

DECLARATION OF COMMITMENT AND INTERESTS

Key information

Controller

Cesare Onestini, Director of the ETF, Cesare.Onestini@etf.europa.eu

Process owner

Manuela Prina, Head of Strategic Development Department ad interim, Manuela.Prina@etf.europa.eu

Data protection officer

DataProtectionOfficer@etf.europa.eu

Purpose of the processing

The purpose of collecting and publishing Declarations of Commitment and Interests and Curriculum Vitae's (CV's) of Governing Board (GB) members, the ETF Director and ETF managers is to ensure that these actors commit to act in the public interest and independently of any external influence.

Legal basis

The legal basis for the processing operations of personal data is:

- *Regulation (EC) No. 1339/2008 of the European Parliament and of the council of 16 December 2008 establishing a European Training foundation (recast) article 11*
- *The ETF Governing Board Decision ref. GB/09/DEC/017 on the 'Rules of Procedure of the Governing Board': article 1, comma 6 and Annex 1 Part 1 on Functions and powers of Governing Board members*
- *Director decision **ETF/17/DEC/017 of 16 November 2017** adopting the Procedure for the Collection and Publication of Declaration of Commitment and Interests and Curriculum Vitae*

Personal data

Personal data concerned are:

- *Direct interests and indirect financial interests of the actor*
- *Interests deriving from the professional activities of the actor or his/her close family members*
- *Any membership role or affiliation in organisations/bodies/clubs with an interest in the work of ETF*
- *Other interests or facts that the actor considers pertinent.*
- *Curriculum Vitae of the actor*

- *The data is obtained directly from the data subjects*
- *Provision of the personal data is obligatory*

Recipients of the personal data

For the purpose detailed above, access to personal data is provided to the following processing entities:

- *SDD head and GB secretariat (before publication on web)*
- *All staff (of data published on ETF web)*
- *Public (of data published on ETF web)*

Further information

Data retention

Data collected will be retained for 5 years after the discharge by European Parliament of the ETF budget of the respective year (Overall 7 years). After this period, the personal data is destroyed.

Right of access, rectification or erasure, restriction, objection

Any request to access, rectify or erase personal data, or to restrict or object to the processing of personal data shall be addressed in writing to the Head of Strategic Development Department, Manuela.Prina@etf.europa.eu, giving details of the request.

Right to lodge complaint

Data subjects can at any time lodge a complaint on the processing of their personal data to the ETF Data Protection Officer (DataProtectionOfficer@etf.europa.eu) or to the European Data Protection Supervisor (<http://www.edps.europa.eu>).