

EUROPEAN TRAINING FOUNDATION
Budget 2007 - REVENUE

Art.	Item	Title	2007 Draft budget	2006 Revised Budget	2006 Initial Budget	2005 Financial Statement
		TITLE 1 European Community subsidy				
	Chap. 1 0	Pre-Accession Strategy (15.03.02. (ex B7-033))	-	2,950,000	2,950,000	2,500,000
1 00	Phare		-	1,950,000	1,950,000	2,500,000
	1 00 1	Phare (Bulgaria,Romania) contribution to ETF-Subsidy under Titles 1 and 2	-	1,215,000	1,215,000	1,935,000
	1 00 2	Phare (Bulgaria,Romania) contribution to ETF-Subsidy under Title 3	-	285,000	285,000	565,000
	1 00 3	Phare (Croatia) contribution to ETF-Subsidy under Titles 1 and 2	-	364,500	364,500	-
	1 00 4	Phare (Croatia) contribution to ETF-Subsidy under Title 3	-	85,500	85,500	-
1 01	Pre-Accession		-	1,000,000	1,000,000	-
	1 01 1	Pre-Accession (Turkey) contribution to ETF-Subsidy under Titles 1 and 2	-	810,000	810,000	-
	1 01 2	Pre-Accession (Turkey) contribution to ETF-Subsidy under Title 3	-	190,000	190,000	-
	Chap. 1 1	External action - Tacis, CARDS and MEDA - (15.03.03. (ex B7-664))	-	16,500,000	16,500,000	16,000,000
1 10	Support Commission and Wider Europe initiatives		-	16,500,000	16,500,000	16,000,000
	1 10 1	External action (Tacis,CARDS)- subsidy under Titles 1 and 2	-	12,085,000	12,085,000	11,565,000
	1 10 2	External action (Tacis,CARDS)- subsidy under Title 3	-	4,415,000	4,415,000	4,435,000
	Chap.1 2	European Training Foundation (15.02.27)				
1 20	European Training Foundation					
	1 20 1	ETF-Subsidy under Titles 1 and 2	15,564,000			
	1 20 2	ETF-Subsidy under Title 3	4,136,000			
	TITLE 1		TOTAL TITLE 1	19,700,000	19,450,000	19,450,000
		TITLE 9 MISCELLANEOUS REVENUE				
	Chap. 9 0	Miscellaneous revenue	-	1,900	-	-
9 00	Miscellaneous revenue		-	1,900	-	-
	9 00 0	Miscellaneous revenue	pm	1,900	-	-
	TITLE 9		TOTAL TITLE 9	-	1,900	-
		TITLE 10 RESULTS EARLIER YEARS				
	Chap. 10 1	Results earlier years	-	-	-	758,923
10 11	Results earlier years		pm	-	-	758,923
	10 11 1	Result budget year -/- 1	pm			758,923
	TITLE 10		TOTAL TITLE 10	-	-	758,923
			TOTAL ETF PROPER REVENUE	19,700,000	19,451,900	19,450,000
						19,258,923
		TITLE 4 REVENUE FROM OTHER SOURCES				
	Chap. 4 3	Cooperation with Italian institutions	-	300,000		479,232
4 30	Cooperation with Italian institutions		-	300,000		479,232
	4 30 0	Cooperation with Italian institutions	pm	300,000		479,232
	Chap. 4 9	Cooperation with Italian institutions - Financing earlier years	-	665,408	665,408	479,232
4 90	Cooperation with Italian institutions - Financing earlier years		-	665,408	665,408	479,232
	4 90 0	Cooperation with Italian institutions - Financing earlier years*	-	665,408	665,408	479,232
	TITLE 4		TOTAL TITLE 4	-	965,408	665,408
						479,232
		TITLE 5 MEDA - ETE				
	Chap. 5 0	MEDA-ETE	-	-	-	-
5 00	MEDA-ETE		-	-	-	-
	5 00 0	MEDA-ETE	pm	pm	pm	
	Chap. 5 9	MEDA-ETE - Financing earlier years	-	4,864,567	4,864,567	5,000,000
5 90	MEDA-ETE - Financing earlier years		-	4,864,567	4,864,567	5,000,000
	5 90 0	MEDA-ETE - Financing earlier years*	pm	4,864,567	4,864,567	5,000,000
	TITLE 5		TOTAL TITLE 5	-	4,864,567	4,864,567
						5,000,000
		TITLE 6 TEMPUS - TECHNICAL ASSISTANCE				
	Chap. 6 0	TEMPUS	-	1,040,260	1,040,260	510,000
6 00	TEMPUS		-	1,040,260	1,040,260	510,000
	6 00 0	TEMPUS	pm	1,040,260	1,040,260	510,000
	Chap. 6 9	TEMPUS - Financing earlier years	-	645,958	645,958	813,000
6 90	TEMPUS - Financing earlier years		-	645,958	645,958	813,000
	6 90 0	TEMPUS - Financing earlier years*	pm	645,958	645,958	813,000
	TITLE 6		TOTAL TITLE 6	-	1,686,218	1,686,218
						1,323,000
		TOTAL EARMARKED / PROJECT REVENUE	-	7,516,193	7,216,194	6,802,232
		GRAND TOTAL	19,700,000	26,968,094	26,666,194	26,061,155

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TITLE 1 EXPENDITURE RELATING TO PERSONS WORKING WITH THE FOUNDATION							
1 10	Chap. 1.1	Staff in active employment	12,388,000	11,342,800	11,511,800	10,709,966	
		<i>Agents included in the workforce</i>	<i>8,337,000</i>	<i>7,667,800</i>	<i>8,465,800</i>	<i>7,530,117</i>	
	1 10 0	Basic salaries	6,837,000	6,244,600	7,024,600	6,228,781	This appropriation is intended to cover the basic salary costs and management allowance of the ETF's Temporary Agents as indicated in the Staff regulations (art. 44 & 66) and Conditions of Employment of Other Servants of the European Communities (art. 20).
	1 10 1	Family allowances	600,000	587,200	537,200	515,015	Planning assumptions: * 100 Temporary Agent posts in the ETF establishment plan with an average occupancy rate of 95% resulting from regular turnover + exceptional turn over generated by the phasing out of Tempus technical assistance activities.
	1 10 2	Transfer and expatriation allowance	900,000	836,000	904,000	786,321	This appropriation is intended to cover the family allowances of the Temporary agents of the ETF as indicated in the Staff regulations (art. 67) and Conditions of Employment of Other Servants of the European Communities (art. 20).
	1 10 3	Secretarial allowance	pm	pm	-	-	Planning assumptions: * The impact of Tempus technical assistance repatriation is difficult to forecast so the 2007 appropriation is slightly higher than the expenditure in 2006 as a high turnover of staff is expected.
1 11		<i>Other staff</i>	<i>1,500,000</i>	<i>1,199,700</i>	<i>1,154,700</i>	<i>927,549</i>	
	1 11 0	Contractual agent	1,300,000	999,700	904,700	677,000	This appropriation covers all salaries, allowances, social security related costs for Contract and Auxiliary Agents.
	1 11 2	Local staff	200,000	200,000	250,000	250,549	Planning assumptions: * 28 full time equivalent Contract Agents or Auxiliary Agents over the year. This appropriation covers all salaries, allowances, social security related costs for Local Agents.
1 13		<i>Insurance against sickness, accidents and occupational disease, unemployment insurance and maintenance of pension rights</i>	<i>405,000</i>	<i>362,000</i>	<i>380,000</i>	<i>350,849</i>	
	1 13 0	Insurance against sickness	250,000	219,200	244,200	214,166	This appropriation covers insurance against sickness costs as per article 72 of the Staff Regulations and Conditions of Employment of Other Servants of the European Communities (art. 28)
	1 13 1	Insurance against accidents and occupational disease	65,000	57,100	57,100	54,671	Planning assumptions: * 95 Temporary Agents This appropriation covers insurance against accident and occupational disease costs as per article 73 of the Staff Regulations and Conditions of Employment of Other Servants of the European Communities (art. 28)
	1 13 2	Unemployment insurance for temporary staff	90,000	85,700	78,700	82,012	Planning assumptions: * 95 Temporary Agents This appropriation covers insurance against unemployment costs for Temporary Agents as per article 28a of the Conditions of Employment of Other Servants of the European Communities
	1 13 3	Pension	pm	pm	pm	-	Planning assumptions: * 95 Temporary Agents
1 14		<i>Sundry allowances</i>	<i>163,000</i>	<i>162,100</i>	<i>152,100</i>	<i>149,306</i>	
	1 14 0	Birth and death allowance	2,000	2,100	2,100	1,190	Staff Regulations of Officials of the European Communities, and in particular art. 70, 74 and 75 thereof and Conditions of Employment of Other Servants of the European Communities (art. 28). This appropriation is intended to cover : - birth grants; - in the event of an official's death: – the deceased's full remuneration until the end of the third month following that in which death occurred, – the costs of transporting the body to the deceased's place of origin.
							Planning assumptions: * 95 Temporary Agents

