

EUROPEAN TRAINING FOUNDATION
Budget 2008 - REVENUE

Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Budget	
			COM	PAY	COM	PAY	COM	PAY
TITLE 1 European Community subsidy								
	Chap. 1.0	Pre-Accession Strategy (15.03.02. (ex B7-033))	-	-	-	-	2,950,000	2,950,000
1 00		Phare	-	-	-	-	1,950,000	1,950,000
	1 00 1	Phare (Bulgaria,Romania) contribution to ETF-Subsidy under Titles 1 and 2	-	-	-	-	1,215,000	1,215,000
	1 00 2	Phare (Bulgaria,Romania) contribution to ETF-Subsidy under Title 3	-	-	-	-	285,000	285,000
	1 00 3	Phare (Croatia) contribution to ETF-Subsidy under Titles 1 and 2	-	-	-	-	364,500	364,500
	1 00 4	Phare (Croatia) contribution to ETF-Subsidy under Title 3	-	-	-	-	85,500	85,500
1 01		Pre-Accession (Turkey) contribution to ETF-Subsidy under Titles 1 and 2	-	-	-	-	1,000,000	1,000,000
	1 01 1	Pre-Accession (Turkey) contribution to ETF-Subsidy under Titles 1 and 2	-	-	-	-	810,000	810,000
	1 01 2	Pre-Accession (Turkey) contribution to ETF-Subsidy under Title 3	-	-	-	-	190,000	190,000
	Chap. 1.1	External action - Tacis, CARDS and MEDA - (15.03.03. (ex B7-664))	-	-	-	-	16,500,000	16,500,000
1 10		Support Commission and Wider Europe initiatives	-	-	-	-	16,500,000	16,500,000
	1 10 1	External action (Tacis,CARDS)- subsidy under Titles 1 and 2	-	-	-	-	12,085,000	12,085,000
	1 10 2	External action (Tacis,CARDS)- subsidy under Title 3	-	-	-	-	4,415,000	4,415,000
	Chap.1.2	European Training Foundation (15.02.27)	17,984,000	17,984,000	19,700,000	19,700,000	-	-
1 20		European Training Foundation	17,984,000	17,984,000	19,700,000	19,700,000	-	-
	1 20 1	ETF-Subsidy under Titles 1 and 2	13,484,000	13,484,000	15,564,000	15,564,000	-	-
	1 20 2	ETF-Subsidy under Title 3	4,500,000	4,500,000	4,136,000	4,136,000	-	-
	TITLE 1	TOTAL TITLE 1	17,984,000	17,984,000	19,700,000	19,700,000	19,450,000	19,450,000

TITLE 9 MISCELLANEOUS REVENUE

	Chap. 9.0	Miscellaneous revenue	p.m.	p.m.	183,256	183,256	1,900	1,900
9 00		Miscellaneous revenue	p.m.	p.m.	183,256	183,256	1,900	1,900
	9 00 0	Miscellaneous revenue	p.m.	p.m.	183,256	183,256	1,900	1,900
	TITLE 9	TOTAL TITLE 9	p.m.	p.m.	183,256	183,256	1,900	1,900

TITLE 10 RESULTS EARLIER YEARS

	Chap. 10.1	Results earlier years	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
10 11		Results earlier years	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
	10 11 1	Result budget year -/ - 1	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
	TITLE 10	TOTAL TITLE 10	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.

TOTAL ETF SUBVENTION REVENUE 17,984,000 17,984,000 19,883,256 19,883,256 19,451,900 19,451,900

TITLE 4 REVENUE FROM OTHER SOURCES (Earmarked revenue)

	Chap. 4.3	Cooperation with Italian institutions	p.m.	p.m.	300,000	300,000	300,000	300,000
4 30		Cooperation with Italian institutions	p.m.	p.m.	300,000	300,000	300,000	300,000
	4 30 0	Cooperation with Italian institutions	p.m.	p.m.	300,000	300,000	300,000	300,000
	Chap. 4.9	Cooperation with Italian institutions - Financing earlier years	p.m.	p.m.	442,150	485,611	665,408	665,358
4 90		Cooperation with Italian institutions - Financing earlier years	p.m.	p.m.	442,150	485,611	665,408	665,358
	4 90 0	Cooperation with Italian institutions - Financing earlier years*	p.m.	p.m.	442,150	485,611	665,408	665,358
	TITLE 4	TOTAL TITLE 4	p.m.	p.m.	742,150	785,611	965,408	965,358

At the beginning of 2008 the ETF is expecting to receive an additional 400 000 from the Italian Trust Fund. These funds are in the context of the agreement with the Ministry of Foreign Affairs for the trust fund in the period 2006-2008. The Governing Board approved this activity via written procedure (consultation closed on 30/08/2006).

TITLE 5 MEDA - ETE (Earmarked revenue)

	Chap. 5.0	MEDA-ETE	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
5 00		MEDA-ETE	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
	5 00 0	MEDA-ETE	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
	Chap. 5.9	MEDA-ETE - Financing earlier years	p.m.	p.m.	1,750,639	3,630,714	2,396,227	4,864,567
5 90		MEDA-ETE - Financing earlier years	p.m.	p.m.	1,750,639	3,630,714	2,396,227	4,864,567
	5 90 0	MEDA-ETE - Financing earlier years*	p.m.	p.m.	1,750,639	3,630,714	2,396,227	4,864,567
	TITLE 5	TOTAL TITLE 5	p.m.	p.m.	1,750,639	3,630,714	2,396,227	4,864,567

With a contract amount of €5 000 000 signed on the 16 of November 2004, the ETF will implement the MEDA-ETE project on behalf of the MEDA partners and under the responsibility of the European Commission from 2005-2008.

Education and Training for Employment is a project designed within the Barcelona process; it is the result of an extensive identification process which was carried out by the European Commission and which involved all stakeholders of the Euro-Mediterranean Partnership. Based upon common consensus, the European Training Foundation was selected as implementing body for the project.

The objective of the ETE project is to support the ten MEDA partners (Algeria, Egypt, Israel, Jordan, Lebanon, Morocco, Syria, Tunisia, Turkey, West Bank and Gaza Strip) in the design and implementation of relevant technical and vocational education and training (TVET) policies that can contribute to promoting employment through a regional approach.

TITLE 6 TEMPUS - TECHNICAL ASSISTANCE (Earmarked revenue)

	Chap. 6.0	TEMPUS	p.m.	p.m.	870,000	870,000	1,040,260	1,040,260
6 00		TEMPUS	p.m.	p.m.	870,000	870,000	1,040,260	1,040,260
	6 00 0	TEMPUS	p.m.	p.m.	870,000	870,000	1,040,260	1,040,260
	Chap. 6.9	TEMPUS - Financing earlier years	p.m.	p.m.	p.m.	841,446	645,958	645,958
6 90		TEMPUS - Financing earlier years	p.m.	p.m.	p.m.	841,446	645,958	645,958
	6 90 0	TEMPUS - Financing earlier years	p.m.	p.m.	p.m.	841,446	645,958	645,958
	TITLE 6	TOTAL TITLE 6	p.m.	p.m.	870,000	1,711,446	1,686,218	1,686,218

