

Issued June 2022

## ETF INNOVATIVE TEACHING AND LEARNING AWARD 2022

### Key information

#### Controller

The Director of the ETF ([director@etf.europa.eu](mailto:director@etf.europa.eu))

#### Business owner

Erja Kaikkonen, Head of Policy and Public Outreach Department, [Erja.Kaikkonen@etf.europa.eu](mailto:Erja.Kaikkonen@etf.europa.eu)

#### Data protection officer

Tiziana Ciccarone / Laurens Rijken, [DataProtectionOfficer@etf.europa.eu](mailto:DataProtectionOfficer@etf.europa.eu)

### Purpose of the processing

The purpose of processing is the logistics and administrative management of the call for practices in the area of innovative teaching and learning in view of the 2022 award and sharing data of the collected practices on ETF web and social platforms.

### Legal basis

The legal basis for the processing operations of personal data is Regulation No. 1339/2008 establishing the European Training Foundation (Recast), article 2, functions, (f).

### Personal data

Personal data concerned are:

- *Name and contact details (address, Email, telephone) (all the persons representing participating vocational school or training centre, and the person representing the accompanying policy maker involved in the call)*
- *Answers to additional follow up requests and visual material of innovative practices activities*

The data is provided in the application form. Provision of this data is on a voluntary basis. In the absence of this data, the general contact data of the training provider is used in the call.

### Recipients of the personal data

For the purpose detailed above, access to personal data is provided to the following processing entities:

For all applicants:

- ETF team managing the call and STEPs srl, the contractor managing the community of innovative educators under contract n. ETF2022MVP0010

For the selected innovative practices and the final ETF award winner(s):

- *All public that receives the innovative practice information note*
- *All public that access the ETF website or social media*
- *The registered members of the ETF community of innovative educators*

The ETF will not divulge personal data for direct marketing or commercial purposes.

## Further information

### Data retention

Data collected will be retained for 2 years by ETF following the completion of the call and the publication of the selected innovative practices in ETF dedicated webspace.

Photos and videos published on ETF web and social platforms will be retained according to ETF photos and videos privacy statement<sup>1</sup>.

### Right of access, rectification or erasure, restriction, objection

Any request to access, rectify or erase personal data, or to restrict or object or withdraw consent to the processing of personal data shall be addressed in writing to the [etf.educators-community@stepseurope.it](mailto:etf.educators-community@stepseurope.it) giving details of the request.

### Right to lodge complaint

Data subjects can at any time lodge a complaint on the processing of their personal data to the ETF Data Protection Officer (DataProtectionOfficer@etf.europa.eu) or to the European Data Protection Supervisor (<http://www.edps.europa.eu>).

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<sup>1</sup> <https://www.etf.europa.eu/en/about/compliance-transparency/public-access-to-documents/photos-and-video-privacy-statement>