreement ref. 2023 /447-748 European Training Foundation (ETF) - EU Technical Assistant to the Ministry of Education and Technical Education TE 2.0 strategy (TA4TE)

Expenditure

The activities performed until now and the proposed changes are aligned with the priorities and objectives in the single programming document adopted by the Board on 25 November 2022². Budget estimates have been reviewed considering updated information on salary adaptation, and the additional revenue.

This amending budget includes one transfer falling under the authority of the Director as well as a revision of the assumptions for staff and infrastructure costs based on expected reimbursements from the extra-subsidy projects:

- The contribution of the existing and newly signed extra-subsidy projects to the staffing costs of the ETF is expected to cover the existing gap for temporary and contract agents' salaries while

¹ GB/23/DEC/011 – ETF Amending Budget 1/2023

² GB/22/DEC/010 – Single Programming Document 2023-25 - Work Programme 2023

keeping a margin for the November salary adaptation, allowing a release which together with various other adjustments in Title 1 sums up to a total of EUR 166,300 which can be made available to infrastructure and operational activities.

- In Title 2 the savings from reduced use of the building during August and on utilities consumption with a limited part of the availability of Title 1 are covering for additional maintenance needed due to water infiltrations during the months of May-July and health and safety measures to allow use of affected offices as well as the ETF works needed to adapt to the new electrical cabin being installed by the Region.
- The main part of the release from Title 1 is contributing to relevant operational initiatives under Title 3 linked to Engagement with IFIs, additional support to QA Annual forum (Jan 2024) and Data collection through e-survey on working and learning in the ETF Partner Countries, as well as website developments and other communication initiatives linked to ETF's 30th celebration.

The table below summarises the changes proposed in this amending budget at the level of Title:

Budgetary title	Amending Budget 1 (EUR)	Changes (EUR)	Amending Budget 2 (EUR)	%
Title 1	15 964 350	- 166 300	15 798 050	-1.04%
Title 2	2 330 175	40 300	2 370 475	1.73%
Title 3	4 333 431	126 000	4 459 431	2.91%
Total EC Contribution	22 627 956		22 627 956	0.0%
Other revenue - Title 1	60 000		60 000	
Other revenue - Title 3				
Other revenue - Title 4	5 175 000	680 000	5 855 000	+13.1%
Total ETF Budget	27 862 956		28 542 956	+2.4%

More detailed information on the activities can be found in the "Assumptions" column in the amending budget table.

Approval

The Governing Board approves the amending budget.

REVENUE

Item/Art.		Title	Amending Budget 1-2023		Amendments		Amending Budget 2-2023	
			COM	PAY	COM	PAY	COM	PAY
TITLE 1 European Union contribution								
Chap.1 2	European Training Foundation (07.10.06, ex 04.03.14, ex 15.02.12, ex 15.02.27)		22 534 092	22 534 092	-	-	22 534 092	22 534 092
1 20	European Training Foundation		22 534 092	22 534 092	-	-	22 534 092	22 534 092
1 20 0	ETF - Subsidy		22 534 092	22 534 092	-	-	22 534 092	22 534 092
Chap.1 3	Union contribution from recovery of surplus from previous years		93 864	93 864	-	-	93 864	93 864
1 30	Union contribution from recovery of surplus from previous years		93 864	93 864	-	-	93 864	93 864
1 30 0	Contribution		93 864	93 864	-	-	93 864	93 864
TITLE 1	TOTAL TITLE 1		22 627 956	22 627 956	-	-	22 627 956	22 627 956
TITLE 8 European Union contribution in kind								
Chap. 8 0	European Union contribution in kind		p.m.	p.m.	-	-	p.m.	p.m.
8 00	European Union contribution in kind		p.m.	p.m.	-	-	p.m.	p.m.
8 00 0	European Union contribution in kind		p.m.	p.m.	-	-	p.m.	p.m.
TITLE 8	TOTAL TITLE 8		p.m.	p.m.	-	-	p.m.	p.m.
TITLE 9 MISCELLANEOUS REVENUE								
Chap. 9 0	Miscellaneous revenue		p.m.	p.m.	-	-	p.m.	p.m.
9 00	Miscellaneous revenue		p.m.	p.m.	-	-	p.m.	p.m.
9 00 0	Miscellaneous revenue		p.m.	p.m.	-	-	p.m.	p.m.
TITLE 9	TOTAL TITLE 9		p.m.	p.m.	-	-	p.m.	p.m.
TITLE 10 RESULTS EARLIER YEARS								
Chap. 10 1	Results earlier years		p.m.	p.m.	-	-	p.m.	p.m.
10 11	Results earlier years		p.m.	p.m.	-	-	p.m.	p.m.
10 11 1	Result budget year -/- 1		p.m.	p.m.	-	-	p.m.	p.m.
TITLE 10	TOTAL TITLE 10		p.m.	p.m.	-	-	p.m.	p.m.
TOTAL ETF SUBVENTION REVENUE			22 627 956	22 627 956	-	-	22 627 956	22 627 956
TITLE 4 REVENUE FROM OTHER SOURCES (Earmarked revenue)								
Chap. 4 2	Co-operation with other European institutions and other bodies		5 235 000	5 235 000	+ 680 000	+ 680 000	5 915 000	5 915 000
4 20	Projects related to agreements between European Commission and the Foundation		5 175 000	5 175 000	+ 680 000	+ 680 000	5 855 000	5 855 000
4 20 0	Administrative SLAs		60 000	60 000			60 000	60 000
4 20 1	EIB						p.m.	p.m.
4 20 3	INTPA Training		p.m.	p.m.			p.m.	p.m.
4 20 4	SLA DG EMPL: "International dimension of Centres of Vocational Excellence"		1 425 000	1 425 000	-	-	1 425 000	1 425 000
4 20 5	PANAF/2023/443-218 - "African Continental Qualification Framework (ACQF II)"		1 750 000	1 750 000	-	-	1 750 000	1 750 000
4 20 6	NDICI ASIA/2022/043-337: "Dialogue and Action for Resourceful Youth in Central Asia (DARYA)"		2 000 000	2 000 000			2 000 000	2 000 000
4 20 7	RWANDA TVET		p.m.	p.m.	+ 180 000	+ 180 000	180 000	180 000
4 20 8	Eastern Partnership						p.m.	p.m.
4 20 9	EGYPT				+ 500 000	+ 500 000	500 000	500 000
Chap. 4 3	Cooperation with Italian institutions		p.m.	p.m.	-	-	p.m.	p.m.
4 30	Cooperation with Italian institutions		p.m.	p.m.	-	-	p.m.	p.m.
4 30 0	Cooperation with Italian institutions		p.m.	p.m.	-	-	p.m.	p.m.
TITLE 4	TOTAL TITLE 4		5 235 000	5 235 000	+ 680 000	+ 680 000	5 915 000	5 915 000
TOTAL EARMARKED / PROJECT REVENUE			5 235 000	5 235 000	+ 680 000	+ 680 000	5 915 000	5 915 000
GRAND TOTAL			27 862 956	27 862 956	+ 680 000	+ 680 000	28 542 956	28 542 956

