



ETF GOVERNING BOARD MEETING

20 NOVEMBER 2007 – 9.30 – 16.30

Location: Villa Gualino, Torino

Sala A

First Draft Agenda

1. Agenda ([ETF-GB-07-025](#)) *for adoption*
2. Follow-up to previous meeting and report on action points and written procedures
 - i. Minutes ([ETF-GB-07-026](#)) *for adoption*
 - ii. Oral report on action points and written procedures
3. Introductory remarks by the Chair of the meeting
4. Oral reports
 - i. Trends and developments in ETF
 - ii. Progress on Commission policies and programmes that have an impact on the ETF
 - iii. Co-operation with Member States and Institutional partners
5. Work programme and budget
 - i. ETF Work Programme 2008 ([ETF-GB-07-027](#)) *for adoption*
 - ii. ETF Draft Budget 2008 ([ETF-GB-07-028](#)) *for adoption*
 - iii. Rationale for ETF Estimate of Revenue and Expenditure 2009 ([ETF-GB-07-029](#)) *for discussion*
6. Establishment of the International Advisory Panel ([ETF-GB-07-034](#)) *for discussion*
7. Human resource issues
 - i. ETF HR management strategy ([ETF-GB-07-030](#)) *for information*
 - ii. Implementing Rules for Staff Regulations ([ETF-GB-07-016](#), [ETF-GB-07-037](#)) *for adoption*
8. ETF external evaluation action plan - second progress report ([ETF-GB-07-031](#)) *for discussion*
9. Internal Control Standards – Briefing
10. Any other business
11. Date of next meeting – 2008 (to be defined)