TOTAL EARMARKED / PROJECT REVENUE p.m. p.m. 3,362,789 6,127,771 5,047,853 7,516,143

GRAND TOTAL 17,984,000 17,984,000 23,246,045 26,011,027 24,499,753 26,968,043

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Budget 2008 - EXPENDITURE

Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
TITLE 1 EXPENDITURE RELATING TO PERSONS WORKING WITH THE FOUNDATION									
Chap. 1 1 Staff in active employment			11,684,900	11,684,900	12,322,000	12,322,000	10,832,205	10,675,873	
1 10		Agents included in the workforce	7,975,600	7,975,600	8,202,000	8,202,000	7,506,773	7,506,773	
	1 10 0	Basic salaries	6,575,600	6,575,600	6,772,000	6,772,000	6,160,744	6,160,744	This appropriation is intended to cover the basic salary costs and management allowance of the ETF's Temporary Agents as indicated in the Staff regulations (art. 44 & 66) and Conditions of Employment of Other Servants of the European Communities (art. 20). Planning assumptions: * Decrease from 100 to 96 Temporary Agent posts in the ETF establishment plan with an average occupancy rate of 89% resulting from regular turnover, with a full time equivalent (FTE) of 85 (90 in 2007). The second half of the year will see a decrease of FTE due to the non continuation of the provision of technical assistance for the Tempus programme in June 2008 of approx 4 FTEs (8 posts). The FTE estimation is based on general turnover rate, part time, parental leave and end of Tempus TA in June 2008.
	1 10 1	Family allowances	600,000	600,000	600,000	600,000	570,181	570,181	This appropriation is intended to cover the family allowances of the ETF's Temporary Agents as indicated in the Staff Regulations (art. 67) and Conditions of Employment of Other Servants of the European Communities (art. 20). Planning assumptions: * 85 FTE Temporary Agents. Slight increase due to increase of family allowances as per Annex XIII of the Staff Regulations and expected increase in education costs based on historical trends.
	1 10 2	Transfer and expatriation allowance	800,000	800,000	830,000	830,000	775,848	775,848	This appropriation is intended to cover the expatriation allowance of the Temporary Agents of the ETF as indicated in the Staff Regulations (art. 69) and Conditions of Employment of Other Servants of the European Communities (art. 20). Planning assumptions: * 85 FTE Temporary Agents. Slight decrease linked to reduction of posts.
	1 10 3	Secretarial allowance	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 11		Other staff	1,514,300	1,514,300	1,450,000	1,450,000	1,170,411	1,168,504	
	1 11 0	Contractual agent	1,374,600	1,374,600	1,300,000	1,300,000	994,392	993,545	This appropriation covers all salaries, allowances, social security related costs for Contract Agents + annual leave not taken at the end of their contract by Auxiliary Agents and related salary adaptations. Planning assumptions: * 39 Contract Agents (33 FTE - 27 in 2007) including costs (installation, daily allowances, travel costs etc.) linked to start or end of service (to be paid after end of service). Second half of the year will see a decrease of FTE due to non continuation of provision of technical assistance for the Tempus programme in June 2008 of approx 4.5 FTEs (9 posts). The FTE estimation is based on general turnover rate, part time, parental leave and end of Tempus TA in June 2008.
	1 11 2	Local staff	139,700	139,700	150,000	150,000	176,019	174,959	This appropriation covers all salaries, allowances, social security related costs for Local Agents. Planning assumptions: * 3 Local Agents (3 in 2007). Slight decrease based on historical trend costs.

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
1 13		<i>Insurance against sickness, accidents and occupational disease, unemployment insurance and maintenance of pension rights</i>	330,000	330,000	365,000	365,000	352,642	352,642	
1 13 0		Insurance against sickness	210,000	210,000	225,000	225,000	214,969	214,969	This appropriation covers insurance against sickness costs as per article 72 of the Staff Regulations and Conditions of Employment of Other Servants of the European Communities (art. 28) Planning assumptions: * 85 FTE Temporary Agents
1 13 1		Insurance against accidents and occupational disease	40,000	40,000	50,000	50,000	54,567	54,567	This appropriation covers insurance against accident and occupational disease costs as per article 73 of the Staff Regulations and Conditions of Employment of Other Servants of the European Communities (art. 28) Planning assumptions: * 85 FTE Temporary Agents
1 13 2		Unemployment insurance for temporary staff	80,000	80,000	90,000	90,000	83,106	83,106	This appropriation covers insurance against unemployment costs for Temporary Agents as per article 28a of the Conditions of Employment of Other Servants of the European Communities Planning assumptions: * 85 FTE Temporary Agents
1 13 3		Pension	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 14		<i>Sundry allowances</i>	139,000	139,000	163,000	163,000	151,477	151,477	
1 14 0		Birth and death allowance	2,000	2,000	2,000	2,000	1,190	1,190	Staff Regulations of Officials of the European Communities, and in particular art. 70, 74 and 75 thereof and Conditions of Employment of Other Servants of the European Communities (art. 28). This appropriation is intended to cover : - birth grants; - in the event of an official's death: – the deceased's full remuneration until the end of the third month following that in which death occurred, – the costs of transporting the body to the deceased's place of origin. Planning assumptions: * 85 FTE Temporary Agents
1 14 1		Annual travel costs from the place of employment to the place of origin	115,000	115,000	140,000	140,000	133,885	133,885	Staff Regulations of Officials of the European Communities, and in particular Art. 8 of Annex VII therefore applicable by analogy to Temporary Agents. This appropriation covers the lump-sum payment of travel costs of relevant staff, their spouses and dependants from the place of employment to the place of origin. Planning assumptions: * 85 FTE Temporary Agents
1 14 2		Accommodation and transport allowances	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 14 3		Fixed entertainment allowances	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 14 4		Fixed local travel allowances	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
1 14 7		Allowances for shift work or standby duty at the official's place of work and/or at home	22,000	22,000	21,000	21,000	16,402	16,402	Staff Regulations of Officials of the European Communities, and in particular Art. 56a and Conditions of Employment of Other Servants (art. 16). Planning assumptions: * 1 staff on duty during closing time throughout the year (1 in 2007).
1 15		<i>Overtime</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	
1 15 0		Overtime	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 17		<i>Supplementary services</i>	<i>521,000</i>	<i>521,000</i>	<i>762,000</i>	<i>762,000</i>	<i>603,903</i>	<i>482,655</i>	
1 17 0		Freelance interpreters and conference personnel	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 17 2		Cost of organising traineeships with the Foundation	21,000	21,000	12,000	12,000	16,829	16,829	These appropriations cover the costs of traineeships for young professionals from the EU and ETF partner countries in order to give them the opportunity to get to know the practices of an EU agency. Planning assumptions: 3 six-month traineeships (5 in 2007)
1 17 5		Other translation and typing services and work to be contracted out	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 17 7		Other services rendered and institutional audit services	500,000	500,000	750,000	750,000	587,074	465,826	This appropriation is intended to cover recourse to other suppliers of services, consultants and experts, for services under the general administration of the ETF when such services cannot be provided by ETF staff (for reasons of expertise or availability). Planning assumptions: * Appropriations are mostly used for: 1) services provided by the EU administrative bodies through a Service Level Agreement (mission claims processing, salary costs processing, other services for financial management, etc.). Estimated needs €100,000 (€100,000 in 2007) 2) service providers (interim staff) replacing ETF staff for short periods, covering peak periods and the short-term absence of regular ETF staff. Estimated needs €350,000 (€500,000 in 2007) 3) consultancy services to improve ETF effectiveness and efficiency €50,000 (€150,000 in 2007)
1 18		<i>Recruitment and transformation costs</i>	<i>255,000</i>	<i>255,000</i>	<i>351,000</i>	<i>351,000</i>	<i>130,387</i>	<i>97,210</i>	
1 18 0		Sundry recruitment expenses	50,000	50,000	75,000	75,000	92,060	60,733	Staff Regulations of Officials of the European Communities, and in particular Art. 27 to 31 and 33 thereof. This appropriation is intended to cover various recruitment expenses including : - publication costs, - costs directly linked to the promotion and organisation of group recruitment tests (hire of rooms, furniture, machines and miscellaneous equipment, water, fees for the preparation and correction of tests, etc.), - travel costs and daily allowances for candidates and external selection panel member(s) - pre-recruitment medical examinations. Planning assumptions: * 7 selection procedures expected in 2008 (7 in 2007). Slight decrease to reach a more stable situation, based on historical trends