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	1 14 1	Annual travel costs from the place of employment to the place of origin	140,000	140,000	130,000	131,379	Staff Regulations of Officials of the European Communities, and in particular Art. 8 of Annex VII thereto applicable by analogy to Temporary Agents. This appropriation covers the lump-sum payment of travel costs of relevant staff, their spouses and dependants from the place of employment to the place of origin. Planning assumptions: * 95 Temporary Agents
	1 14 2	Accommodation and transport allowances	pm	pm	pm	-	
	1 14 3	Fixed entertainment allowances	pm	pm	pm	-	
	1 14 4	Fixed local travel allowances	pm	pm	pm	-	
	1 14 7	Allowances for shift work or standby duty at the official's place of work and/or at home	21,000	20,000	20,000	16,737	Staff Regulations of Officials of the European Communities, and in particular Art. 56a and Conditions of Employment of Other Servants (art. 16). Planning assumptions: * 1 Temporary Agent on duty during closing time throughout the year. Allocation regulated by the Staff Regulation.
1 15		<i>Overtime</i>	PM	PM	-	-	
	1 15 0	Overtime	pm	pm	pm	-	No overtime is foreseen. ETF operates a limited 'time in lieu' policy for exceptional presence required outside working hours.
1 17		<i>Supplementary services</i>	480,000	656,000	236,000	664,002	
	1 17 0	Freelance interpreters and conference personnel	pm	pm	pm	-	
	1 17 2	Cost of organising traineeships with the Foundation	30,000	21,000	31,000	30,356	These appropriations are meant to cover costs of traineeships for young professionals from the EU and ETF partner countries in order to give them the opportunity to get to know the practices of an EU agency. Planning assumptions: 5 six-month traineeships
	1 17 5	Other translation and typing services and work to be contracted out	pm	pm	pm	-	
	1 17 7	Other services rendered and institutional audit services	450,000	635,000	205,000	633,647	This appropriation is intended to cover recourse to other suppliers of services, consultants and experts, for services under the general administration of the ETF when such services cannot be provided by ETF staff (for reasons of expertise or availability). Planning assumptions: * Appropriations are mostly used for: 1) services provided by the EU administrative bodies through a Service Level Agreement (mission claims processing, salary costs processing, etc.). Estimated needs €100,000 2) service providers (interim staff) replacing ETF staff for short periods, covering peak periods and the short-term absence of regular ETF staff. Estimated needs €35,000 3) consultancy services to improve ETF effectiveness and efficiency. p.m.
1 18		<i>Recruitment and transformation costs</i>	474,000	280,200	358,200	244,171	
	1 18 0	Sundry recruitment expenses	75,000	96,600	41,600	38,287	Staff Regulations of Officials of the European Communities, and in particular Art. 27 to 31 and 33 thereof. This appropriation is intended to cover various recruitment expenses including : - publication costs, - costs directly linked to the promotion and organisation of group recruitment tests (hire of rooms, furniture, machines and miscellaneous equipment, fees for the preparation and correction of tests, etc.), - travel costs and daily allowances for candidates and external selection panel member(s) - pre-recruitment medical examinations. Planning assumptions: The impact of Tempus technical assistance repatriation is difficult to forecast so the 2007 appropriation is slightly higher than the expenditure in 2005 as a high turnover of staff is expected.
	1 18 1	Travelling expenses	16,000	7,600	15,600	5,078	Staff Regulation of officials of the European Communities, and in particular Art. 71 thereof. This appropriation is intended to cover travel expenses for staff members and their families when they start or end their service. Planning assumptions: * A higher than usual turnover rate is expected due to the phasing out of Tempus technical assistance operations. This will lead to an increase in staff recruitment in 2007.