Item/Art.	Title	Amending Budget 1-2023		Amendments		Amending Budget 2-2023		Assumptions 2023
		COM	PAY	COM	PAY	COM	PAY	
TITLE 1 EXPENDITURE RELATING TO PERSONS WORKING WITH THE FOUNDATION								
Chap. 1 1	Staff in active employment	15 605 850	15 605 850	- 140 400	- 140 400	15 465 450	15 465 450	
Art. 110	Agents included in the workforce	12 333 000	12 333 000	- 119 400	- 119 400	12 213 600	12 213 600	
1 10 0	Temporary Agents	12 333 000	12 333 000	- 119 400	- 119 400	12 213 600	12 213 600	<p>This budget line covers the basic salary costs and management allowance of the ETF's Temporary Agents as indicated in the Staff regulations (art. 44 & 66) and Conditions of Employment of Other Servants of the EU (art. 20). It covers all salaries, allowances, social security and contributions, weighting factor, salary adaptation, annual leave not taken at the end of the contract, cost of starting and end of service for Temporary Agents, as well as the possible modifications due to the weighting factor and salary adaptation.</p> <p>Planning assumptions: The ETF establishment plan of 86 posts will be achieved from the beginning of 2023 as well as the 2 additional TA for offsetting part times (cf art. 38. 2 of the FR). Estimated +4.8% indexation and weighting in Dec 2022 and +2% indexation and weighting in Dec 2023, reclassification, annual travel. Small increase foreseen for automatic increase in step as well as savings from staff turnover and recruitment in lower grades. It includes €60,000 from SLA with EU OSHA for provision of accountancy services.</p> <p>Revised assumptions (1): Based on the current needs (increase of salary adaptation from 2% to 4.4% in Dec 2023, applied from Jul 2023) and assuming the contributions from extra subsidy as per revenue, it is estimated that there could be a surplus of 126,000€ deriving from contribution from extra subsidy projects between TA and CA costs which could be allocated to operational activities during 2023. Transfer 1-2023 used part of the availability to compensate for the EUAN seminar (BL1177) and administrative missions (BL1300) (transfer of -€25,000 on 03-May-2023);</p> <p>Revised assumptions (2): Current estimate for TAs is 12,450,000€. Considering the compensations from the extra subsidy projects, this amount may be released while keeping a margin for the November salary adaptation.</p>
Art. 111	Other staff	2 825 000	2 825 000	-	-	2 825 000	2 825 000	
1 11 0	Contract agents	2 750 000	2 750 000	-	-	2 750 000	2 750 000	<p>This budget line covers all salaries, allowances, social security and contributions, weighting factor, salary adaptation, annual leave not taken at the end of the contract, cost of starting and end of service for Contract Agents.</p> <p>Planning assumptions: In 2023 there are expected 42 contract agents and possibly additional short-term contract agents as the ETF intends to offset long-term part time workers, recurrent parental leave, or long-term sickness absences amongst the same population.</p> <p>Revised assumptions (2): Current estimate for CAs is 2,905,000€, the difference will be compensated from the extra subsidy projects</p>
1 11 2	Local staff	75 000	75 000	-	-	75 000	75 000	<p>This budget line covers all salaries, allowances, social security and contributions for Local Agents.</p> <p>Planning assumptions: Salary for 1 Local Agent and services provided by an Italian labour law company for application of Italian legislation to Local Agents and preparation of salary related documentation. This includes a 6% estimated increase of salary</p>
Art. 117	Supplementary services	422 850	422 850	-	-	422 850	422 850	
1 17 2	Cost of organising traineeships with the Foundation	103 000	103 000	-	-	103 000	103 000	<p>These appropriations cover the costs of traineeships for young professionals from the EU and ETF partner countries in order to give them the opportunity to get to know the practices of an EU agency.</p> <p>Planning assumptions: Internship programme in 2023</p>
1 17 7	Other services rendered and institutional audit services	319 850	319 850	-	-	319 850	319 850	<p>This budget line covers recourse to other suppliers of services, consultants and experts, for services under the general administration of the ETF when such services cannot be provided by ETF staff (for reasons of expertise or availability).</p> <p>Planning assumptions: * Services provided by the EU administrative bodies through Service Level Agreements (processing of salary costs and other optional services) and Interagency Service Legal Agreement for secretariat of coordination agency and cost of EC badge * Approximately 3 FTE interim staff can be contracted with the budget available, usually used for compensating for ETF staff absence (long-sickness, parental leave or else) or for covering peak periods + associated cost for interim according to Italian Law; * Relocation services newcomers; * Consultancy services.</p> <p>Revised assumptions (1): ETF's proposed contribution to "Seminar on Doing business with EU agencies" organised by ETF and Turin Chamber of Commerce, seen as an activity under the umbrella of EUAN (transfer of +€10,000 on 03-May-2023)</p>
Art. 118	Recruitment and transformation costs	25 000	25 000	- 21 000	- 21 000	4 000	4 000	
1 18 0	Sundry recruitment expenses	25 000	25 000	- 21 000	- 21 000	4 000	4 000	<p>Staff Regulations of Officials of the EU, and in particular Art. 27 to 31 and 33 thereof.</p> <p>This budget line covers various recruitment expenses including : - publication costs, - costs directly linked to the promotion and organisation of group recruitment tests (hire of rooms, furniture, machines and miscellaneous equipment, water, fees for the preparation and correction of tests, etc.), - travel costs and daily allowances for candidates and external selection panel member(s).</p> <p>Planning assumptions: One assessment centre and only travel costs for newcomers medical (assuming online interviews) , external supervisors during tests, candidate reimbursement costs</p> <p>Revised assumptions (2): No assessment centre was used in 2023</p>
Chap. 1 3	Missions and travel	80 000	80 000	+ 12 600	+ 12 600	92 600	92 600	
Art. 130	Mission and travel expenses	80 000	80 000	+ 12 600	+ 12 600	92 600	92 600	