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			COM	PAY	COM	PAY	COM	PAY	
1 18 1	Travelling expenses		7,000	7,000	13,000	13,000	501	501	<p>Staff Regulation of Officials of the European Communities, and in particular Art. 71 thereof.</p> <p>This appropriation is intended to cover travel expenses for staff members and their families when they start or end their service.</p> <p>Planning assumptions: * A significant number of staff will end their service at the end of 2007 due to the phasing out of Tempus technical assistance operations. This may lead to an increase of payments in 2008 (upon relocation) in travelling expenses for departing staff but as the number of FTE Temporary Agents decreases, and the turnover returns to normal, travelling expenses decrease slightly.</p>
1 18 2	Installation allowance		90,000	90,000	110,000	110,000	12,533	12,533	<p>Staff Regulations of Officials of the European Communities, and in particular Art. 5 and 6 of Annex VII thereof.</p> <p>This appropriation covers installation and resettlement allowances due to staff having to change their place of residence on taking up their duties, on transfer to a new place of employment and upon leaving the institution and resettling elsewhere.</p> <p>Planning assumptions: * A significant number of staff will end their service at the end of 2007 due to the phasing out of Tempus technical assistance operations. This may lead to an increase of payments in 2008 (upon relocation) in re-installation allowances for departing staff but as the number of FTE Temporary Agents decreases, and the turnover returns to normal, installation allowance expenditure decreases slightly.</p>
1 18 3	Moving expenses		60,000	60,000	110,000	110,000	16,090	14,240	<p>Staff Regulations of officials of the European Communities, and in particular Art. 20 and 71 thereof and Art. 9 of Annex VII thereof.</p> <p>This appropriation is intended to cover the removal expenses of a new staff entering the service as well as the expenses of members of staff leaving the ETF.</p> <p>Planning assumptions: * A high number of staff will end their service at the end of 2007 due to the phasing out of Tempus technical assistance operations. This may lead to an increase of payments in 2008 (upon relocation) for removal costs for departing staff but as the number of FTE Temporary Agents decreases, and the turnover returns to normal, removal expenses decrease slightly.</p>
1 18 4	Temporary daily allowance		48,000	48,000	43,000	43,000	9,202	9,202	<p>Staff Regulation of Officials of the European Communities, and in particular Art. 20 and 71 thereof and Art. 10 of Annex VII thereto.</p> <p>This appropriation covers temporary daily subsistence allowances for staff who can prove that they must change their place of residence on taking up their duties, or transferring to a new place of employment.</p> <p>Planning assumptions: * Based on experience from previous years</p>
1 19	<i>Weightings (Correction coefficients)</i>		950,000	950,000	1,029,000	1,029,000	916,612	916,612	

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
1 19 0	Weightings (Correction coefficients)		780,000	780,000	865,000	865,000	793,916	793,916	Staff Regulations of Officials of the European Communities, and in particular Art. 64 and 65 and Art. 17 (3) of Annex VII thereof. This appropriation covers the cost of weightings applied to the remuneration of staff. The weightings are adopted by the Council on a proposal from the Commission but are agreed at the end of the year with the increases/decreases backdated to 1 July. It also covers the cost of weightings applied to any emoluments transferred to a country other than the country of employment. Planning assumptions: * Continuous increase in weighting factor for Italy based on historical trends (+2.7% in 2007) - weighting factor foreseen as 13% in 2008 (12.5 % in 2007)
1 19 1	Salarial adaptation		170,000	170,000	164,000	164,000	122,697	122,697	Staff Regulations of Officials of the European Communities, and in particular Articles 65 and 65a and Annex XI thereof. Financial Regulation of 21 December 1977 applicable to the general budget of the European Communities (OJ L 356, 31.12.1977, p. 1) as last amended by Regulation (EC, ECSC, Euratom) No 2548/98 (OJ L 320, 28.11.1998, p. 1). This appropriation is intended to cover the costs of any adjustments to remuneration approved by the Council during the financial year. It is purely provisional and backdated to 1 July. Planning assumptions: *+0.7%
Chap. 1 3 Missions and travel			937,000	937,000	1,056,000	1,056,000	787,351	466,727	
1 30	Mission and travel expenses		937,000	937,000	1,056,000	1,056,000	787,351	466,727	
1 30 0	Mission and travel expenses		937,000	937,000	1,056,000	1,056,000	787,351	466,727	Staff Regulations of Officials of the European Communities, and in particular Art. 11 to 13 of Annex VII thereof. This appropriation is intended to cover: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the European Communities. Planning assumptions: * 786,000 - operational and management missions, similar level to 2007 (€800,000), considering only half year of TEMPUS mission costs, ABAC related costs, Staff comitee * 100,000 - two long term missions for staff development purposes (three in 2007) * 51,000 - staff development missions (€50,000 in 2007)
Chap. 1 4 Socio-medical infrastructure			179,000	179,000	176,000	176,000	139,141	60,854	
1 40	Running costs of restaurants and canteens		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 40 0	Running costs of restaurants and canteens		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 42	Restaurants, meals and canteens		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 42 0	Restaurants, meals and canteens		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
1 43	Medical service		29,000	29,000	26,000	26,000	28,492	17,311	

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1 43 0	Medical service		29,000	29,000	26,000	26,000	28,492	17,311	Staff Regulations of Officials of the European Communities, and in particular Art. 59 and Art. 8 of Annex II thereof. This appropriation is intended to cover the costs of the external health service acting for the ETF (in particular carrying out regular medical examinations of ETF staff, the cost of a medical officer and medical products, first aid material etc.). Planning assumptions: annual check up €5,300 ETF medical officer €21,600 Medical supplies €2,100
1 44	Internal training		150,000	150,000	145,000	145,000	102,894	39,289	
1 44 0	Internal training		150,000	150,000	145,000	145,000	102,894	39,289	Staff Regulations of Officials of the European Communities, and in particular Art. 24 (3) thereof. This appropriation is intended to cover introductory courses for new recruits, staff development courses, retraining, courses on the use of modern techniques, seminars, information sessions on EU matters etc. It also covers the purchase of equipment, supplies and documentation and the hiring of consultants. Planning assumptions: An estimated average of €1,200 per staff member, all contract types (€1,150 in 2007) is planned for training, plus eventual didactic material and supplies at €6,000 (€5100 in 2007)
1 49	Other interventions		p.m.	p.m.	5,000	5,000	7,754	4,254	
1 49 0	Other interventions		p.m.	p.m.	5,000	5,000	7,754	4,254	
Chap. 1 5 Staff exchanges between the Foundation and the public sector			240,000	240,000	255,000	255,000	222,164	222,164	
1 52	Staff exchanges between the Foundation and the public sector		240,000	240,000	255,000	255,000	222,164	222,164	
1 52 0	National experts seconded		240,000	240,000	255,000	255,000	222,164	222,164	This appropriation is intended to cover the costs of national or international officials and of private sector employees temporarily seconded to the ETF to provide knowledge of matters in which they have in-depth experience. Planning assumptions: * 5 FTE National Experts normally seconded from ETF partner countries throughout the year (6 were foreseen in 2007)
Chap. 1 7 Entertainment and representation expenses			10,000	10,000	10,000	10,000	9,020	1,801	
1 70	Entertainment and representation expenses		10,000	10,000	10,000	10,000	9,020	1,801	
1 70 0	Entertainment and representation expenses		10,000	10,000	10,000	10,000	9,020	1,801	This chapter covers expenses linked to hospitality costs for guests (e.g. lunches, dinners, etc.). Planning assumptions: On the basis of experience in 2006 and previous years, an amount of €5,000 has been budgeted to cover catering requests to Villa Gualino (lunches, coffee breaks -€5,000 in 2007), and another €5,000 will cover the reimbursement of representation costs, including catering expenses, taxi costs and small gifts authorised by the Director (€5,000 in 2007).
Chap. 1 9 Pensions and pension subsidies			p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
1 90		<i>Pensions and pension subsidies</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	
	1 90 0	Pensions and pension subsidies	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
TITLE 1		TOTAL TITLE 1	13,050,900	13,050,900	13,819,000	13,819,000	11,989,881	11,427,418	