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	1 18 2	Installation allowance	200,000	65,700	155,700	93,821	<p>Staff Regulations of Officials of the European Communities, and in particular Art. 5 and 6 of Annex VII thereto.</p> <p>This appropriation covers installation and resettlement allowances due to staff having to change their place of residence on taking up their duties, on transfer to a new place of employment and upon finally leaving the institution and resettling elsewhere.</p> <p>Planning assumptions:</p> <ul style="list-style-type: none"> * A higher than usual turnover rate is expected due to the phasing out of Tempus technical assistance operations. This will lead to an increase in staff recruitment in 2007.
	1 18 3	Moving expenses	130,000	78,400	93,400	54,918	<p>Staff Regulations of officials of the European Communities, and in particular Art. 20 and 71 thereof and Art. 9 of Annex VII thereto.</p> <p>This appropriation is intended to cover the removal expenses of a new staff entering the service as well as the expenses of members of staff leaving the ETF.</p> <p>Planning assumptions:</p> <ul style="list-style-type: none"> * A higher than usual turnover rate is expected due to the phasing out of Tempus technical assistance operations. This will lead to an increase in staff recruitment in 2007.
	1 18 4	Temporary daily allowance	53,000	31,900	51,900	52,067	<p>Staff Regulation of Officials of the European Communities, and in particular Art. 20 and 71 thereof and Art. 10 of Annex VII thereto.</p> <p>This appropriation covers temporary daily subsistence allowances for staff who can prove that they must change their place of residence on taking up their duties, or transferring to a new place of employment.</p> <p>Planning assumptions:</p> <ul style="list-style-type: none"> * A higher than usual turnover rate is expected due to the phasing out of Tempus technical assistance operations. This will lead to an increase in staff recruitment in 2007.
1 19		<i>Weightings (Correction coefficients)</i>	1,029,000	1,015,000	765,000	843,972	
	1 19 0	Weightings (Correction coefficients)	850,000	840,000	590,000	683,972	<p>Staff Regulations of officials of the European Communities, and in particular Art. 64 and 65 thereof and Art. 17 (3) of Annex VII thereto.</p> <p>This appropriation covers the cost of weightings applied to the remuneration of staff. The weightings are adopted by the Council on a proposal from the Commission but are agreed at the end of the year with the increases/decreases backdated to 1 July. It also covers the cost of weightings applied to any emoluments transferred to a country other than the country of employment.</p> <p>Planning assumptions:</p> <ul style="list-style-type: none"> * +2.70%
	1 19 1	Salarial adaptation	179,000	175,000	175,000	160,000	<p>Staff Regulations of Officials of the European Communities, and in particular Articles 65 and 65a thereof and Annex XI thereto. Financial Regulation of 21 December 1977 applicable to the general budget of the European Communities (OJ L 356, 31.12.1977, p. 1) as last amended by Regulation (EC, ECSC, Euratom) No 2548/98 (OJ L 320, 28.11.1998, p. 1).</p> <p>This appropriation is intended to cover the costs of any adjustments to remuneration approved by the Council during the financial year. It is purely provisional and backdated to 1 July.</p> <p>Planning assumptions:</p> <ul style="list-style-type: none"> *+0.7%
	Chap. 1 3 Missions and travel		950,000	843,351	800,000	709,500	
1 30		<i>Mission and travel expenses</i>	950,000	843,351	800,000	709,500	
	1 30 0	Mission and travel expenses	950,000	843,351	800,000	709,500	<p>Staff Regulations of Officials of the European Communities, and in particular Art. 11 to 13 of Annex VII thereto.</p> <p>This appropriation is intended to cover: transport expenses; payments of daily mission allowances and the necessary or extraordinary costs incurred in the performance of a mission by staff covered by the Staff Regulations applicable to Officials of the European Communities.</p> <p>Planning assumptions:</p> <ul style="list-style-type: none"> * A similar level of appropriation in 2007 for regular missions linked to the execution of ETF work programme is anticipated (€800 000). * In 2006, the ETF experimented with a staff development policy based on long-stay missions/placements of some of its expert staff in partner organisations for periods typically between six months and a year. €150 000 are proposed in 2007 to cover the costs of three of such placements.
	Chap. 1 4 Socio-medical infrastructure		181,000	140,000	140,000	114,294	
1 40		<i>Running costs of restaurants and canteens</i>	pm	pm	-	-	

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	1 40 0	Running costs of restaurants and canteens	pm	pm	pm	pm		
1 42		<i>Restaurants, meals and canteens</i>	<i>pm</i>	<i>pm</i>	-	-		
	1 42 0	Restaurants, meals and canteens	pm	pm	pm	pm		
1 43		<i>Medical service</i>	<i>31,000</i>	<i>30,000</i>	<i>30,000</i>	<i>28,462</i>		
	1 43 0	Medical service	31,000	30,000	30,000	28,462	<p>Staff Regulations of Officials of the European Communities, and in particular Art. 59 thereof and Art. 8 of Annex II thereto.</p> <p>This appropriation is intended to cover the costs of the external health service acting for the ETF (in particular carrying out regular medical examinations of ETF staff, the cost of a medical officer and medical products, first aid material etc...).</p> <p>Planning assumptions: +/- 100 annual check up at €73 ETF medical officer €21,600 Medical supplies €2,100</p>	
1 44		<i>Internal training</i>	<i>150,000</i>	<i>110,000</i>	<i>110,000</i>	<i>80,433</i>		
	1 44 0	Internal training	150,000	110,000	110,000	80,433	<p>Staff Regulations of Officials of the European Communities, and in particular Art. 24 (3) thereof.</p> <p>This appropriation is intended to cover introductory courses for new recruits, staff development courses, retraining, courses on the use of modern techniques, seminars, information sessions on EU matters etc. It also covers the purchase of equipment and documentation and the hiring of consultants.</p> <p>Planning assumptions: An estimated average of €1,150 per staff member is planned for training, plus eventual didactic material at €5,100</p>	
1 49		<i>Other interventions</i>	<i>pm</i>	<i>pm</i>	-	<i>5,399</i>		
	1 49 0	Other interventions	pm	pm	pm	5,399		
	Chap. 1 5 Staff exchanges between the Foundation and the public sector		290,000	246,000	290,000	262,744		
1 52		<i>Staff exchanges between the Foundation and the public sector</i>	<i>290,000</i>	<i>246,000</i>	<i>290,000</i>	<i>262,744</i>		
	1 52 0	National experts seconded	290,000	246,000	290,000	262,744	<p>This appropriation is intended to cover the costs of national or international officials and of private sector employees temporarily seconded to the ETF to provide knowledge of matters in which they have in-depth experience.</p> <p>Planning assumptions: * Six National Experts normally seconded from ETF partner countries throughout the year.</p>	
	Chap. 1 7 Entertainment and representation expenses		10,000	12,000	15,000	9,337		
1 70		<i>Entertainment and representation expenses</i>	<i>10,000</i>	<i>12,000</i>	<i>15,000</i>	<i>9,337</i>		
	1 70 0	Entertainment and representation expenses	10,000	12,000	15,000	9,337	<p>This chapter covers expenses linked to hospitality costs for guests (e.g. lunches, dinners, etc.).</p> <p>Planning assumptions: On the basis of experience in 2006 and previous years, an amount of €5,000 has been budgeted to cover catering requests to Villa Gualino (lunches, coffee breaks), and another €5,000 will cover the reimbursement of representation costs, including catering expenses, taxi costs and small gifts authorised by the Director.</p>	
	Chap. 1 9 Pensions and pension subsidies		pm	pm	-	-		
1 90		<i>Pensions and pension subsidies</i>	<i>pm</i>	<i>pm</i>	-	-		
	1 90 0	Pensions and pension subsidies	pm	pm	pm	pm		
	TITLE 1		TOTAL TITLE 1	13,819,000	12,584,151	12,756,800	11,805,841	
	TITLE 2 BUILDING, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE							
	Chap. 2 0 Investments in immovable property, rental of buildings and associated costs		693,000	660,800	660,300	648,317		
2 00		<i>Rentals</i>	<i>42,000</i>	<i>37,100</i>	<i>36,600</i>	<i>34,540</i>		
	2 00 0	Rentals	42,000	37,100	36,600	34,540	<p>This appropriation is intended to reimburse part of the investment made by the Villa Gualino Consortium for the construction of the Foundation's archive space, since the original agreement with the Villa Gualino did not provide for archives in the plans of the building. These costs are paid annually by the ETF. An amount of €5,000 has additionally been budgeted to cover the rent of office space in Brussels.</p> <p>Planning assumptions Archive/Storage space is part of the ETF/VG site agreement and lasts ten years at which point ETF will have free use of the space. The estimation includes : symbolic rent for office premises (1€), archive restructurations reimbursement estimated to 36,000 € (amount paid 2005 is 35,195 € plus an ISTAT annual indexation of 2 %) and the rent for a single office in DG EAC buiding in Brussels 5,300 €</p>	
2 01		<i>Insurance</i>	<i>pm</i>	<i>4,200</i>	<i>4,200</i>	<i>4,095</i>		

