



ETF GOVERNING BOARD MEETING

Location: ETF / Villa Gualino - Sala A

06 JUNE 2006 – 14.30 – 18.30

Draft Agenda

1. Agenda ([ETF-GB-06-002](#)) *for adoption*
2. Introductory remarks by Chairperson of the meeting
3. Follow-up to previous meeting and report on action points and written procedures
 - i. Minutes ([ETF-GB-06-001](#)) *for adoption*
 - ii. Follow-up on action points and written procedures *for information*
4. Oral reports:
 - i. Progress on Commission policies and programmes that have an impact on the ETF , including follow up to the external evaluation
 - ii. Trends and developments in ETF
 - iii. Member States and ETF joint activities ([ETF-GB-06-013](#)) *for information*
5. Annual Activity Report:
 - i. Draft Annual Activity Report 2005 ([ETF-GB-06-003](#)) *for adoption*
 - ii. Draft Annual Activity Report 2005 Analysis and Assessment ([ETF-GB-06-009](#)) *for adoption*
6. Staff Regulations:
 - i. ETF implementing rules of the Staff Regulations ([ETF-GB-06-014](#)) *for adoption*
 - ii. General implementing provisions on the procedures governing the engagement and the use of contract staff at the ETF ([ETF-GB-06-015](#)) *for adoption*
7. Monitoring, Evaluation and Audit:
 - i. Progress report on ETF internal evaluation programme 2005 ([ETF-GB-06-012](#)) *for information*
 - ii. Progress report on Internal Control Standards action plan (*Oral report*) *for information*
8. Advisory Forum Membership – update of nominations ([ETF-GB-06-008](#)) *for approval*
9. Any other business
10. Date of next meeting: November 2006