

## Call for Expression of Interest by EU Member State on cooperating with ETF in 2021

### Controller

The controller of the processing operations in the survey is the Director of the ETF. The owner of the expression of interest is the Head of Strategic Development Unit of the ETF.

### Purpose of the processing

The purpose of collecting personal data and contact details of interested persons is to facilitate possible synergies between the ETF, ETF Governing Board Members and their colleagues from relevant technical line Ministries of education, training and employment, as well as Ministries of Foreign Affairs and Development Cooperation and/or development agencies in their country.

### Recipients of the expression of interest data

The call for expression of interest is performed by the ETF Governing Board Secretariat, using the EU Survey online tool provided by the EU, without the intervention of any additional third party.

### Personal data

Personal data concern name, surname, function, unit/department, institution, phone number, country and e-mail account.

Provision of these data is mandatory in order to be contacted by ETF following the expression of interest.

### Privacy and confidentiality safeguards

The personal data is only available to the ETF Governing Board Secretariat (3 people) team members and will not be shared. The analysis will be done in a way to link the information collected to the Member State represented by the respective authority (ministry or development agency or else). The outputs presenting the expression of interest's results will refer to the responding Member State's institutions.

### *Further information*

#### Data retention

The call for expression of interest and its results in the survey tool will be destroyed after the conclusion of the call. The raw data of the expression of interest will be stored on ETF systems only for the duration of 3 years and accessible only to the ETF team and will not be shared to third parties. The report(s) will be kept for unlimited period for historical / research purposes.

#### Right of access, rectification or erasure, restriction, objection

Any request to access, rectify or erase personal data, or to restrict or object to the processing of personal data shall be addressed in writing to the ETF Governing Board Secretariat, [ETF.Governing.Board.Secretariat@etf.europa.eu](mailto:ETF.Governing.Board.Secretariat@etf.europa.eu) giving details of the request.

#### Right to lodge complaint

Respondents can at any time lodge a complaint to the ETF Data protection officer ([DataProtectionOfficer@etf.europa.eu](mailto:DataProtectionOfficer@etf.europa.eu)), or alternatively to the European Data Protection Supervisor (<http://www.edps.europa.eu>) on the processing of their data by the ETF.