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	2 01 0	Insurance	-	4,200	4,200	4,095	<p>This appropriation is intended to cover the insurance contracts for, ETF building, tenant's civil liability, civil liability of employees and third parties, theft and robbery, fire, missions, all electronic risks, third party vehicles, injuries and legal indemnity.</p> <p>From 2007 onwards this expenditure is incorporated in BL2090 - Other expenditure on buildings.</p>
2 02		Water, gas, electricity and heating	126,000	118,000	118,000	91,663	<p>This appropriation is intended to cover utilities (water, gas, electricity and heating).</p> <p>Planning assumptions Costs tend to rise with poor weather (hot in summer or cold in winter) and with energy costs in general. An increase of 7% to follow the trend of the increase in costs registered during the past years has been taken into account. Active savings measures can counter-act this only to a certain degree. The foreseen slight increase in staff will also affect probably needs.</p>
2 03		Cleaning and maintenance	270,000	260,000	255,000	294,888	<p>This appropriation is intended to cover maintenance costs (parts, lifts, heating, air-conditioning, pipes) and cleaning of the common spaces as foreseen by the Convention CON/03/ETF/0071 as well as for the cleaning of the building.</p> <p>The total cost for maintenance and cleaning of the parts of the building jointly used varies according to the number of unforeseen repairs and interventions during the year.</p> <p>Planning assumptions The total cost for maintenance and cleaning of the parts of the building jointly used varies according to the number and dimension of unforeseen repairs and interventions during the year. Due to building aging and some technical problems (roofing, drains, floor deformation) the number of interventions has increased in the past years. The ongoing repair works for the internal façade, which will more likely to be finalised in 2007 may also contribute to an increase.</p> <p>An increase of the maintenance costs of the building and its systems of 10% is therefore assessed as appropriate.</p>
2 04		Furnishing of premises	20,000	17,500	17,500	21,533	<p>This appropriation is intended to cover the performance of small-scale jobs for fitting out the building (such as changes to partitions, nameplates and signs, painting, etc.).</p> <p>Planning assumptions In 2004, the ETF started the internal painting of offices. This multi-year project concluded in 2006 with the entire property having been internally redecorated apart from a small number of areas. The amount of €15,000 on this budget line will be used for the painting of some parts of the building (internal decoration). The various ongoing ETF restructurings may lead to changes in the office occupation plan. Therefore a reserve has been planned for eventual partition and furnishing. A plan to improve the lightning and comfort of the meeting facilities is also foreseen for 2007.</p>
2 05		Security and surveillance	150,000	145,000	150,000	118,017	<p>This appropriation is intended to cover the various expenses relating to the security and safety of the building. The following activities are gathered under this budget item: surveillance, maintenance of anti-intrusion system, purchase and maintenance of fire equipment and costs of inspections required by Italian law (626).</p> <p>Planning assumptions The increase over the last years is related to additional need for security: more work in the weekend, more events and meetings internally can lead to higher costs.</p> <p>A new contract will be concluded during 2007. A margin was foreseen in view of a possible increase of the hourly fee.</p>
2 09		Other expenditure on buildings	85,000	79,000	79,000	83,580	<p>This appropriation is intended to cover the other current expenses relating to buildings not specifically provided for, notably taxes and roads, drainage, refuse collection, as well as administrative costs, payable to the Villa Gualino Consortium as provided for in the agreement CON/03/ETF/0071.</p> <p>Planning assumptions As from 2007, the reimbursement for Villa Gualino insurance contracts for ETF areas of the property, tenant's civil liability, civil liability employees and third parties, theft and robbery, fire, missions, electronic all risks, third party vehicles, injuries and legal indemnity (for an estimated amount of €5 000) will be included in this budget item.</p> <p>Management & Administrative fees paid to VG, in line with the site agreement are proportional to running costs (20% of the total paid on BL 2010, 2030,2020).</p> <p>The tax for refuse collection will increase probably by 2% (ISTAT).</p>
2 10	Chap. 2 1	Information & Communication Technology	594,000	495,000	500,000	441,453	New name; used to be "Data processing".
		ICT expenditure	594,000	495,000	500,000	441,453	New Name; used to be "Equipment, data processing equipment and operating costs"

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Art.	Item	Title	2007 Draft Budget	2006 Revised Budget	2006 Initial Budget	2005 Financial Statement	Remarks
	2 10 0	ICT hardware	200,300	222,000	222,000	239,211	<p>This item has been allocated to cover the purchase of computer hardware including network servers, personal computers, printers and networking / communications equipment. The life cycle of IT equipment and produces a three-four year replacement cycle with smaller or larger procurement depending upon the amount of equipment reaching obsolescence.</p> <p>Planning assumptions Yearly, upon average, the ETF replaces an approximately 30 workstations and 5 network printers due to obsolescence. (Shelf life is between 36-48 months). A wide ranging ICT project has been launched in October to cater for reorganisation and changing needs for corporate, administrative and operational IT: project, resource and time management. The Bootstrap project is currently in a requirements definition phase but may include a hardware component.</p>
	2 10 1	Software development and purchase	150,000	144,300	149,300	83,661	<p>This item has been allocated to cover the purchase of standard software applications and for the development of software systems.</p> <p>Planning assumptions: Based on current needs and expressed requirements an amount of € 130.000 has been forecast (including an estimated cost for the Bootstrap project despite the incompleteness of the definition phase). Additional needs are possible in the light of continued reorganisation and in the fields of : Human Resource Management, Project Portfolio/Professional services management and Commission regulatory administrative systems. a reserve of € 20.000 has therefore been added: € 150.000.</p>
	2 10 2	Other expenses	128,700	128,700	128,700	118,580	<p>This item has been allocated to cover the costs associated with the maintenance and support of both ICT hardware and software including the purchase of computer durables, maintenance and other interventions Infrastructure Support: the major cost in this item is that of currently running maintenance and support contracts for hardware (for both servers and network infrastructure) and software systems e.g. Microsoft Office, Oracle and IBM Lotus Notes.</p> <p>Planning assumptions Infrastructure Support: the major cost in this item is that of currently running maintenance and support contracts for hardware (for both servers and network infrastructure, extension of warranty for equipment) and software systems e.g. Microsoft Office, Oracle and IBM Lotus Notes. In the last two years we have experienced an increase in consumable consumption due to increased usage and numbers of on-site users.</p>
	2 10 3	Telecoms costs	90,000				<p>This appropriation is intended to cover the fixed costs of subscriptions, communication costs and internet fees. During the revision and forecasting work for Budget 2007, the services responsible for both Chapters 21 and article 241 (BL 2410 & 2411) made the proposal to move the two lines: 2410 Telecoms costs and 2411 Telecoms equipment costs under the umbrella chapter 21 (formerly data processing) which would then be renamed ICT - Information & Communications Technologies. This term, ICT, is the most widely used term describing informatics, computing issues AND due to the convergent nature of IT (Information Technology) and Telecoms (Communications technologies) seeing these items as one logical budgetary grouping would be most natural and rational. Retaining the two items ensures transparency in the breakdown for auditory purposes. Some examples of convergence are: smart phones and other PDA (personal digital devices) acting simultaneously as Network and Voice devices, IP telephony, mobile telephony, Videoconferencing / Web-IP conferencing, intelligent network switching and Private Branch Exchange IP/IT integration.</p> <p>Planning assumptions Telecoms costs are continuing to drop and EU regulations may further accelerate this. Consumption however</p>
	2 10 4	Telecoms equipment costs	25,000				<p>This appropriation is intended to cover expenses relating to telecommunications equipment, including cables, purchase, rental, installation, servicing, documentation, and for maintenance contracts of the internal telephone system.</p> <p>Planning assumptions Increased use of mobile equipment may require small increases to this item should demand grow. Some of the existing phones need to be replaced, new ones need to be purchased because of increase in staff.</p>
	Chap. 22	Movable property and associated costs	70,000	71,100	76,100	53,670	
2 20		Technical installations and office equipment	50,000	43,500	43,500	40,976	
	2 20 0	Purchase	9,000	7,500	7,500	5,341	<p>This appropriation is intended to cover the purchase of technical and office equipment, especially audiovisual, copying, archiving and interpretation equipment. This appropriation is also used for the general replacement of old office equipment such as faxes, binding machines etc.</p> <p>Planning assumptions A project for improvement of meeting facilities is ongoing. A tender for replacement of audiovisual equipment has been launched late 2006 and some items due to budget insufficiency might be purchased early 2007. For the moment it is not possible to identify the precise budget split.</p>