Item/Art.	Title	Amending Budget 1-2023		Amendments		Amending Budget 2-2023		Assumptions 2023
		COM	PAY	COM	PAY	COM	PAY	
1 30 0	Mission and travel expenses	80 000	80 000	+ 12 600	+ 12 600	92 600	92 600	Staff Regulations of Officials of the EU, and in particular Art. 11 to 13 of Annex VII thereof. This budget line covers: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the EU. Planning assumptions: Covers directorate's and administrative missions . Includes also cost for using EC MIPS system (Service Level Agreement PMO). Revised assumptions (1): Increase linked to +15,000€ for Directorate missions (updated plan) and +15,000€ for complementary mission insurance and the Travel Risk Management services initially planned on budget item 2030 (transfer of +€30,000 on 03-May-2023) Revised assumptions (2): Small increase in administrative missions linked to SLA with EEAS for mission security and on updated estimates
Chap. 1 4 Socio-medical infrastructure		334 500	334 500	- 37 000	- 37 000	297 500	297 500	
Art. 143 Medical service		45 000	45 000	- 12 000	- 12 000	33 000	33 000	
1 43 0	Medical service	45 000	45 000	- 12 000	- 12 000	33 000	33 000	Staff Regulations of Officials of the EU, and in particular Art. 59 and Art. 8 of Annex II thereof. This budget line covers the costs of the external health service acting for the ETF (in particular carrying out regular and pre-recruitment medical examinations of ETF staff, the cost of a medical officer and medical products, first aid material etc.). Planning assumptions: Annual medical check up visits (average cost for 90 visits); ETF medical advisor visits and consultancy cost, including mission cost when representing the ETF at the Inter-institutional Medical College; Medical supplies and medicines, or other medical services; Psycho-social support to staff and other initiatives; Pre-recruitment medical costs. Revised assumptions (2): No second doctor as initially planned
Art. 144 Internal training		191 000	191 000	- 35 000	- 35 000	156 000	156 000	
1 44 0	Internal training	191 000	191 000	- 35 000	- 35 000	156 000	156 000	Staff Regulations of Officials of the EU, and in particular Art. 24 (3) thereof. This budget line covers introductory courses for new recruits, staff development courses, retraining, courses on the use of modern techniques, seminars, information sessions on EU matters etc. It also covers the purchase of equipment, supplies and documentation and the hiring of consultants. Planning assumptions: This appropriation correspond to expected needs at corporate level, individual training requests, language training as well as corporate and team activities; includes mission costs related to learning and development. Revised assumptions (1): Release as the expenditure for days out which, while remaining of a training/peer learning activity nature, is more appropriate under Social Activities. (transfer of -€9,000 on 03-May-2023) Revised assumptions (2): Savings from decision to postpone career learning path framework
Art. 149 Other interventions		98 500	98 500	+ 10 000	+ 10 000	108 500	108 500	
1 49 0	Other interventions	98 500	98 500	+ 10 000	+ 10 000	108 500	108 500	This budget line covers amongst other social events and institutional well being programmes that the ETF is putting in place. Planning assumptions: Social/well being activities and services such as contribution to schooling and pre-school costs and financial aid for parents with disabled children , canteen/coffee services for staff events and internal meetings, ETF Christmas events and other social events Revised assumptions (1): Appropriations corresponding to organisation of department and unit days out - initially planned as training (transfer of +€9,000 on 03-May-2023); Revised assumptions (2): Increased top-up education allowance because of higher number of requests from newcomers
Chap. 1 5 Staff exchanges between the ETF and the public sector		p.m.	p.m.	-	-	p.m.	p.m.	
Art. 152 Staff exchanges between the ETF and the public sector		p.m.	p.m.	-	-	p.m.	p.m.	
1 52 0	National experts seconded	p.m.	p.m.	-	-	p.m.	p.m.	This budget line covers the costs of national or international officials and of private sector employees temporarily seconded to the ETF to provide knowledge of matters in which they have in-depth experience. Planning assumptions: No Seconded National Experts are foreseen any longer since 2020.
Chap. 1 7 Entertainment and representation expenses		4 000	4 000	- 1 500	- 1 500	2 500	2 500	
Art. 170 Entertainment and representation expenses		4 000	4 000	- 1 500	- 1 500	2 500	2 500	
1 70 0	Entertainment and representation expenses	4 000	4 000	- 1 500	- 1 500	2 500	2 500	This chapter covers expenses linked to hospitality costs for guests (e.g. lunches, dinners, etc.). Planning assumptions: Representation costs including catering expenses, local transport costs and small gifts authorised by the director as well as representation costs linked to the end of the year activities Revised assumptions (2): Savings linked to actual expenditure
TITLE 1	TOTAL TITLE 1	16 024 350	16 024 350	- 166 300	- 166 300	15 858 050	15 858 050	

