

Issued April 2023

THE LIVING AND WORKING IN THE EU AND NEIGHBOURING COUNTRIES' SURVEY

As EU Agencies, the [European Foundation for the Improvement of Living and Working Conditions](#) (or Eurofound) and the [European Training Foundation](#) (or ETF) embrace the need to protect your personal data. We, therefore, undertake to process it, as joint data controllers, with respect to the applicable law¹.

This document contains information about the processing of personal data for carrying out the *Living and Working in the EU and Neighbouring Countries'* survey. Please read it carefully.

What is the 'Living and Working in the EU and Neighbouring Countries' survey?

The survey charts the latest developments and challenges of living, working and learning in the EU Member States and several EU neighbouring countries². It is designed for a general population of 16 years or older living in the EU Member States, and a general population of 18 years or older living in additional neighbouring countries.

The outcomes of the study will be published in publications on ETF's and Eurofound's websites and social platforms.

Who is responsible for this survey?

The survey will be done entirely in-house by Eurofound's and ETF's staff members. Eurofound is responsible for collecting and further processing the data (including email addresses) of the EU's participants, whilst ETF will be responsible for collecting and further processing the data of the neighbouring countries' participants³. Only statistical data⁴ will be shared between the agencies.

¹ [Regulation \(EU\) 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data \(or the EUDPR\).](#)

² Albania, Armenia, Azerbaijan, Bosnia and Herzegovina, Egypt, Georgia, Jordan, Kosovo*, Lebanon, Moldova, Montenegro, Morocco, North Macedonia, Palestine**, Serbia, Tunisia and Ukraine.

* This designation is without prejudice to positions on status, and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence.

** This designation shall not be construed as recognition of a State of Palestine and is without prejudice to the individual position of the Member States on this issue.

³ ETF will be outsourcing survey data, without personal data, processing to a statistics service provider.

⁴ Statistical or aggregate data is considered anonymous data which, in turn, is not considered personal data.

What personal data will be processed?

Personal data concerned are:

- Country of survey respondent, gender, age, level of education attainment, country of birth;
- Answers to surveys questions on wide variety of life situation, labour market status, learning and society related topics;
- Email address, should you agree to be recontacted for follow-up purposes⁵; and
- IP addresses and further data collected through cookies and similar technology.

What is the legal basis for processing the data?

All data collected and further processed in relation with this survey is necessary for the performance of research tasks carried out by the Agencies in the public interest⁶, as laid down in their Founding Regulations^{7,8}. The processing of your email address (for follow-up purposes) will be done only if you have given your consent⁹.

With regard to any data which you provide when contacting us (e.g., when exercising your data protection rights), it is necessary to comply with the legal obligation to answer your request¹⁰.

Who will have access to your personal data?

In the case of respondents living in the EU member states, duly authorised staff members within Eurofound, which abide by statutory confidentiality obligations, will have access to your email address should you decided to provide it for follow-up purposes. The remaining data to be collected and processed is anonymised data¹¹.

As mentioned above, Eurofound will have access to data from EU's participants exclusively, and ETF will have access to data from neighbouring countries' participants exclusively. Only statistical data¹² will be shared between the agencies.

⁵ Exclusively processed by Eurofound; ETF will not collected nor further process this category of personal data.

⁶ Article 5(1)(a) of the EUDPR.

⁷ [Regulation \(EU\) 2019/127 of the European Parliament and of the Council of 16 January 2019 establishing the European Foundation for the improvement of living and working conditions \(Eurofound\), and repealing Council Regulation \(EEC\) No 1365/75](#), in particular Articles 1 and 2 thereof.

⁸ [Regulation \(EC\) No 1339/2008 of the European Parliament and of the Council of 16 December 2008 establishing a European Training Foundation \(recast\)](#), in particular Articles 1 and 2 thereof.

⁹ Article 5(1)(d) of the EUDPR.

¹⁰ Article 5(1)(b) of the EUDPR

¹¹ See footnote no. 4.

¹² Idem.

How will your data be secured?

Several security controls have been put in place to protect your personal data from unauthorised access, use or disclosure. Your data will be stored on servers, located in the European Union hosted by www.soscisurvey.de with access permitted uniquely for authorised research staff.

Your responses will be stored separately from both your email address and the data collected using cookies and similar technology. Your answers will be used solely for research purposes. Your participation, together with your individual responses to the questions, will be kept strictly confidential. The results of the research will be anonymised and used for statistical information only. It is not possible to directly or indirectly identify you from these data.

For how long will your data be kept?

Personal data collected on the www.soscisurvey.de servers will be retained for the duration of the research until 30 September 2023, after which they will be deleted.