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Art.	Item	Title	2007 Draft Budget	2006 Revised Budget	2006 Initial Budget	2005 Financial Statement	Remarks
	2 20 2	Rentals	37,000	32,500	32,500	32,420	This appropriation is intended to cover the costs of rental/leasing of materials and/or equipment, which it is uneconomic or difficult to purchase on account of limited available budgetary resources (e.g. copy machines).
	2 20 3	Maintenance, utilisation and repairs	4,000	3,500	3,500	3,215	Planning assumptions A new contract will be concluded July 2007, therefore it is difficult at the moment to estimate the costs. An increase was taken into consideration also because of an increase in needs (number of copies, speed of copiers, new generation of machines).
2 21	<i>Furniture</i>		11,000	20,000	25,000	6,583	This appropriation is intended to cover the costs of maintenance and repair of the materials and equipment listed under items 2200 to 2202 and the cost of additional copies in excess of the number stipulated in the Foundation's supplier framework contract.
	2 21 0	Purchase	11,000	20,000	25,000	6,583	Planning assumptions New contract to start July 2007. This year an increase in the number of copies has been observed. The increasing number of faxes (most of them out of warranty) as well as other equipment: smartboards, projectors to be covered for post warranty has been taken into account.
2 23	<i>Transport</i>		3,000	2,500	2,500	1,011	This appropriation is intended to cover the purchase of new furniture.
	2 23 3	Maintenance, utilisation and repairs	3,000	2,500	2,500	1,011	Planning assumptions Further to the advice given by the ETF doctor, a procurement should be launched aiming at replacing existent desk seats with new ergonomic ones.
							This appropriation is intended to cover the operating, maintenance, fuel and related costs of the Foundation's vehicle. For some time a discussion has been on going as to whether to keep or dispose of the ETF van. Funds could be utilised elsewhere if the ETF van is sold.
2 25	<i>Documentation and library</i>		6,000	5,100	5,100	5,100	Planning assumptions A feasibility study has shown that ETF could operate equally without a vehicle and the intention is therefore to decommission the vehicle, however the timeframe remains to be defined. If discontinued, the funds can be utilised elsewhere. However, insurance (1100 €) and other costs related to the obsolete already vehicle have to be covered for 2007.
	2 25 0	Purchase of non-operational publications and subscriptions	6,000	pm	pm	pm	<i>New Title; Old title was "Library stocks, purchase of books".</i> This appropriation is intended for the acquisition of publications and subscriptions, which are intended for general ETF use and/or the use of the non-operational departments (e.g. computer manuals, legal books, newspapers, magazines etc.).
	2 25 1	Miscellaneous library expenses		pm	pm	pm	Planning assumptions ~ 10 subscriptions to newspapers and magazines ~ 10-20 publications <i>New Title; Old title was "Special Library material"</i>
	2 25 2	Subscriptions to newspapers and magazines	-	5,100	5,100	5,100	Unforeseen, extra-ordinary library expenses (e.g. binding expenses, conservation of works). This expenditure is incorporated in Item 2250 - Purchase of non-operational publications and subscriptions. This item will no longer be used.
	2 25 4	Binding expenses and conservation of works	-	pm	pm	-	This expenditure is incorporated in Item 2251 - Miscellaneous library expenses. This item will no longer be used.
Chap. 23	Current administrative expenditure		202,000	164,000	95,800	110,573	
2 30	<i>Stationery and office supplies</i>		33,000	39,000	34,000	47,460	
	2 30 0	Stationery and office supplies - ECU	12,000	15,000	10,000		Headed paper, envelopes, business cards, etc. as well as Promotional material (pens, bags, mouse mats)
							Planning assumptions: No new corporate design Based on experience from previous years, an amount of €2,000 has been budgeted to cover expenses for headed paper and envelopes, another €4,000 will cover the production of business cards, folders, block notes and other customised office supply. An amount of €6,000 will cover expenses for promotional material used for meetings and visitors (pens, lanyards, mouse mats, etc.).
	2 30 0	Stationery and office supplies - CTS	21,000	24,000	24,000		Office supplies including paper printers/copiers
							Planning assumptions CTS local lines - good efforts over past years to deplete stocks will result in an inversion of this tendency and therefore the assessment assumption, together with observed increased consumption (from the online stationery booking system) allow a slight increase in budget consumption.