Item/Art.	Title	Amending Budget 1-2023		Amendments		Amending Budget 2-2023		Assumptions 2023
		COM	PAY	COM	PAY	COM	PAY	
TITLE 2 BUILDING, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE								
Chap. 2 0 Investments in immovable property, rental of buildings and associated costs		860 075	860 075	+ 26 198	+ 26 198	886 273	886 273	
Art. 200 Rentals		p.m.	p.m.	-	-	p.m.	p.m.	
2 00 0 Rentals		p.m.	p.m.	-	-	p.m.	p.m.	This budget line covered property rental and "charges locatives" Planning assumptions: Symbolic amount for rent al of ETF Villa Gualino premises, alternative office, external archive. As of 2023 it is integrated within BL2020.
Art. 202 Water, gas, electricity and heating		175 000	175 000	- 14 000	- 14 000	161 000	161 000	
2 02 0 Water, gas, electricity and heating		175 000	175 000	- 14 000	- 14 000	161 000	161 000	This budget line covers utilities (water, gas, electricity and heating). Planning assumptions: Utilities cost forecast based on current consumption and forecasted costs. As of 2023 it includes rental of alternative office, external archive and 1€ symbolic rent for Villa Gualino premises Revised assumptions (2): Saving linked to August closure and lower consumption and price for electricity and gas consumption
Art. 203 Building associated costs (ex. Cleaning and Maintenance)		685 075	685 075	+ 40 198	+ 40 198	725 273	725 273	
2 03 0 Building associated costs (ex. Cleaning and Maintenance)		685 075	685 075	+ 40 198	+ 40 198	725 273	725 273	This budget line covers maintenance costs (infrastructure, plants, lifts, heating, air-conditioning, pipes) and cleaning of the common spaces as well as for the cleaning of the ETF building areas. The total cost for maintenance and cleaning of the common parts of the building varies according to the number of unforeseen repairs and interventions during the year. The age of the property and infrastructure tends to place this estimate at risk due to breakages, failures and urgent needs that may emerge with preventative maintenance or replacements. Planning assumptions: Maintenance of offices and selected building works; Canteen, reception, water dispensers, cleaning, on site surveillance, inspection and radio surveillance; greening and EMAS/ISO certification, optimisation and maintenance of management of technological system (heating, lights); RSPP services; ETF's Access control system; garbage taxes to Turin municipality ; insurance on the building - reimbursement to the region; EEAS security advice Revised assumptions (1): The expenditure for security on mission had been initially planned as part of the general security, it is now transferred to the administrative missions (budget item 1300) (transfer of -€15,000 on 03-May-2023); Revised assumptions (2): Additional maintenance and electrical cabin works, coverage for high expenses for extraordinary maintenance linked to the consequences of the water infiltration occurred in May, June and July, replacement of damaged reception floor
Chap. 2 1 Information & Communication Technology		1 307 000	1 307 000	-	-	1 307 000	1 307 000	
Art. 210 ICT expenditure		1 307 000	1 307 000	-	-	1 307 000	1 307 000	
2 10 0 ICT hardware		149 000	149 000	-	-	149 000	149 000	This budget line covers the purchase of computer hardware including network servers, personal computers, printers and networking / communications equipment etc. as well as accessories and consumables. The life cycle of ICT equipment is usually of three/four years with smaller or larger procurement depending upon the amount of equipment reaching obsolescence. Since 2017 it also includes expenses related to copiers/faxes etc, previously on budget line 2200. Planning assumptions: Maintenance and improvement of ICT infrastructure including Wi-Fi, wired network infrastructure, servers and storage; managed print services; digital workplace - hardware; multimedia equipment; mobile devices.
2 10 1 Software acquisition, maintenance and development		768 600	768 600	-	-	768 600	768 600	This budget line covers the purchase of standard software applications, its maintenance and the development of software systems. Planning assumptions: Software licences and maintenance fees; cloud and hosting services; Advancing information management, sharing and integration; cloud migration; ICT consultancy services; end user support services; digital technology partners
2 10 3 Telecoms costs		140 000	140 000	-	-	140 000	140 000	This budget line covers the fixed costs of subscriptions, communication costs and internet service fees. Planning assumptions: Mobile services; internet connectivity; hosted IP PBX and related services
2 10 5 European Commission IT systems		249 400	249 400	-	-	249 400	249 400	This budget line covers expenses relating the the use of EC distributed systems Planning assumptions: ABAC annual fee; ABAC hosting fee; ABAC Assets annual fee; ePrior (eInvoice ;eSubmission; eTendering; eRequest) and PPMT fees; TESTA-ng connectivity fee; SYSPER annual fee (estimate); CERT-EU; Ares and Rachel annual fees; Cloud fee; no fees are yet foreseen for MIPS.
Chap. 2 2 Movable property and associated costs		10 000	10 000	-	-	10 000	10 000	
Art. 220 Technical equipment and furniture (ex Technical installations and office equipment)		10 000	10 000	-	-	10 000	10 000	
2 20 0 Technical equipment and furniture (ex Technical installations and office equipment)		10 000	10 000	-	-	10 000	10 000	This budget line covers the purchase of technical and office equipment, especially audiovisual, copying, archiving and interpretation equipment, as well as office furniture. Planning assumptions: Continuous upgrade of obsolete furniture
Chap. 2 3 Current administrative expenditure		48 100	48 100	- 1 398	- 1 398	46 702	46 702	
Art. 230 Stationery and office supplies		20 000	20 000	-	-	20 000	20 000	