If you have agreed to be re-contacted for further research, your email address¹³ will be kept by Eurofound exclusively for up to five years before being securely deleted.

Will we transfer data outside the EU?

All data submitted while answering the survey will stay in the EU territory.

Our social media, advertising and analytics partners may be located outside the EEA. Data collected through the installation of cookies, tracking and similar technology will only be transferred to a territory outside the EU / EEA area if you consent to the installation of such technology.

Does this processing involve automated decision-making, including profiling?

No decision is taken neither by Eurofound or ETF in the context of this processing activity solely on the basis of an automated processing of your personal data.

What are my rights and how can I exercise them?

Within the limits set by the law, you have the right to access, rectify, erase and/or port your personal data, to restrict or object to the processing of your personal data, and to withdraw your consent (if

¹³ Only for respondents living in the EU member states.

obtained). Just note that withdrawal of your consent does not affect the lawfulness of processing while your consent was valid.

Should you wish to exercise any of these rights, please contact:

- a) esurvey@eurofound.europa.eu, if you reside in the EU; or
- b) e-survey@etf.europa.eu, if you reside in one of the 17 neighbouring countries.

You also have the right to raise a complaint with the European Data Protection Supervisor should you consider that the processing of your personal data is in violation of the law. You will find more information [here](#).

Further information

Whom to contact

If you have comments or questions, any concerns or a complaint regarding the collection and use of your personal data, please feel free to contact the following:

A. If you reside in one of the EU Member States

You should address Eurofound at:

Wyattville Road, Loughlinstown, Dublin 18, Ireland

Tel: (+353 1) 204 3100; Fax: (+353 1) 282 64 56 / 282 42 09

Email: esurvey@eurofound.europa.eu

Data Protection Officer's email: dataprotectionofficer@eurofound.europa.eu

B. If you reside in one of the 17 neighbouring countries

You should address ETF at:

Villa Gualino, Viale Settimio Severo 65, I - 10133 Torino – Italy

Tel: (+39) 011 630 222; Fax (+39) 011 630 2200

Email: e-survey@etf.europa.eu

Data Protection Officer's email: DataProtectionOfficer@etf.europa.eu

Joint controllership with Meta

Eurofound and ETF allow Meta (formerly known as Facebook)¹⁴ to place cookies and tracking pixels on the computer or any other device which you use to complete the survey, regardless of whether you have a Facebook account or not, for the purposes of evaluating the use of the survey and analysing the traffic. Eurofound, ETF and Meta are joint controllers for the processing of personal data resulting from the deployment of this type of technology. The primary controller is:

Meta Platforms Ireland Limited
4 Grand Canal Square, Grand Canal Harbour
Dublin 2 Ireland

Facebook Pixel is a part of the Facebook Business Tools. Accordingly, Eurofound, ETF and Meta have entered into an agreement called Facebook Business Tools Terms and Controller Addendum attached to it to determine the respective responsibilities for compliance with the obligations under the applicable data protection law¹⁵ with regard to the joint processing as specified in the applicable product terms of Facebook.

The Facebook Business Tools Terms and other terms attached to it also sets out the purposes for which the collection and transmission of personal data that constitutes the joint processing takes place. Meta processes the personal data according to its privacy principles and statements.

Meta is responsible for enabling your rights under Articles 15-20 of the GDPR with regard to the personal data stored by Facebook after the joint processing. Meta is also responsible for granting you a right to object to the processing insofar as the joint processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child¹⁶.

It is also responsible for the security of the Facebook Pixel¹⁷ and for ensuring a notification of a personal data breach to the supervisory authority and for communicating the personal data breach to you¹⁸, insofar as a personal data breach concerns its obligations under the Controller Addendum.

¹⁴ Whenever relevant and applicable, where it reads Facebook it shall read Meta.

¹⁵ Processing of personal data by Facebook is done in compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation; hereinafter referred to as 'GDPR'); OJ L 119, 4.5.2016, p. 1–88.

¹⁶ Article 6(1) (f) of the GDPR.

¹⁷ Article 32 of the GDPR.

¹⁸ Articles 33 and 34 of the GDPR.

For more information, mainly on retention periods, amendment of privacy settings on Facebook and rights, please read the [Privacy Policy of Facebook](#).

Please note that in relation to the joint controllership with data deriving from the use of the Facebook Pixel, Eurofound and ETF will only process one type of data: analytics data. Although we do not normally use analytics data to identify you as an individual, you can sometimes be recognised from it, either alone or when combined or linked with other data. In such situations, analytics data can be considered personal data under applicable laws¹⁹ and we will treat them as personal data. In addition, analytics data is collected by and transmitted to Meta and its partners (e.g., Instagram).

¹⁹ Both the EDPR and the GDPR.