TITLE 2 BUILDING, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

Chap. 2 0 Investments in immovable property, rental of buildings and associated costs		614,400	614,400	747,000	747,000	654,690	552,076		
2 00	<i>Rentals</i>	<i>6,000</i>	<i>6,000</i>	<i>24,000</i>	<i>24,000</i>	<i>36,952</i>	<i>35,197</i>		
	2 00 0	Rentals	6,000	6,000	24,000	24,000	36,952	35,197	This appropriation is intended to cover property rental Planning assumptions ETF Archive/Storage space is free of charge as of 2008 (whole amount foreseen in the contract has been reimbursed by installments up to and including 2007). The estimation includes : symbolic rent for ETF Villa Gualino office premises (1€) as indicated in the ETF/Villa Gualino agreements, the rent for a single office in DG EAC building in Brussels Tour Madou (plus an annual indexation of around 5%) .
2 01	<i>Insurance</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	<i>4,332</i>	<i>4,332</i>		
	2 01 0	Insurance	p.m.	p.m.	p.m.	p.m.	4,332	4,332	This appropriation is intended to cover reimbursement of the insurance contracts paid on behalf of ETF by the Villa Gualino consortia for the ETF occupied area of the Villa Gualino building. Planning assumptions From 2007 onwards this expenditure is incorporated in BL2090 - Other expenditure on buildings.
2 02	<i>Water, gas, electricity and heating</i>	<i>113,400</i>	<i>113,400</i>	<i>126,000</i>	<i>126,000</i>	<i>118,000</i>	<i>106,120</i>		
	2 02 0	Water, gas, electricity and heating	113,400	113,400	126,000	126,000	118,000	106,120	This appropriation is intended to cover utilities (water, gas, electricity and heating). Planning assumptions Costs tend to rise with extreme weather (hot in summer or cold in winter) and with energy costs in general. An increase of 7% to follow the trend of the increase in costs registered during past years was taken into account in 2007. Active savings measures are envisaged but are currently assumed to counter-act these trends only to a certain degree. Variable staffing (Tempus departure, turnover of staff) foreseen may also help to maintain costs at the same level as 2007 - however any changes in assumptions of staff reductions will have a heavy impact on this article. Further severe weather conditions combined with requirements to maintain acceptable working conditions for staff may also force up this estimate.
2 03	<i>Cleaning and maintenance</i>	<i>250,000</i>	<i>250,000</i>	<i>330,000</i>	<i>330,000</i>	<i>263,403</i>	<i>227,274</i>		

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
2 03 0	Cleaning and maintenance		250,000	250,000	330,000	330,000	263,403	227,274	<p>This appropriation is intended to cover maintenance costs (infrastructure, parts, lifts, heating, air-conditioning, pipes) and cleaning of the common spaces as foreseen by the contract CON/03/ETF/0071 as well as for the cleaning of the ETF building areas.</p> <p>The total cost for maintenance and cleaning of the parts of the building jointly used varies according to the number of unforeseen repairs and interventions during the year. The age of the property and infrastructure tends to place this estimate at risk of breakages, failures and the urgent needs that may emerge from preventative maintenance or replacements.</p> <p>Planning assumptions The total cost for maintenance and cleaning of the parts of the building jointly used varies according to the number and dimension of unforeseen repairs and interventions during the year. Due to building ageing and some technical problems (roofing, drains, airconditioning, ventilation) the number of interventions has tended to increase over past years. Despite this, attempts will be made to limit budget to forecast. Variable staffing is also to be taken into account.</p>
2 04	Furnishing of premises		15,000	15,000	20,000	20,000	19,094	8,657	
2 04 0	Furnishing of premises		15,000	15,000	20,000	20,000	19,094	8,657	<p>This appropriation is intended to cover the performance of small-scale jobs for fitting out the building (such as changes to partitions, nameplates and signs, painting, etc.).</p> <p>Planning assumptions: Staff turnover and reorganisation may lead to changes in the office occupation plan. Arrival of new contract agents and experts following recent recruitment procedures will mean finding suitable office space. Therefore a reserve has been planned for eventual partitions and furnishing.</p>
2 05	Security and surveillance		150,000	150,000	150,000	150,000	128,314	95,030	
2 05 0	Security and surveillance		150,000	150,000	150,000	150,000	128,314	95,030	<p>This appropriation is intended to cover the various expenses relating to the security and safety of the building. The following activities are gathered under this budget item: surveillance, maintenance of anti-intrusion system, purchase and maintenance of fire equipment and costs of inspections required by Italian law (626).</p> <p>Planning assumptions: A new contract for security has recently been concluded. A margin was foreseen in view of the increase of the hourly fee. However, attempts are made to limit budget to the amount spent in 2007 (limitations of works scheduled during weekends etc.)</p>
2 09	Other expenditure on buildings		80,000	80,000	97,000	97,000	84,595	75,467	

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
2 09 0	Other expenditure on buildings		80,000	80,000	97,000	97,000	84,595	75,467	<p>This appropriation is intended to cover other expenses related to the building not specifically provided for, notably taxes and roads, drainage, refuse collection, as well as administrative costs, payable to the Villa Gualino Consortium as provided for in the contract CON/03/ETF/0071.</p> <p>Planning assumptions: As from 2007, the reimbursement to the Villa Gualino consortium for realted insurance policies (for an estimated amount of €5 000) has been included in this budget item. A new insurance for damages caused by water was concluded mid 2007 by Villa Gualino and is included here. Management and administrative fees paid to Villa Gualino, in line with the site agreement are proportional to runing costs (20% of the total paid on BL 2030 and 2020). The estimated figure is in line with 2007 expenditure.</p>
Chap. 2 1 Information & Communication Technology			485,000	485,000	530,100	530,100	452,572	306,264	
2 10	ICT expenditure		485,000	485,000	530,100	530,100	452,572	306,264	
2 10 0	ICT hardware		100,300	100,300	121,400	121,400	237,087	135,863	<p>This item covers the purchase of computer hardware including network servers, personal computers, printers and networking / communications equipment. The life cycle of ICT equipment is of three/four years with smaller or larger procurement depending upon the amount of equipment reaching obsolescence.</p> <p>Planning assumptions: Yearly, upon average, the ETF replaces between one third and one quarter of its ICT technology (PCs, portables, printers etc.) due to obsolescence. In 2008 a purchase of additional servers may be needed to serve the growing IT architecture and allow improvements in software development and deployment (test and migration environments may be needed). It is planned however to replace and procure only where urgent needs are expressed. Consequently this article is lower than previous years where major projects (infrastructure for example) were planned and executed.</p>
2 10 1	Software development and purchase		150,000	150,000	140,000	140,000	86,805	56,380	<p>This item has been allocated to cover the purchase of standard software applications and for the development of software systems.</p> <p>Planning assumptions: Based on current needs and expressed requirements an amount of €150 000 has been forecast to cover: licensing costs, software development projects. The virtual communities request (OPS) also requires additional software collaboration licensing costs. Anticipation of costs due to the ABAC migration into 2008 will adversely affect this low-end estimate. Any reductions in this article will affect the Bootstrap project which plans to deliver integrated solutions over this budget period.</p>