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Art.	Item	Title	2007 Draft Budget	2006 Revised Budget	2006 Initial Budget	2005 Financial Statement	Remarks
	2 30 0	Stationery and office supplies	33,000	39,000	34,000	47,460	<p>This appropriation is intended to cover the purchase of paper, envelopes, compliment slips, business cards, office supplies and promotional material.</p> <p>Planning assumptions</p> <p>Based on experience from previous years, an amount of €2,000 has been budgeted to cover expenses for headed paper and envelopes, another €4,000 will cover the production of business cards, folders, block notes and other customised office supply. An amount of €6,000 will cover expenses for promotional material used for meetings and visitors (pens, lanyards, mouse mats, etc.). CTS local lines - efforts to use up stocks over the past years have been successful and increases to cater for stationery requests are now required. Regarding paper for printers and copiers, a good efforts over past years to deplete stocks will result in an inversion of this tendency and therefore the assessment assumption, together with observed increased consumption (from the online stationery booking system) allow a slight increase in budget consumption.</p>
2 32		<i>Financial charges</i>	2,000	1,800	1,800	2,182	<p><i>New Title; Old title was "Bank charges".</i></p> <p>This item is intended to cover bank charges and other financial charges as well as damages and interest (former budget items 2 32 2 and 2 34 0).</p> <p>Planning assumptions</p> <p>Bank charges can be highly variable and unpredictable. However past experience indicates that €2000 is a safe maximum estimation of potential costs.</p> <p>This item is intended to cover exchange rate losses.</p> <p>This expenditure is incorporated in Item 2 32 0 - Miscellaneous Financial expenditure. This item will no longer be used.</p>
2 32	2 32 0	Miscellaneous Financial expenditure	2,000	1,800	1,800	2,182	
	2 32 1	Exchange rate losses	pm	pm	pm	pm	
	2 32 2	Other financial charges	pm	pm	pm	pm	
2 33		<i>Legal expenses</i>	70,000	38,000	20,000	27,372	<p>This item is intended to cover</p> <ul style="list-style-type: none"> * general legal expenses, * trial expenses, * external lawyers' expenses. <p>Planning assumptions</p> <p>The introduction of a new category of agent (Contract Agents) and the legal challenges presented by some ETF contracts mean that the risk of legal challenges is more likely.</p>
2 33	2 33 0	Legal expenses	70,000	38,000	20,000	27,372	
2 35		<i>Other operating expenditure</i>	37,000	30,000	35,000	29,560	<p>This appropriation is intended to cover sundry insurance expenses (notably civil liability, insurance against theft, insurance for computer equipment and cabling; for the safes and contents).</p> <p>Planning assumptions</p> <p>Based on following cover:</p> <ul style="list-style-type: none"> ~ €1.1 million: electronic appliances and software all risks ~ €120,000: theft and robbery ~ €15 million: fire and natural disasters <p>Statutory staff, Detached National Experts and stagiaires: civil liability of third parties and employees</p> <ul style="list-style-type: none"> ~ 1 FTE: civil liability accounting officer <p>Statutory staff, Detached National Experts and stagiaires: legal expenses.</p> <p>This item is intended to cover expenditure (coffee, tea, water) related to internal ETF meetings.</p> <p>Expenditures (coffee, tea, water) related to internal meetings for trainings and recruitment procedures will be covered by BL 1440 and BL 1180 respectively.</p> <p>Planning assumptions</p> <p>The amount budgeted under BL 2352 increased from €1,000 to €5,000 as it is proposed to use this line to cover all miscellaneous expenditures on internal meetings, while in the past BL 2500 "internal meetings" was also sometimes used. This aims to eliminate ambiguities in the use of budget lines.</p> <p>This item is intended to cover other operating expenditure for which no special provision is made (e.g. broken windows/doors, flooding, plumber, change of locks, etc.).</p> <p>Planning assumptions</p> <p>No special assumptions other than that due to the age of building and frequent repairs needed (eg. blinds, external doors, locks etc) an increase should be foreseen.</p>
2 35	2 35 0	Miscellaneous insurance	27,000	26,500	30,000	24,965	
	2 35 2	Miscellaneous expenditure on internal meetings	5,000	pm	1,000	pm	
	2 35 5	Petty expenses	5,000	3,500	4,000	4,595	
2 36		<i>Publications</i>	60,000	55,200	5,000	4,000	<p>This appropriation is intended to cover the cost of legal documents, which the Foundation is obliged to publish (budget, invitations to tender, etc.).</p> <p>Planning assumptions</p> <p>Publication of the full budget in the Official Journal will cost between €25,000 and €30,000. As a revised budget will also have to be published in full, €60,000 is a necessary amount.</p>
2 36	2 36 0	Publications	60,000	55,200	5,000	4,000	
2 40		<i>Post and telecommunications</i>	51,000	170,800	165,800	178,273	
2 40		<i>Correspondence and courier expenses</i>	51,000	50,800	50,800	74,780	

Art.	Item	Title	2007 Draft Budget	2006 Revised Budget	2006 Initial Budget	2005 Financial Statement	Remarks
	2 40 0	Correspondence and courier expenses	51,000	50,800	50,800	74,780	<p>This appropriation is intended to cover correspondence and courier expenses, including the dispatching of parcels by post.</p> <p>Planning assumptions</p> <p>On average ETF dispatches/imports ~ 750 of courier shipments per year (express and economy, varying from signed contracts to publications and promotion material to conferences) plus a similar figure of regular mail using a remailing service.</p>
2 41		<i>Telecommunications</i>	<i>pm</i>	<i>120,000</i>	<i>115,000</i>	<i>103,493</i>	
	2 41 0	Subscriptions and fees	-	96,000	90,000	84,980	See remarks of BL 2103
	2 41 1	Equipment	-	24,000	25,000	18,513	See remarks of BL 2104
	Chap. 2 5	Meetings and associated costs	135,000	156,800	190,000	128,095	
2 50		<i>Meetings and associated costs</i>	<i>135,000</i>	<i>156,800</i>	<i>190,000</i>	<i>128,095</i>	
	2 50 0	Meetings expenses in general	135,000	156,800	190,000	128,095	<p>This appropriation is intended to cover the costs relating to the meetings of the Governing Board and the participation of GB members to other meetings organised by the ETF.</p> <p>Planning assumptions</p> <p>The amount is based on two Governing Board meetings, costing approximately €65,000 to 70,000. In the event that a third meeting is organised, this chapter will have to be increased accordingly through transfer between budget lines.</p>
	TITLE 2	TOTAL TITLE 2	1,745,000	1,718,500	1,688,000	1,560,380	
TITLE 3 EXPENSES RELATING TO PERFORMANCE OF SPECIFIC MISSIONS							
	Chap. 3 0	Operational expenses	709,000	1,449,417	1,195,000	1,002,994	
3 00		<i>Operational documentation</i>	<i>32,000</i>	<i>32,000</i>	<i>62,000</i>	<i>56,009</i>	
	3 00 0	Purchase of operational publications and subscriptions	32,000	32,000	62,000	56,009	<p>This appropriation is intended for the acquisition of publications and subscriptions, which are intended for the use of the operational departments.</p> <p>Planning assumptions</p> <p>On average 150 publications per year 20-30 subscriptions to journals and electronic information sources.</p>
3 01		<i>Publicising of information</i>	<i>370,000</i>	<i>429,323</i>	<i>388,200</i>	<i>455,319</i>	
	3 01 0	General publications	370,000	429,323	388,200	455,319	<p>This appropriation is intended to cover the costs associated with writing, editing, printing and distributing publications of a corporate nature (e.g. information leaflet, Work Programme, Annual Report, Highlights), as well corporate events and activities related to the website maintenance and development.</p> <p>Planning assumptions</p> <p>Corporate publications = €190,000 (Highlights 2006, Yearbook 2007, Work Programme, Activity Report, brochures and leaflets) Internal communication = €10,000 (internal newsletter, posters, etc.) Media and promotion = €35,000 (press campaigns to promote the organisation or specific projects) Website = €45,000 (maintenance and development) Cover corporate events = €90,000 (two special events are foreseen in 2007 on the 50th anniversary of the Rome Treaty in March 2007, and Europe Day in May).</p>
3 03		<i>Professional memberships and fees</i>	<i>8,000</i>	<i>6,160</i>	<i>5,600</i>	<i>5,980</i>	
	3 03 0	Professional memberships and fees	8,000	6,160	5,600	5,980	<p>This appropriation is intended to cover the costs associated with professional memberships and fees (e.g. IPSET, i.e. the International Pole for the Support of Education and Training in Turin, of which ETF has been a founding member since 1997).</p> <p>The increase over the years is related to the increase in the number of organisations that ETF is a member of.</p> <p>Planning assumptions</p> <p>The ETF is currently a member of five organisations (IPSET, EADI, Torino Internazionale, IABC, World Editors Forum).</p>
3 04		<i>Translation costs</i>	<i>299,000</i>	<i>514,200</i>	<i>299,200</i>	<i>479,585</i>	