Item/Art.	Title	Amending Budget 1-2023		Amendments		Amending Budget 2-2023		Assumptions 2023
		COM	PAY	COM	PAY	COM	PAY	
2 30 0	Stationery and office supplies	20 000	20 000	-	-	20 000	20 000	Office supplies, normal and headed paper, envelopes, business cards, etc. as well as promotional material (pens, bags, mouse mats) Planning assumptions: Normal and branded stationery , headed paper, envelopes, business cards, etc., promotional material (pens, bags, etc.) used for meetings and visitors.
<i>Art. 232</i>	<i>Financial charges</i>	<i>p.m.</i>	<i>p.m.</i>	-	-	<i>p.m.</i>	<i>p.m.</i>	
2 32 0	Miscellaneous Financial expenditure (discontinued)	p.m.	p.m.	-	-	p.m.	p.m.	This budget line covers bank charges and other financial charges as well as damages and interest. As of 2021, it has been merged into BL 2330 Planning assumptions: Miscellaneous financial expenditure (covers bank charges)
<i>Art. 233</i>	<i>Other expenses (ex Legal expense)</i>	<i>28 100</i>	<i>28 100</i>	<i>- 1 398</i>	<i>- 1 398</i>	<i>26 702</i>	<i>26 702</i>	
2 33 0	Miscellaneous legal, insurance, publication and financial expenditure (ex Legal expenses)	28 100	28 100	- 1 398	- 1 398	26 702	26 702	Miscellaneous administrative and financial expenses, like general legal expenses, trial expenses, external lawyers' expenses, miscellaneous expenditure on insurance , publications in Official Journal , financial charges Planning assumptions: Legal services - reserve for external legal advice, management of enquiries and disciplinary procedures; accident insurance , civil liability , theft and robbery , collective insurance versus accidents for non statutory , fire, ARD and electronic insurance , reserve for reconciliation. Revised assumptions (2): Saving as the final price of the new policies lower than initially estimated
Chap. 2 4	Post and telecommunications	5 000	5 000	- 1 500	- 1 500	3 500	3 500	
<i>Art. 240</i>	<i>Correspondence and courier expenses</i>	<i>5 000</i>	<i>5 000</i>	<i>- 1 500</i>	<i>- 1 500</i>	<i>3 500</i>	<i>3 500</i>	
2 40 0	Correspondence and courier expenses	5 000	5 000	- 1 500	- 1 500	3 500	3 500	This budget line covers correspondence and courier expenses, including the dispatching of parcels by post. Planning assumptions: Courier expenses - estimation based on previous year , purchase of stamps, imprest account for mailing Revised assumptions (2): Courier consumption lower than initially planned.
Chap. 2 5	Meetings and associated costs	100 000	100 000	+ 17 000	+ 17 000	117 000	117 000	
<i>Art. 250</i>	<i>Meetings and associated costs</i>	<i>100 000</i>	<i>100 000</i>	<i>+ 17 000</i>	<i>+ 17 000</i>	<i>117 000</i>	<i>117 000</i>	
2 50 0	Meetings expenses in general	100 000	100 000	+ 17 000	+ 17 000	117 000	117 000	This budget line covers the costs relating to the meetings of the Governing Board and the participation of GB members to other meetings organised by the ETF. Planning assumptions: Two governing board meetings (Torino) Revised assumptions (2): Additional budget needed for the GB meeting in November (initially planned online)
TITLE 2	TOTAL TITLE 2	2 330 175	2 330 175	+ 40 300	+ 40 300	2 370 475	2 370 475	