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
2 10 2	Other expenses		118,700	118,700	148,700	148,700	128,680	114,022	<p>This item has been allocated to cover the costs associated with the maintenance and support of both ICT hardware and software including the purchase of computer durables, maintenance and other interventions. Infrastructure Support: the major cost in this item is that of currently running maintenance and support contracts for hardware (for both servers and network infrastructure) and software systems e.g. Microsoft, Oracle and IBM Lotus Notes.</p> <p>Planning assumptions Ongoing contracts for maintenance of hardware and software amount to the figure estimated and are therefore unlikely to decrease. Due to the nature of software licensing any reductions in staff during 2008 (Tempus or otherwise) will not impact on this article until 2009.</p>
2 10 3	Telecoms costs		81,000	81,000	95,000	95,000	p.m.	p.m.	<p>This appropriation is intended to cover the fixed costs of subscriptions, communication costs and internet service fees.</p> <p>Planning assumptions: Telecoms costs are continuing to drop and the recent EU directive on mobile telephony will certainly help in this respect although it needs to be remembered that ETF works with many partner countries outside the EU and these costs may not see similar decreases. Consumption however is growing, especially of mobile telecommunications. Staff missions and safety needs together with increased communication requirements are pushing up costs. Telephone and ADSL lines (for internet) in the ETF office in Brussels is also a factor explaining the increase in this article.</p>
2 10 4	Telecoms equipment costs		35,000	35,000	25,000	25,000	p.m.	p.m.	<p>This appropriation is intended to cover expenses relating to telecommunications equipment, including cables, purchase, rental, installation, servicing, documentation, and for maintenance contracts of the internal telephone system.</p> <p>Planning assumptions: Some of the existing phones need to be replaced. The ETF private telephone exchange may be up for renewal in 2008. A feasibility study will be carried out in 2008 and additional funds would be necessary should a need to replace this technology emerge. This is currently not planned however in order to ensure savings in general in 2008.</p>
Chap. 2 2 Movable property and associated costs			65,500	65,500	70,000	70,000	53,139	47,306	
2 20	Technical installations and office equipment		48,500	48,500	54,816	54,816	41,049	38,969	
2 20 0	Purchase		7,500	7,500	14,053	14,053	7,376	5,746	<p>This appropriation is intended to cover the purchase of technical and office equipment, especially audiovisual, copying, archiving and interpretation equipment. This appropriation is also used for the general replacement of old office equipment such as faxes, binding machines etc.</p> <p>Planning assumptions: Budget needs are back to normal in 2008 after an increase in 2007 due to replacement of audiovisual equipment in Sala Europa.</p>

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
2 20 2	Rentals		37,000	37,000	37,000	37,000	32,420	32,420	This appropriation is intended to cover the costs of rental/leasing of materials and/or equipment, which it is uneconomic or difficult to purchase on account of limited available budgetary resources (e.g. copy machines). Planning assumptions: A new contract for rental of copy machines to be concluded at the end of 2007 will probably see a rise in costs (due to new technology). However, the terms of reference foresee the possibility to reduce the number of copy machines when Tempus ceases its activities or if copying needs decrease.
2 20 3	Maintenance, utilisation and repairs		4,000	4,000	3,763	3,763	1,254	804	This appropriation covers the costs of maintenance and repair of the materials and equipment listed under items 2200 to 2202 and the cost of additional copies in excess of the number stipulated in the Foundation's supplier framework contract. Planning assumptions: Ongoing maintenance contracts plus an estimated amount for additional copies justify the budget request.
2 21	<i>Furniture</i>		11,000	11,000	9,022	9,022	6,486	4,033	
2 21 0	Purchase		11,000	11,000	9,022	9,022	6,486	4,033	This appropriation covers the purchase of new furniture. Planning assumptions Further to the advice given by the ETF doctor, procurement should be launched to replace existing desk seats with new ergonomic ones. Should budget permit, replacement of furniture for Sala Europa is foreseen.
2 23	<i>Transport</i>		p.m.	p.m.	162	162	1,009	1,009	
2 23 3	Maintenance, utilisation and repairs		p.m.	p.m.	162	162	1,009	1,009	This appropriation was intended to cover the operating, maintenance, fuel and related costs of the ETF van. The van has been decommissioned and there are no plans to replace it. Planning assumptions ETF van decommissioned - funds no longer needed.
2 25	<i>Documentation and library</i>		6,000	6,000	6,000	6,000	4,595	3,295	
2 25 0	Purchase of non-operational publications and subscriptions		6,000	6,000	6,000	6,000	p.m.	p.m.	This appropriation is intended for the acquisition of publications and subscriptions, for general ETF use and/or the use of the non-operational departments (e.g. computer manuals, legal books, newspapers, magazines etc.). Until 2006 the title was "Library stocks, purchase of books". Planning assumptions ~ 10 subscriptions to newspapers and magazines (10 in 2007) ~ 10-20 publications (10-20 in 2007)
2 25 1	Miscellaneous library expenses		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	Unforeseen, extraordinary library expenses (e.g. binding, conservation of works). Until 2006 the title was "Special Library Material"
2 25 2	Subscriptions to newspapers and magazines		p.m.	p.m.	p.m.	p.m.	4,595	3,295	Since 2007, this expenditure has been incorporated in Item 2250 - Purchase of non-operational publications and subscriptions. This item will no longer be used.
2 25 4	Binding expenses and conservation of works		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	Since 2007, this expenditure has been incorporated in Item 2251 - Miscellaneous library expenses. This item will no longer be used.
Chap. 2 3 Current administrative expenditure			197,300	197,300	214,900	214,900	152,819	70,625	
2 30	<i>Stationery and office supplies</i>		29,300	29,300	61,900	61,900	58,067	32,040	
2 30 0	Stationery and office supplies		29,300	29,300	61,900	61,900	58,067	32,040	

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
	2300-ECU	Stationery and office supplies - ECU	10,400	10,400	40,900	40,900	31,502	13,877	Headed paper, envelopes, business cards, etc. as well as Promotional material (pens, bags, mouse mats) Planning assumptions: No new corporate design Based on experience from previous years, an amount of €2,000 has been budgeted to cover expenses for headed paper and envelopes, another €4,000 will cover the production of business cards, folders, block notes and other customised office supply. An amount of €6,000 will cover expenses for promotional material used for meetings and visitors (pens, lanyards, mouse mats, etc.).
	2300-CTS	Stationery and office supplies - CTS	18,900	18,900	21,000	21,000	26,565	18,163	Office supplies including paper for printers/copiers Planning assumptions Due to e new framework contract for stationery and paper (to be concluded early 2008) costs should see a slight rise due to delivery costs (immediate delivery for individual "orders" is foreseen) However,with the possible departure of TEMPUS, might result in a reduction reduction in costs for consumables (paper, stationery). The estimation takes this into account and attempts to limit the budget needs. Delays in Tempus repatriation may therefore result in this article increasing
2 32		<i>Financial charges</i>	2,000	2,000	2,000	2,000	547	547	
	2 32 0	Miscellaneous Financial expenditure	2,000	2,000	2,000	2,000	547	547	This item covers bank charges and other financial charges as well as damages and interest (former budget items 2322 and 2340). Until 2006 the title was "Bank charges". Planning assumptions Bank charges can be highly variable and unpredictable. However past experience indicates that €2000 is a safe maximum estimation of potential costs.
	2 32 1	Exchange rate losses	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	This item is intended to cover exchange rate losses.
	2 32 2	Other financial charges	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	This expenditure is incorporated in Item 2320 - Miscellaneous financial expenditure. This item will no longer be used.
2 33		<i>Legal expenses</i>	69,000	69,000	54,000	54,000	35,222	15,855	
	2 33 0	Legal expenses	69,000	69,000	54,000	54,000	35,222	15,855	This item is intended to cover * general legal expenses, * trial expenses, * external lawyers' expenses. Planning assumptions The introduction of a new category of agent (Contract Agents) and the legal challenges presented by some ETF contracts mean that the risk of legal challenges is more likely.
2 35		<i>Other operating expenditure</i>	37,000	37,000	37,000	37,000	22,183	22,183	
	2 35 0	Miscellaneous insurance	28,000	28,000	27,000	27,000	21,276	21,276	This appropriation is intended to cover sundry insurance expenses (notably civil liability, insurance against theft, insurance for computer equipment and cabling; for the safes and contents). Planning assumptions: ~ €1.1 million: electronic appliances and software all risks ~ €120,000: theft and robbery ~ €15 million: fire and natural disasters Statutory staff, Detached National Experts and stagiaires: civil liability of third parties and employees ~ 2 FTE: civil liability accounting officer (1 in 2007) Statutory staff, Detached National Experts and stagiaires: legal expenses.