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	3 04 0	Translation costs	299,000	514,200	299,200	479,585	<p>This appropriation is intended to cover translation costs for corporate documents unrelated to specific operational activities.</p> <p>Planning assumptions</p> <p>Translations in 2007 are foreseen to cover the following:</p> <p>Governing Board documents = €130,000 General governance/letters/directorate = €20,000 Corporate publications and media = €99,000 Website = €50,000</p> <p>The amount budgeted is lower than 2006 as the translations related to operational activities/publications and the replacement of the Advisory Forum (such as the Scientific Committee) will be covered within Chapter 31.</p> <p>On the other hand, the operating necessity for more translations in partner country languages of corporate publications has been taken into consideration, as has the fact that there will be three new official languages from the beginning of 2007 (Romanian, Bulgarian and Irish Gaelic).</p>
3 05		<i>Meetings of the Advisory Forum</i>	<i>pm</i>	<i>467,734</i>	<i>440,000</i>	<i>239,000</i>	
	3 05 0	Meetings of the Advisory Forum	pm	467,734	440,000	239,000	This appropriation will cover the costs of triennial plenary meetings of ETF's stakeholder networks among partner countries, Members State expert institutions and aid organisations. The next meeting is foreseen in 2009. This replaces the previous Advisory Forum structure foreseen in ETF's original Council Regulation
	Chap. 3	Priority actions : Work programme activities	3,427,000	3,699,832	3,810,200	3,147,585	
3 10		<i>Priority actions : Work programme activities</i>	<i>pm</i>	<i>1,444,616</i>	<i>1,440,000</i>	<i>1,441,919</i>	
	3 10 0	Support to Commission : Input to the project cycle ENPI, IPA, DCECI	-	1,444,616	1,440,000	1,441,919	To enhance consistency with EU external relations priorities, the ETF's operational activities are budgeted according to the three relevant instruments: IPA; ENPI and DCECI.
3 11		<i>Capacity building, information analysis for partner countries</i>	<i>pm</i>	<i>1,193,304</i>	<i>990,200</i>	<i>784,945</i>	
	3 11 0	Capacity building, information analysis for partner countries	-	1,193,304	990,200	784,945	To enhance consistency with EU external relations priorities, the ETF's operational activities are budgeted according to the three relevant instruments: IPA; ENPI and DCECI.
3 12		<i>Development Activities - thematic areas</i>	<i>pm</i>	<i>672,212</i>	<i>980,200</i>	<i>1,260,060</i>	
	3 12 0	Development Activities - thematic areas	-	672,212	980,200	1,264,060	To enhance consistency with EU external relations priorities, the ETF's operational activities are budgeted according to the three relevant instruments: IPA; ENPI and DCECI.
3 13		<i>Various costs linked to Work programme activities</i>	<i>8,000</i>	<i>7,700</i>	<i>24,200</i>	<i>24,000</i>	
	3 13 0	Insurance costs related to Work programme activities	8,000	7,700	24,200	24,000	<p>This appropriation is intended to the insurance costs related to Work programme activities.</p> <p>Planning assumptions</p> <p>~ 95 TA plus AA/CA/LA/END: mission insurance ~1500 external person days: injury insurance for participants at ETF events and conferences.</p>
3 14		<i>Projects to support strengthening knowledge and systems</i>	<i>340,000</i>	<i>382,000</i>	<i>375,600</i>	<i>-</i>	
	3 14 0	Projects to support strengthening knowledge and systems	340,000	382,000	375,600	pm	This appropriation refers to the quality control of ETF activities through evaluation and audit. The ETF has established a benchmark of 10% of Chapter 31 appropriations for its quality control activities. These funds are allocated according to annual audit and evaluation plans adopted in the Work Programme.
3 15		<i>Projects in support of EU's External Assistance in the Neighbourhood area</i>	<i>994,000</i>				
	3 15 0	Projects in support of EU's External Assistance in the Neighbourhood area	994,000				<p>This appropriation covers the costs of the ETF's contribution to prosperity and development in the European Neighbourhood region through co-operation and partnership in human resource policy development and implementation. The budget line includes operational costs as well as associated publication and translation costs.</p> <p>Planning assumptions</p> <p>For Work Programme 2007, the funds will be used to support ETF operational interventions in 16 partner countries and/or territories through 7 projects.</p>
3 16		<i>Projects in support of EU's External Assistance in the Enlargement area</i>	<i>1,030,000</i>				
	3 16 0	Projects in support of EU's External Assistance in the Enlargement area	1,030,000				<p>This appropriation covers the costs of the ETF's contribution to the EU enlargement process by supporting the modernisation and reform of education, labour market and training systems in candidate and potential candidate countries. The budget line includes operational costs as well as associated publication and translation costs.</p> <p>Planning assumptions</p> <p>For Work Programme 2007, the funds will be used to support ETF operational interventions in 9 partner countries and/or territories through 8 projects.</p>
3 17		<i>Projects in support of EU's External Assistance in the Development Co-operation instrument</i>	<i>305,000</i>				
	3 17 0	Projects in support of EU's External Assistance in the Development Co-operation instrument	305,000				<p>This appropriation covers the costs of the ETF's contribution to human resources development in developing countries. The budget line includes operational costs as well as associated publication and translation costs.</p> <p>Planning assumptions</p> <p>For Work Programme 2007, the funds will be used to support ETF operational interventions in 5 partner countries through 3 projects.</p>
3 18		<i>Projects: Innovation & Learning</i>	<i>750,000</i>				

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	3 18 0	Projects: Innovation & Learning	750,000				This budget line covers the costs of support to the European Commission and partner country policy development through innovation and learning. The budget line includes operational costs as well as associated publication and translation costs. Planning assumptions For Work Programme 2007, the funds will be used to support ETF operational interventions in the field of innovation, learning and knowledge management through 8 projects.
	TITLE 3	TOTAL TITLE 3	4,136,000	5,149,249	5,005,200	4,750,815	

TITLE 9 EXPENSES NOT SPECIFICALLY PROVIDED FOR							
	Chap. 9 9	Expenses not specifically provided for	pm	pm	pm	-	
9 90		Reserve	pm	pm	pm	-	
9 90 0		Reserve	pm	pm	pm	-	
	TITLE 9	TOTAL TITLE 9	pm	pm	pm	-	

TITLE 10 RESULTS EARLIER YEARS							
	Chap. 10 1	Results earlier years	pm	pm	pm	758,923	
10 10		Results earlier years	pm	pm	pm	758,923	
10 10 0		Results earlier years	pm	pm	pm	758,923	
	TITLE 10	TOTAL TITLE 10	pm	pm	pm	758,923	

	TOTAL EXPENDITURE ETF PROPER	19,700,000	19,451,900	19,450,000	18,275,723	
					18,117,036	

TITLE 4 Cooperation with other organisations							
	Chap. 4 1	Co-operation with other international institutions	pm	-	-	-	
4 10		Co-operation with other international institutions	pm	-	-	-	
4 10 0		World bank	pm	pm	pm	pm	
4 11		Co-operation with other international institutions	pm	-	-	-	
4 11 0		Swiss Agency for Development and Cooperation	pm	pm	pm	pm	
	Chap. 4 2	Co-operation with other European agencies	pm	-	-	-	
4 20		SIZ support service	pm	-	-	-	
4 20 0		Funds relating to the participation of other European agencies into the SIZ support service	pm	pm	pm	pm	
	Chap. 4 3	Co-operation with national institutions	pm	965,408	665,408	479,232	
4 30		Co-operation with Italian institutions	pm	965,408	665,408	479,232	
4 30 0		Cooperation with Italian institutions (1)	pm	965,408	665,408	479,232	In 2006 the Italian Ministry of Foreign Affairs contributed an additional € 300,000 to the Italian Trust Fund (ITF). This contribution is given in the context of the agreement with the Ministry of Foreign Affairs for the period 2006-2008. The Governing Board approved this activity via written procedure (consultation closed on 30/08/2006)
	Chap. 4 4	Implementation of EU members states projects	pm	-	-	-	
4 40		Projects related to bilateral agreement between EU members states and other countries	pm	-	-	-	
4 40 0		Technical assistance	pm	pm	pm	pm	
4 40 1		"Italian Small and Medium Enterprises Programme for Albania" (ISMEPA)	pm	-	-	-	
	TITLE 4	TOTAL TITLE 4	pm	965,408	665,408	479,232	

(1)In 2005 an amount of Euro 479.232 has been registered as revenue under the 'Italian Trust fund'.