TITLE 3 EXPENSES RELATING TO PERFORMANCE OF SPECIFIC MISSIONS

Chap. 3 0	Operational expenses	375 000	375 000	+ 48 000	+ 48 000	423 000	423 000	
<i>Art. 301</i>	<i>Communications</i>	<i>315 000</i>	<i>315 000</i>	<i>+ 48 000</i>	<i>+ 48 000</i>	<i>363 000</i>	<i>363 000</i>	
3 01 0	Communications	315 000	315 000	+ 48 000	+ 48 000	363 000	363 000	This budget line covers the costs associated with writing, editing, printing and distributing publications of a corporate nature (e.g. information leaflet, Work Programme, Annual Report, Highlights), as well as corporate activities, website maintenance and development. Planning assumptions: website design and development , hosting and technical support, Live and Learn and other corporate publications, thematic publications , media relations , printer , audio visual , design Revised assumptions (2): Website developments and other communication initiatives linked to ETF's 30th celebration
<i>Art. 304</i>	<i>Translation costs</i>	<i>60 000</i>	<i>60 000</i>	-	-	<i>60 000</i>	<i>60 000</i>	
3 04 0	Translation costs	60 000	60 000	-	-	60 000	60 000	This budget line covers translation costs for corporate documents unrelated to specific operational activities. Planning assumptions: Translation of corporate documents
Chap. 3 1	Priority actions : Work programme activities	3 558 431	3 558 431	+ 78 000	+ 78 000	3 636 431	3 636 431	
<i>Art. 310</i>	<i>Priority actions : Work programme activities</i>	<i>3 310 431</i>	<i>3 310 431</i>	<i>+ 88 000</i>	<i>+ 88 000</i>	<i>3 398 431</i>	<i>3 398 431</i>	
3 10 0	Operational Projects	3 310 431	3 310 431	+ 88 000	+ 88 000	3 398 431	3 398 431	This budget line covers costs associated with the implementation of the operational projects, as described in the work programme. Planning assumptions: Implementation of the operational activities. More details can be found in the work programme. Revised assumptions (2): With savings from Title 1, relevant operational initiatives are activated linked to Engagement with IFI, additional support to QA Annual forum (Jan 2024) and Data collection through e-survey on working and learning in the ETF Partner Countries.
<i>Art. 314</i>	<i>Projects to support strengthening knowledge and systems</i>	<i>248 000</i>	<i>248 000</i>	<i>- 10 000</i>	<i>- 10 000</i>	<i>238 000</i>	<i>238 000</i>	