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
2 35 2		Miscellaneous expenditure on internal meetings	5,000	5,000	5,000	5,000	p.m.	p.m.	This item is intended to cover expenditure (coffee, tea, water) related to internal ETF meetings. Expenditures (coffee, tea, water) related to internal meetings for training and recruitment procedures will be covered by BL 1440 and BL 1180 respectively. Planning assumptions The amount budgeted under BL 2352 is to cover all miscellaneous expenditure on internal meetings, while in the past BL 2500 "internal meetings" was also sometimes used. This aims to eliminate ambiguities in the use of budget lines.
2 35 5		Petty expenses	4,000	4,000	5,000	5,000	907	907	This item is intended to cover other operating expenditure for which no special provision is made (e.g. broken windows/doors, flooding, plumber, change of locks, etc.). Planning assumptions No special assumptions other than we will try to limit expenses (€5000 foreseen in 2007)
2 36		<i>Publications</i>	60,000	60,000	60,000	60,000	36,800	p.m.	
2 36 0		Publications	60,000	60,000	60,000	60,000	36,800	p.m.	This appropriation is intended to cover the cost of legal documents, which the Foundation is obliged to publish (budget, invitations to tender, etc.). Planning assumptions: Publication of the full budget in the Official Journal will cost between €25,000 and €30,000. As a revised budget will also have to be published in full, €30,000 is a necessary amount. Savings might be expected since the introduction of a new system for management of the translations/publications of budget at the commission - SEI-BUD
Chap. 2 4 Post and telecommunications			45,900	45,900	51,000	51,000	174,208	112,339	
2 40		<i>Correspondence and courier expenses</i>	45,900	45,900	51,000	51,000	49,300	30,737	
2 40 0		Correspondence and courier expenses	45,900	45,900	51,000	51,000	49,300	30,737	This appropriation is intended to cover correspondence and courier expenses, including the dispatching of parcels by post. Planning assumptions: Extremely volatile and dependent on two uncertain situations: the repatriation of Tempus and the confirmation of the new recast of the ETF regulation. It is likely that mailing over the long term will most probably decrease although at best 2008 can be considered a transition year and therefore levels can only be assumed to be the same with a moderate risk of increase.
2 41		<i>Telecommunications</i>	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
2 41 0		Subscriptions and fees	p.m.	p.m.	p.m.	p.m.	101,000	69,393	See remarks of BL 2103
2 41 1		Equipment	p.m.	p.m.	p.m.	p.m.	23,908	12,208	See remarks of BL 2104
Chap. 2 5 Meetings and associated costs			135,000	135,000	132,000	132,000	107,565	69,253	
2 50		<i>Meetings and associated costs</i>	135,000	135,000	132,000	132,000	107,565	69,253	
2 50 0		Meetings expenses in general	135,000	135,000	132,000	132,000	107,565	69,253	This appropriation is intended to cover the costs relating to the meetings of the Governing Board and the participation of GB members to other meetings organised by the ETF. Planning assumptions: The amount is based on two Governing Board meetings, costing approximately €65,000 to €70,000. In the event that a third meeting is organised, this chapter will have to be increased accordingly through transfer.
TITLE 2			1,543,100	1,543,100	1,745,000	1,745,000	1,594,992	1,157,862	

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	

TITLE 3 EXPENSES RELATING TO PERFORMANCE OF SPECIFIC MISSIONS

Chap. 3 0 Operational expenses			602,000	602,000	892,256	1,019,383	1,457,968	1,163,455	
3 00		<i>Operational documentation</i>	27,000	27,000	15,000	16,172	26,492	23,820	
3 00 0		Purchase of operational publications and subscriptions	27,000	27,000	15,000	16,172	26,492	23,820	This appropriation is intended for the acquisition of publications and subscriptions, which are intended for the use of the operational departments. Planning assumptions On average 150 publications per year 20-30 subscriptions to journals and electronic information sources (similar to 2007).
3 01		<i>Publicising of information</i>	313,000	313,000	611,000	656,741	505,187	303,560	
3 01 0		General publications	313,000	313,000	611,000	656,741	505,187	303,560	This appropriation is intended to cover the costs associated with writing, editing, printing and distributing publications of a corporate nature (e.g. information leaflet, Work Programme, Annual Report, Highlights), as well as corporate activities, website maintenance and development. Planning assumptions Corporate publications = €190,000 (Highlights 2007, Yearbook 2008, Work Programme, Activity Report, brochures and leaflets (same amount in 2007)) Editorial Board = €30,000 (three meetings and fees for the work on ETF publications throughout the year (€15,000 in 2007)) Internal communication = €3,000 (internal newsletter, posters, etc., (€10,000 in 2007)) Media and promotion = €35,000 (press campaigns to promote the organisation of specific projects) Website = €45,000 (maintenance and development (€45,000 in 2007)) Cover corporate events = €5,000 - activity linked to the 2008 EU Year on Intercultural Dialogue and Europe Day event in May (€90,000 in 2007).
3 03		<i>Professional memberships and fees</i>	8,000	8,000	8,000	8,000	6,160	6,160	
3 03 0		Professional memberships and fees	8,000	8,000	8,000	8,000	6,160	6,160	This appropriation is intended to cover the costs associated with professional memberships and fees (e.g. IPSET, i.e. the International Pole for the Support of Education and Training in Turin, of which ETF is a founding member). The increase over the years is related to the increase in the number of organisations that ETF is a member of. Planning assumptions The ETF is currently a member of five organisations (IPSET, EADI, Torino Internazionale, IABC, World Editors Forum).
3 04		<i>Translation costs</i>	254,000	254,000	258,256	338,256	513,366	423,366	
3 04 0		Translation costs	254,000	254,000	258,256	338,256	513,366	423,366	This appropriation is intended to cover translation costs for corporate documents unrelated to specific operational activities. Planning assumptions: Governing Board documents = €120,000 (€130,000 in 2007) General governance/letters/directorate = €15,000 (€20,000 in 2007) Corporate publications and media = €89,000 (€99,000 in 2007) Website = €30,000 (€50,000 in 2007)
3 05		<i>Meetings of the Advisory Forum</i>	p.m.	p.m.	p.m.	214	406,763	406,549	
3 05 0		Meetings of the Advisory Forum	p.m.	p.m.	p.m.	214	406,763	406,549	

