

Turin, 16 January 1995

NOTE FOR THE ATTENTION OF THE MEMBERS OF THE GOVERNING BOARD

- Written procedure -

Subject: 1995 Budget - Provisional twelfths of total appropriations

The budget of the Foundation for 1995 will be presented to the Governing Board for final approval at the meeting on 14 February 1995. In the meantime, the Foundation must function under the system of provisional twelfths of total appropriations, as described in article 8 of the draft financial rules approved by the Governing Board on 20 September 1994.

According to this article, under the system of the provisional twelfths, any payments are limited by budget chapter to one twelfth of the budget corresponding to the relevant chapter for the preceding financial year.

Due to the fact that the 1994 budget was intended for the setting up of the Foundation and not its running costs, the strict application of this article would have the effect of preventing the Foundation from operating during the months of January and February 1995 (for example, it would be impossible to pay the January salaries of the people employed in respect of the 1994 list of posts nor would it be possible to provide maintenance for the photocopiers bought from the 1994 budget etc.).

For this reason, by way of a special dispensation to article 8 of the draft financial regulation approved by the Board on 20 September 1994, the Members of the Governing Board are requested to authorise payments, by budget chapter, of not more than a quarter of the budget allocated under the corresponding chapter for the year 1994.

In view of the urgency of this matter, I would be grateful to receive your replies by 20 January 1995 at the latest. If no reply is received by that date, I will assume that you are in agreement, in accordance with the written procedure permitted under article 6.3 of the internal rules.

Peter de Rooij
Director

Turin, 16 January 1995

NOTE FOR THE ATTENTION OF THE MEMBERS OF THE GOVERNING BOARD

- Written procedure -

Subject: 1994 Budget - reallocation of funds

The budget for the Foundation for 1994 forecast an amount of 50,000 ECU to cover the costs of the removal of equipment and archives from the EC Tempus Office in Brussels to Turin under heading 9900 ('reserve'). Ordinarily, this amount should have been put under heading 2353 (removal of services).

As the costs of said removal were charged to budget heading 2353, in accordance with article 21, paragraph 3, the Governing Board is requested to authorise a transfer from heading 9900 'reserve' to heading 2353 'removal of services' so the 1994 budget can be finalised.

In view of the urgency of this matter, I would be grateful to receive your replies by 20 January at the latest. If no reply is received by that date, I will assume that you are in agreement, in accordance with the written procedure permitted under article 6.3 of the internal rules.

Peter de Rooij
Director