Item/Art.	Title	Amending Budget 1-2023		Amendments		Amending Budget 2-2023		Assumptions 2023
		COM	PAY	COM	PAY	COM	PAY	
3 14 0	Projects to support strenghtening knowledge and systems	248 000	248 000	- 10 000	- 10 000	238 000	238 000	<p>This budget line covers expenditure related to evaluation and audit, for ETF's quality control activities and strategic development. These funds are allocated according to annual audit and evaluation plans adopted in the Work Programme.</p> <p>Planning assumptions: Monitoring and evaluation, audit and risk management, stakeholder's management. More details are in the work programme.</p> <p>Revised assumptions (2): Savings linked to yearly organisation of the audit of accounts (instead of every two years)</p>
Chap. 3 2 Operational Missions		400 000	400 000	-	-	400 000	400 000	
Art. 320 Operational Missions		400 000	400 000	-	-	400 000	400 000	
3 20 0	Operational Missions	400 000	400 000	-	-	400 000	400 000	<p>This budget line covers: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the EU.</p> <p>Planning assumptions: Operational missions to support the implementation of the operational projects. Attempts are made to reduce the appropriations for missions by a more intensive use of online/virtual meetings and synergy.</p>
TITLE 3 TOTAL TITLE 3		4 333 431	4 333 431	+ 126 000	+ 126 000	4 459 431	4 459 431	

TITLE 8 European Union contribution in kind

Chap. 8 0 European Union contribution in kind	p.m.	p.m.	-	-	p.m.	p.m.	
Art. 880 European Union contribution in kind	p.m.	p.m.	-	-	p.m.	p.m.	
8 00 0 European Union contribution in kind	p.m.	p.m.	-	-	p.m.	p.m.	
TITLE 8 TOTAL TITLE 8	p.m.	p.m.	-	-	p.m.	p.m.	

TITLE 9 EXPENSES NOT SPECIFICALLY PROVIDED FOR

Chap. 9 9 Expenses not specifically provided for	p.m.	p.m.	-	-	p.m.	p.m.	
Art. 990 Reserve	p.m.	p.m.	-	-	p.m.	p.m.	
9 90 0 Reserve	p.m.	p.m.	-	-	p.m.	p.m.	
TITLE 9 TOTAL TITLE 9	p.m.	p.m.	-	-	p.m.	p.m.	

TITLE 10 RESULTS EARLIER YEARS

Chap. 10 1 Results earlier years	p.m.	p.m.	-	-	p.m.	p.m.	
10 10 Results earlier years	p.m.	p.m.	-	-	p.m.	p.m.	
10 10 0 Results earlier years	p.m.	p.m.	-	-	p.m.	p.m.	
TITLE 10 TOTAL TITLE 10	p.m.	p.m.	-	-	p.m.	p.m.	

TOTAL EXPENDITURE ETF PROPER	22 687 956	22 687 956	-	-	22 687 956	22 687 956	
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TITLE 4 Cooperation with other organisations (Earmarked expenditure)

Chap. 4 2 Co-operation with other European institutions and other bodies	5 175 000	5 175 000	+ 680 000	+ 680 000	5 855 000	5 855 000	
Art. 420 Projects related to agreements between European Commission and the Foundation	5 175 000	5 175 000	+ 680 000	+ 680 000	5 855 000	5 855 000	
4 20 1 EIB			-	-	p.m.	p.m.	Planning assumptions: Contribution agreement with European Investment Bank on a facility for gender-responsive and inclusive investments in the EU neighbourhood. Planned to be signed in 2023 and funds to arrive in 2024, but funds may also be received in 2023.
4 20 3 INTPA TRAINING	p.m.	p.m.	-	-	p.m.	p.m.	Planning assumptions: The ETF has signed agreements with DG INTPA for provision of trainings. In 2022 this expense was reported under BL3100
4 20 4 COVES SLA	1 425 000	1 425 000			1 425 000	1 425 000	Planning assumptions: The ETF has signed a Service Level Agreement with DG EMPL for the International dimension of Centres of Vocational Excellence in 2022. In 2022 this expense was reported under BL3100 Revised assumptions (1): The ETF will receive €1 425 000 as the first instalment of the second service level agreement signed in April 2023 with the European Commission (DG EMPL) for the provision of services to support the international dimension of Centres of Vocational Excellence covering activities until April 2025, for a total of €1 500 000.
4 20 5 ACQF	1 750 000	1 750 000			1 750 000	1 750 000	Planning assumptions: The ETF has signed three service agreements with GIZ for ACQF - "Skills for Africa". In 2022 this amount was reported under BL3100 Revised assumptions (1): The ETF has received the first instalment of €1 750 000 after having signed in March 2023 a contribution agreement with DG INTPA for the Second phase of the project on African Continental Qualification Framework (ACQF II - PANAF/2023/443-218) for a total of €5 850 000 across 45 months, where 850,000€ will be ETF's contribution in terms of own expertise and €5 000 000 the contribution of DG INTPA
4 20 6 DARYA	2 000 000	2 000 000	-	-	2 000 000	2 000 000	Planning assumptions: The ETF has signed in 2022 the contribution agreement NDICI ASIA/2022/043-337: "Dialogue and Action for Resourceful Youth in Central Asia (DARYA)" which foresees 10M€ across 5 years, until 2027
4 20 7 RWANDA TVET	p.m.	p.m.	+ 180 000	+ 180 000	180 000	180 000	Planning assumptions: Contribution agreement with EC (Delegation Rwanda/DG INTPA) for supporting the design of an action on the TVET sector in Rwanda, action ends Jan 2024