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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
Chap. 3 1 Priority actions : Work programme activities			2,788,000	2,788,000	3,427,000	3,299,873	3,511,917	1,888,880	
3 10		<i>Priority actions : Work programme activities</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	616,680	1,397,379	780,699	
3 10 0		Support to Commission : Input to the project cycle ENPI, IPA, DCECI	p.m.	p.m.	p.m.	616,680	1,397,379	780,699	
3 11		<i>Capacity building, information analysis for partner countries</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	517,664	1,182,539	664,875	
3 11 0		Capacity building, information analysis for partner countries	p.m.	p.m.	p.m.	517,664	1,182,539	664,875	
3 12		<i>Development Activities - thematic areas</i>	<i>p.m.</i>	<i>p.m.</i>	<i>p.m.</i>	258,624	604,913	350,939	
3 12 0		Development Activities - thematic areas	p.m.	p.m.	p.m.	258,624	604,913	350,939	
3 13		<i>Various costs linked to Work programme activities</i>	<i>8,000</i>	<i>8,000</i>	<i>8,000</i>	<i>7,460</i>	<i>2,478</i>	<i>2,218</i>	
3 13 0		Insurance costs related to Work programme activities	8,000	8,000	8,000	7,460	2,478	2,218	This appropriation is intended to the insurance costs related to Work programme activities. Planning assumptions ~ 85 TA plus AA/CA/LA/END: mission insurance ~1500 external person days: injury insurance for participants at ETF events and conferences.
3 14		<i>Projects to support strenghtening knowledge and systems</i>	<i>150,000</i>	<i>150,000</i>	<i>329,250</i>	<i>420,138</i>	<i>324,609</i>	<i>90,148</i>	
3 14 0		Projects to support strenghtening knowledge and systems	150,000	150,000	329,250	420,138	324,609	90,148	This appropriation refers to the quality control of ETF activities through evaluation and audit. The ETF has established a benchmark of 10% of Chapter 31 appropriations for its quality control activities, which due to the particularities of the 2008 budget, will be only 5%. These funds are allocated according to annual audit and evaluation plans adopted in the Work Programme, and are assigned as follows: €30,000 - Audit - to verify 10% of financial transactions, plus possible extra for Governing Board/Commission recommendations (€70,000 in 2007) €100,000 - Evaluation (€150,000 in 2007) €20,000 - Donor information in the frame of Sector Wide Aproach, information exchange for donors becomes a key issue for the ETF. An information/informatic platform is foreseen (€10,000 revised in 2007)
3 15		<i>Projects in support of EU's External Assistance in the Neighbourhood area</i>	<i>930,000</i>	<i>930,000</i>	<i>975,000</i>	<i>469,897</i>	<i>p.m.</i>	<i>p.m.</i>	
3 15 0		Projects in support of EU's External Assistance in the Neighbourhood area	930,000	930,000	975,000	469,897	p.m.	p.m.	This appropriation covers the costs of the ETF's contribution to prosperity and development in the European Neighbourhood region through co-operation and partnership in human resource policy development and implementation. The budget line includes operational costs as well as associated publication and translation costs. Planning assumptions For Work Programme 2008, the funds will be used to support ETF operational interventions in 16 partner countries and/or territories

EUROPEAN TRAINING FOUNDATION
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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
3 16		<i>Projects in support of EU's External Assistance in the Enlargement area</i>	930,000	930,000	1,023,000	505,550	p.m.	p.m.	
	3 16 0	Projects in support of EU's External Assistance in the Enlargement area	930,000	930,000	1,023,000	505,550	p.m.	p.m.	This appropriation covers the costs of the ETF's contribution to the EU enlargement process by supporting the modernisation and reform of education, labour market and training systems in candidate and potential candidate countries. The budget line includes operational costs as well as associated publication and translation costs. Planning assumptions For Work Programme 2008, the funds will be used to support ETF operational interventions in 8 partner countries and/or territories
3 17		<i>Projects in support of EU's External Assistance in the Development Co-operation instrument</i>	360,000	360,000	352,500	183,705	p.m.	p.m.	
	3 17 0	Projects in support of EU's External Assistance in the Development Co-operation instrument	360,000	360,000	352,500	183,705	p.m.	p.m.	This appropriation covers the costs of the ETF's contribution to human resources development in developing countries. The budget line includes operational costs as well as associated publication and translation costs. Planning assumptions For Work Programme 2008, the funds will be used to support ETF operational interventions in 5 partner countries
3 18		<i>Projects: Innovation & Learning</i>	410,000	410,000	739,250	320,156	p.m.	p.m.	
	3 18 0	Projects: Innovation & Learning	410,000	410,000	739,250	320,156	p.m.	p.m.	This budget line covers the costs of support to the European Commission and partner country policy development through innovation and learning. The budget line includes operational costs as well as associated publication and translation costs. Planning assumptions For Work Programme 2008, the funds will be used to support ETF operational interventions in the field of innovation, learning and knowledge management
TITLE 3			3,390,000	3,390,000	4,319,256	4,319,256	4,969,885	3,052,335	

TITLE 9 EXPENSES NOT SPECIFICALLY PROVIDED FOR

Chap. 9 9 Expenses not specifically provided for		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
9 90	Reserve	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
	9 90 0 Reserve	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
TITLE 9		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.

TITLE 10 RESULTS EARLIER YEARS

Chap. 10 1 Results earlier years		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
10 10	Results earlier years	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
	10 10 0 Results earlier years	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
TITLE 10		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.

EUROPEAN TRAINING FOUNDATION
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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
TOTAL EXPENDITURE ETF PROPER			17,984,000	17,984,000	19,883,256	19,883,256	18,554,758	15,637,615	

TITLE 4 Cooperation with other organisations (Earmarked expenditure)

Chap. 4 1 Co-operation with other international institutions		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
4 10	Co-operation with other international institutions	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
4 10 0	World bank	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
4 11 Co-operation with other international institutions								
4 11 0	Swiss Agency for Development and Cooperation	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
Chap. 4 2 Co-operation with other European agencies		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
4 20	SI2 support service	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
4 20 0	Funds relating to the participation of other European agencies into the SI2 support service	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
Chap. 4 3 Co-operation with national institutions		p.m.	p.m.	742,150	785,611	543,624	500,164	
4 30	Co-operation with Italian institutions	p.m.	p.m.	742,150	785,611	543,624	500,164	
4 30 0	Cooperation with Italian institutions (1)	p.m.	p.m.	742,150	785,611	543,624	500,164	
Chap. 4 4 Implementation of EU members states projects		p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
4 40	Projects related to bilateral agreement between EU members states and other countries	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
4 40 0	Technical assistance	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
4 40 1	"Italian Small and Medium Enterprises Programme for Albania" (ISMEPA)	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
TITLE 4	TOTAL TITLE 4	p.m.	p.m.	742,150	785,611	543,624	500,164	

TITLE 5 EARMARKED EXPENDITURE

Education and Training for Employment (ETE), project MED 2004/083-494

Chap. 5 1 Human resources		p.m.	p.m.	424,808	524,749	327,881	227,940	
5 11	EU Expert fees	p.m.	p.m.	84,290	150,301	157,985	91,974	
5 11 0	EU Expert fees	p.m.	p.m.	84,290	150,301	157,985	91,974	
5 12	MEDA Expert fees	p.m.	p.m.	59,500	79,625	41,300	21,175	

