

Issued March 2023

MIGRANT WOMEN AS LEARNERS

Key information

Controller

The Director of the ETF (director@etf.europa.eu)

Business owner

Erja Kaikkonen, Head of Policy and Public Outreach Department, Erja.Kaikkonen@etf.europa.eu

Data protection officer

Tiziana Ciccarone / Laurens Rijken, [DataProtectionOfficer@etf.europa.eu](mailto>DataProtectionOfficer@etf.europa.eu)

Purpose of the processing

The purpose of processing is a) the logistics and administrative management of interviews of the selected persons ,and b) the collection of qualitative information in the interviews, for the research on migrant women as learners.

Legal basis

The legal basis for the processing operations of personal data is Regulation No. 1339/2008 establishing the European Training Foundation (Recast), article 2, functions, (f).

Personal data

Personal data concerned are:

- *Name and contact details (address, Email, telephone) of the persons interviewed (logistics of interviews)*
- *Answers to interviews (recordings)*

Anonymised transcripts will be made of the recordings, without personal data.

Recipients of the personal data

The interviews and research are performed by an external contractor on behalf of the ETF, further on indicated as the Contractor.

Anonymised logistics information, recordings and anonymised transcripts of the interviews are shared with the ETF project team.

Further information

Data retention

Personal data used for logistics will be retained by the contractor until conclusion of the assignment, and handed over in anonymised form, to the ETF project team.

Recordings of the interviews and anonymised transcripts will be retained by the contractor until conclusion of the assignment, and handed over to the ETF project team.

The anonymised data concerning logistics of the assignment, and the recordings will be retained for the duration of the project, the anonymised transcripts of the interviews will be retained for 5 years after conclusion of the project by the ETF team.

Right of access, rectification or erasure, restriction, objection

Any request to access, rectify or erase personal data, or to restrict or object or withdraw consent to the processing of personal data shall be addressed in writing to Eria.Kaikkonen@etf.europa.eu giving details of the request.

Right to lodge complaint

Data subjects can at any time lodge a complaint on the processing of their personal data to the ETF Data Protection Officer ([DataProtectionOfficer@etf.europa.eu](mailto>DataProtectionOfficer@etf.europa.eu)) or to the European Data Protection Supervisor (<http://www.edps.europa.eu>).