Item/Art.	Title	Amending Budget 1-2023		Amendments		Amending Budget 2-2023		Assumptions 2023
		COM	PAY	COM	PAY	COM	PAY	
4 20 8	Eastern Partnership					p.m.	p.m.	Planning assumptions: Action Document for Supporting Education Reform & Skills in the Eastern Partnership region covering education sector diagnoses (using the ETF methodology on RED), capacity development for policy implementation and training and peer learning – in collaboration with DG NEAR , running for three years with a budget of 2.5 million EUR. Planned to be signed in 2023 and funds to arrive in 2024, but funds may also be received in 2023.
4 20 9	EGYPT			+ 500 000	+ 500 000	500 000	500 000	
Chap. 4 3 Co-operation with national institutions		p.m.	p.m.	-	-	p.m.	p.m.	Planning assumptions: Project in Egypt covering assessment of the progress of the TVET strategy 2.0 in close cooperation with OECD, feasibility study for an online foreign language course (English/German or Italian) for students in TVET and support for the development of a sector skills council in the renewable energy sector. EUR 0.5 million for 1 year. Funds expected to be received in
Art. 430 Co-operation with Italian institutions		p.m.	p.m.	-	-	p.m.	p.m.	
4 30 0 Cooperation with Italian institutions		p.m.	p.m.	-	-	p.m.	p.m.	
TITLE 4 TOTAL TITLE 4		5 175 000	5 175 000	+ 680 000	+ 680 000	5 855 000	5 855 000	
TOTAL ETF EARMARKED EXPENDITURE		5 175 000	5 175 000	+ 680 000	+ 680 000	5 855 000	5 855 000	
GRAND TOTAL EXPENDITURE		27 862 956	27 862 956	+ 680 000	+ 680 000	28 542 956	28 542 956	

European Training Foundation
Amending Budget 2-2023
ESTABLISHMENT PLAN

GB-23-DEC-014

Grade	2023 Authorised posts		2022 Authorised posts		2021 Actual on 31/12/2021	
	Permanent	Temp.	Permanent	Temp.	Permanent	Temp.
AD 16						
AD 15						
AD 14		1		1		1
AD 13		5		5		2
AD 12		11		11		7
AD 11		10		10		8
AD 10		10		10		14
AD 9		12		12		12
AD 8		5		5		6
AD 7		4		4		8
AD 6						1
AD 5		1				
Sub-total AD	0	59	0	58		59
AST 11						1
AST 10		2		3		1
AST 9		13		13		13
AST 8		6		6		2
AST 7		4		4		2
AST 6		2		2		5
AST 5						4
AST 4						1
AST 3						
AST 2						
AST 1						
Sub-total AST		27		28		29
Total	0	86	0	86		88

*Based on article 38.2 of the ETF Financial Regulation, the ETF uses the opportunity to “offset the effects of part-time work” by one additional appointment (function group AD).
By end 2023, it is expected to reach 86+2 as part time continues to be above 2 FTE (Art 38.2 of the ETF Financial Regulation). It is envisaged to use the opportunity provided by art. 38.2 beyond 2023*

European Training Foundation
Amending Budget 2-2023
ESTABLISHMENT PLAN

Contract Agents	2023	2022	Recruited as of 31/12/2021
Function Group IV	14	14	15
Function Group III	24	23	21
Function Group II	4	5	6
Function Group I			
Total	42	42	42

Seconded National Experts	2023	2022	Recruited as of 31/12/2021
Total			

Local Agents	2023	2022	Recruited as of 31/12/2021
Total	1	1	1

European Training Foundation
Amending Budget 2-2023
Payment Schedule

Chapter 3 0

The likely schedule of payments vis-à-vis commitments is as follows:

Commitments		Payments	
		2023	2024
Pre-2023 commitments still outstanding	101 803	101 803	-
Appropriations 2023	423 000	321 197	101 803
Total	524 803	423 000	101 803

Chapter 3 1

The likely schedule of payments vis-à-vis commitments is as follows:

Commitments		Payments	
		2023	2024
Pre-2023 commitments still outstanding	1 923 346	1 923 346	-
Appropriations 2023	3 636 431	1 713 085	1 923 346
Total	5 559 777	3 636 431	1 923 346

Chapter 3 2

The likely schedule of payments vis-à-vis commitments is as follows:

Commitments		Payments	
		2023	2024
Pre-2023 commitments still outstanding	97 951	97 951	-
Appropriations 2023	400 000	302 049	97 951
Total	497 951	400 000	97 951