EUROPEAN TRAINING FOUNDATION
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Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
	5 12 0	MEDA Expert fess	p.m.	p.m.	59,500	79,625	41,300	21,175	
5 13		Administrative support	p.m.	p.m.	243,255	246,261	105,696	102,690	
	5 13 0	Administrative support	p.m.	p.m.	243,255	246,261	105,696	102,690	
5 14		Ad Hoc support	p.m.	p.m.	37,762	48,562	22,900	12,101	
	5 14 0	Ad Hoc support	p.m.	p.m.	37,762	48,562	22,900	12,101	
	Chap. 5 2 Travel and Per Diems		p.m.	p.m.	634,837	803,700	420,823	251,961	
5 21		Per Diems	p.m.	p.m.	184,352	253,124	186,950	118,177	
	5 21 1	Experts per diems	p.m.	p.m.	151,514	196,681	151,241	106,074	
	5 21 3	Project Team per diems	p.m.	p.m.	32,838	56,443	35,709	12,103	
5 22		Travel expenses	p.m.	p.m.	450,486	550,576	233,874	133,783	
	5 22 1	EU Expert travel	p.m.	p.m.	44,594	64,632	43,349	23,311	
	5 22 2	MEDA Expert travel	p.m.	p.m.	367,796	430,735	159,004	96,065	
	5 22 3	Project Team travel	p.m.	p.m.	38,096	55,210	31,521	14,407	
	Chap. 5 3 Other cost/services		p.m.	p.m.	421,348	487,598	276,216	209,967	
5 31		Visibility	p.m.	p.m.	170,580	192,300	58,594	36,874	
	5 31 0	Visibility	p.m.	p.m.	170,580	192,300	58,594	36,874	
5 32		Conferences/seminars	p.m.	p.m.	250,769	295,298	217,622	173,092	
	5 32 0	Conferences/seminars	p.m.	p.m.	250,769	295,298	217,622	173,092	
	Chap. 5 4 Procurement activity for component 3		p.m.	p.m.	9,382	934,254	1,240,618	315,746	
5 40		Procurement activity for component 3	p.m.	p.m.	9,382	934,254	1,240,618	315,746	
	5 40 0	Procurement activity for component 3	p.m.	p.m.	9,382	934,254	1,240,618	315,746	
	Chap. 5 5 Procurement activity for component 4		p.m.	p.m.	151,610	771,760	848,390	228,240	
5 50		Procurement activity for component 4	p.m.	p.m.	151,610	771,760	848,390	228,240	
	5 50 0	Procurement activity for component 4	p.m.	p.m.	151,610	771,760	848,390	228,240	
	Chap. 5 6 Financial Auditing		p.m.	p.m.	20,850	20,850	p.m.	p.m.	
5 60		Financial Auditing	p.m.	p.m.	20,850	20,850	p.m.	p.m.	
	5 60 0	Technical assistance	p.m.	p.m.	20,850	20,850	p.m.	p.m.	
	Chap. 5 7 Contingencies		p.m.	p.m.	87,803	87,803	p.m.	p.m.	
5 70		Contingencies	p.m.	p.m.	87,803	87,803	p.m.	p.m.	
	5 70 0	Contingencies	p.m.	p.m.	87,803	87,803	p.m.	p.m.	
	TITLE 5	TOTAL TITLE 5	p.m.	p.m.	1,750,639	3,630,714	3,113,929	1,233,853	

TITLE 6 TEMPUS TECHNICAL ASSISTANCE CONVENTION (Earmarked expenditure)

	Chap. 6 1 Selection		p.m.	p.m.	175,242	616,604	901,437	463,086	
6 10		Selection	p.m.	p.m.	175,242	616,604	901,437	463,086	
	6 10 1	Evaluation meetings	p.m.	p.m.	38,002	404,515	669,872	285,357	
	6 10 2	Lead experts information sessions	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
	6 10 3	JEP Technical assessment	p.m.	p.m.	119,297	125,217	80,975	73,675	
	6 10 4	IMG Technical assessment	p.m.	p.m.	6,624	37,640	72,380	56,032	
	6 10 5	SCM Academic assessment	p.m.	p.m.	p.m.	24,040	51,400	31,030	
	6 10 6	SCM Technical assessment	p.m.	p.m.	11,319	25,192	26,810	16,992	
	Chap. 6 2 Contract Management		p.m.	p.m.	260,205	380,098	245,091	147,859	

EUROPEAN TRAINING FOUNDATION
Budget 2008 - EXPENDITURE

Art.	Item	Title	2008 Draft Budget		2007 Revised Budget		2006 Outturn		Assumptions 2008
			COM	PAY	COM	PAY	COM	PAY	
6 20		<i>Contract Assessment</i>	<i>p.m.</i>	<i>p.m.</i>	260,205	380,098	245,091	147,859	
	6 20 1	Reports - Content assessment	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
	6 20 2	Reports - Financial assessment	p.m.	p.m.	154,205	205,797	153,803	106,248	
	6 20 3	Financial audits	p.m.	p.m.	98,500	153,901	85,288	41,611	
	6 20 4	Project administration software	p.m.	p.m.	7,500	20,400	6,000	p.m.	
	Chap. 6 3 Publication & Information		p.m.	p.m.	117,900	61,794,322	263,428	597,263	
6 30		<i>Publication & Information</i>	<i>p.m.</i>	<i>p.m.</i>	117,900	261,322	203,425	60,003	
	6 30 1	Tempus guide for applicants	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
	6 30 2	Tempus country fiche	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
	6 30 3	Tempus studies	p.m.	p.m.	45,000	177,668	175,560	42,892	
	6 30 4	Tempus information & publicity materials	p.m.	p.m.	60,000	67,529	10,665	3,136	
	6 30 5	Website development	p.m.	p.m.	12,900	16,125	17,200	13,975	
	6 30 6	Tempus project documentation	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
	6 30 7	Tempus annual report	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
	6 30 8	Miscellaneous	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
	6 30 9	Regional conferences	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.	
	Chap. 6 4 Administrative expenses		p.m.	p.m.	290,010	410,452	265,771	151,204	
6 40		<i>Administrative expenses</i>	<i>p.m.</i>	<i>p.m.</i>	290,010	410,452	265,771	151,204	
	6 40 1	Mailing costs	p.m.	p.m.	100,500	184,702	105,038	20,837	
	6 40 2	Translation costs	p.m.	p.m.	109,800	118,323	50,958	42,948	
	6 40 3	Filing, registration, data input	p.m.	p.m.	79,710	107,428	109,775	87,420	
	Chap. 6 5 Reserve		p.m.	p.m.	26,643	42,971	p.m.	p.m.	
6 50		<i>Reserve</i>	<i>p.m.</i>	<i>p.m.</i>	26,643	42,971	p.m.	p.m.	
	6 50 0	Reserve	p.m.	p.m.	26,643	42,971	p.m.	p.m.	
	TITLE 6	TOTAL TITLE 6	p.m.	p.m.	870,000	1,711,446	1,615,724	822,153	
TOTAL ETF EARMARKED EXPENDITURE			p.m.	p.m.	3,362,789	6,127,771	5,273,277	2,556,169	
GRAND TOTAL EXPENDITURE			17,984,000	17,984,000	23,246,045	26,011,027	23,828,034	18,193,784	

EUROPEAN TRAINING FOUNDATION
Budget 2008 - ESTABLISHMENT PLAN

Grade	2008 revised posts		2007 authorised posts		2007 actual on 01 Oct 2007	
	Permanent	Temp.	Permanent	Temp.	Permanent	Temp.
AD 16						
AD 15				1		
AD 14		1		2		1
AD 13		3		1		
AD 12		7		7		8
AD 11		13		15		14
AD 10		5		11		2
AD 9		12		4		11
AD 8		10		11		5
AD 7		3		2		7
AD 6						1
AD 5						1
<i>Sub total AD</i>	<i>0</i>	<i>54</i>	<i>0</i>	<i>54</i>	<i>0</i>	<i>50</i>
AST 11						
AST 10		1		1		
AST 9		8		2		5
AST 8		4		6		3
AST 7		8		11		8
AST 6		11		12		9
AST 5		10		10		3
AST 4				4		3
AST 3						4
AST 2						5
AST 1						1
<i>Sub total AST</i>		<i>42</i>		<i>46</i>		<i>41</i>
Total	0	96	0	100	0	91