

Issued March 2023

## COMMUNITY OF INNOVATIVE EDUCATORS

### Key information

#### Controller

The Director of the ETF ([director@etf.europa.eu](mailto:director@etf.europa.eu))

#### Business owner

Erja Kaikkonen, Head of Policy and Public Outreach Department, [Erja.Kaikkonen@etf.europa.eu](mailto:Erja.Kaikkonen@etf.europa.eu)

#### Data protection officer

Tiziana Ciccarone / Laurens Rijken, [DataProtectionOfficer@etf.europa.eu](mailto:DataProtectionOfficer@etf.europa.eu)

### Purpose of the processing

The purpose of processing is the storing and sharing of the submitted practices on ETF website, so to allow other members of the Community of Innovative Educators to know about the submitted practices.

### Legal basis

The legal basis for the processing operations of personal data is Regulation No. 1339/2008 establishing the European Training Foundation (Recast), article 2, functions, (f).

### Personal data

Personal data concerned are:

- *Name and contact details (address, Email)*
- *Answers to additional follow up requests and visual material of innovative practices activities*

The data is provided in the application form. Provision of this data is on a voluntary basis.

### Recipients of the personal data

For the purpose detailed above, access to personal data is provided to the following processing entities:

For all applicants:

- ETF team managing the call and STEPs srl, the contractor managing the community of innovative educators under contract n. ETF2022MVP0010

For the innovative practices that will be published in the ETF online database:

- *All public that receives the innovative practice information note*
- *All public that access the ETF website or social media*
- *The registered members of the ETF community of innovative educators*

The ETF will not divulge personal data for direct marketing or commercial purposes.

## *Further information*

### Data retention

The data collected will be retained for as long as the selected innovative practices are published on the ETF dedicated webspace.

Photos and videos published on ETF web and social platforms will be retained according to ETF photos and videos privacy statement<sup>1</sup>.

### Right of access, rectification or erasure, restriction, objection

Any request to access, rectify or erase personal data, or to restrict or object to the processing of personal data shall be addressed in writing to the [etf.educators-community@stepseurope.it](mailto:etf.educators-community@stepseurope.it) giving details of the request.

### Right to withdraw consent

Any request to withdraw consent to the processing of personal data shall be addressed in writing to the [etf.educators-community@stepseurope.it](mailto:etf.educators-community@stepseurope.it).

### Right to lodge complaint

Data subjects can at any time lodge a complaint on the processing of their personal data to the ETF Data Protection Officer (DataProtectionOfficer@etf.europa.eu) or to the European Data Protection Supervisor (<http://www.edps.europa.eu>).

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<sup>1</sup> <https://www.etf.europa.eu/en/about/compliance-transparency/public-access-to-documents/photos-and-video-privacy-statement>