TITLE 5 EARMARKED EXPENDITURE (3) Education and Training for Employment (ETE), project MED 2004/083-494							
	Chap. 5 1	Human resources	pm	752,689	752,689	866,597	
5 11		EU Expert fees	pm	242,275	242,275	273,135	
5 11 0		EU Expert fees	pm	242,275	242,275	273,135	
5 12		MEDA Expert fees	pm	100,800	100,800	100,800	
5 12 0		MEDA Expert fees	pm	100,800	100,800	100,800	
5 13		Administrative support	pm	348,951	348,951	432,000	
5 13 0		Administrative support	pm	348,951	348,951	432,000	
5 14		Ad Hoc support	pm	60,662	60,662	60,662	
5 14 0		Ad Hoc support	pm	60,662	60,662	60,662	
	Chap. 5 2	Travel and Per Diems	pm	1,055,661	1,055,661	1,069,130	
5 21		Per Diems	pm	371,301	371,301	377,730	
5 21 1		Experts per diems	pm	302,755	302,755	305,730	
5 21 3		Project Team per diems	pm	68,547	68,547	72,000	
5 22		Travel expenses	pm	684,360	684,360	691,400	
5 22 1		EU Expert travel	pm	87,943	87,943	89,400	

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Art.	Item	Title	2007 Draft Budget	2006 Revised Budget	2006 Initial Budget	2005 Financial Statement	Remarks
	5 22 2	MEDA Expert travel	pm	526,800	526,800	530,000	
	5 22 3	Project Team travel	pm	69,617	69,617	72,000	
	Chap. 5 3	Other cost/services	pm	697,565	697,565	705,620	
5 31	Visibility		pm	229,174	229,174	235,410	
5 31 0	Visibility		pm	229,174	229,174	235,410	
5 32	Conferences/seminars		pm	468,391	468,391	470,210	
5 32 0	Conferences/seminars		pm	468,391	468,391	470,210	
Chap. 5 4	Procurement activity for component 3		pm	1,250,000	1,250,000	1,250,000	
5 40	Procurement activity for component 3		pm	1,250,000	1,250,000	1,250,000	
5 40 0	Procurement activity for component 3		pm	1,250,000	1,250,000	1,250,000	
Chap. 5 5	Procurement activity for component 4		pm	1,000,000	1,000,000	1,000,000	
5 50	Procurement activity for component 4		pm	1,000,000	1,000,000	1,000,000	
5 50 0	Procurement activity for component 4		pm	1,000,000	1,000,000	1,000,000	
Chap. 5 6	Financial Auditing		pm	20,850	20,850	20,850	
5 60	Financial Auditing		pm	20,850	20,850	20,850	
5 60 0	Technical assistance		pm	20,850	20,850	20,850	
Chap. 5 7	Contingencies		pm	87,803	87,803	87,803	
5 70	Contingencies		pm	87,803	87,803	87,803	
5 70 0	Contingencies		pm	87,803	87,803	87,803	
TITLE 5		TOTAL TITLE 5	pm	4,864,567	4,864,567	5,000,000	

TITLE 6 TEMPUS TECHNICAL ASSISTANCE CONVENTION							
	Chap. 6 1	Selection	V	703,094	703,094	541,450	
6 10	Selection		pm	703,094	703,094	541,450	
6 10 1	Evaluation meetings			364,400	364,400	292,650	
6 10 2	Lead experts information sessions			-	-	pm	
6 10 3	JEP Technical assessment			129,904	129,904	78,645	
6 10 4	IMG Technical assessment			103,602	103,602	126,000	
6 10 5	SCM Academic assessment			66,360	66,360	30,100	
6 10 6	SCM Technical assessment			38,650	38,650	14,055	
Chap. 6 2	Contract Management		pm	258,816	258,816	163,830	
6 20	Contract Assessment		pm	258,816	258,816	163,830	
6 20 1	Reports - Content assessment			-	-	pm	
6 20 2	Reports - Financial assessment			145,477	145,477	110,930	
6 20 3	Financial audits			105,839	105,839	52,900	
6 20 4	Project administration software			7,500	7,500	pm	
Chap. 6 3	Publication & Information		pm	268,630	268,630	223,210	
6 30	Publication & Information		pm	268,630	268,630	223,210	
6 30 1	Tempus guide for applicants			-	-	75,000	
6 30 2	Tempus country fiche			-	-	pm	
6 30 3	Tempus studies			193,000	193,000	46,500	
6 30 4	Tempus information & publicity materials			15,000	15,000	60,000	
6 30 5	Website development			60,630	60,630	41,710	
6 30 6	Tempus project documentation			-	-	pm	
6 30 7	Tempus annual report			-	-	pm	
6 30 8	Miscellaneous			-	-	pm	
6 30 9	Regional conferences			-	-	pm	
Chap. 6 4	Administrative expenses		pm	410,423	410,423	371,214	
6 40	Administrative expenses		pm	410,423	410,423	371,214	
6 40 1	Mailing costs			166,582	166,582	160,230	
6 40 2	Translation costs			96,695	96,695	57,100	
6 40 3	Filing, registration, data input			124,705	124,705	153,884	
Chap. 6 5	Reserve		pm	45,255	45,255	23,296	
6 50	Reserve		pm	45,255	45,255	23,296	
6 50 0	Reserve			45,255	45,255	23,296	
TITLE 6		TOTAL TITLE 6	pm	1,686,218	1,686,218	1,323,000	
		TOTAL ETF EARMARKED EXPENDITURE	pm	7,516,194	7,216,193	6,802,232	
		GRAND TOTAL EXPENDITURE	19,700,000	26,968,094	19,450,000	25,077,955	

**EUROPEAN TRAINING FOUNDATION
ESTABLISHMENT PLAN 2007**

Grade	2007	
	Permanent	Temp.
AD 16		
AD 15		1
AD 14		2
AD 13		1
AD 12		7
AD 11		15
AD 10		11
AD 9		4
AD 8		11
AD 7		2
AD 6		
AD 5		
<i>Sub total AD</i>	0	54
AST 11		
AST 10		1
AST 9		2
AST 8		6
AST 7		11
AST 6		12
AST 5		10
AST 4		4
AST 3		
AST 2		
AST 1		
<i>Sub total AST</i>		46
Total	0	100

Grade	2006	
	Permanent	Temp.
AD 16		
AD 15		1
AD 14		2
AD 13		1
AD 12		7
AD 11		15
AD 10		11
AD 9		4
AD 8		11
AD 7		2
AD 6		
AD 5		
<i>Sub total AD</i>	0	54
AST 11		
AST 10		1
AST 9		2
AST 8		6
AST 7		11
AST 6		12
AST 5		10
AST 4		4
AST 3		3
AST 2		2
AST 1		
<i>Sub total AST</i>	0	51
Total	0	105