

ETF WEB SITE

Key information

Controller

Cesare Onestini, Director of the ETF, Cesare.Onestini@etf.europa.eu

Business owner

Alastair Macphail, Head of Communications Department, info@etf.europa.eu

Data protection officer

Tiziana Ciccarone / Laurens Rijken, DataProtectionOfficer@etf.europa.eu

Purpose of the processing

Your personal data may be processed when visiting the ETF web site for a variety of purposes:

Direct purposes

- *To enable email alert service*
- *To monitor site usage (third party analytics cookies)*

Indirect purposes, for which the website itself does not collect any data, but acts as a gateway (documented in separate privacy statements, and not further detailed here):

- *To contact the ETF via functional email accounts (see separate Privacy statements on Info requests and questions from citizens, and Public access to documents)*
- *To handle applications for jobs, traineeships and secondments, see record Selection of staff, trainees, SNEs*
- *To handle negotiated procurement procedures, see Privacy statement Procurement procedures and contract management*
- *To share ETF web pages through social media, or to connect to ETF on social media, these are governed by their own privacy statements*
- *Last but not least, the website may publish personal data resulting from other processing operations, see the following privacy statements: Photos and videos, Publications, Declaration of commitment and interests*

Legal basis

The legal basis for the processing operations of personal data is Regulation (EC) No 1339/2008 of the European Parliament and of the Council of 16 December 2008 establishing a European Training Foundation (recast), in particular Article 2, Functions.

Personal data

Personal data concerned are:

- *For Analytics cookies: Masked IP address and geo-location, Chronology and details of web site visit (e.g. date and time, pages, languages, downloads), Local information (e.g. browser type and version, screen resolution)*
- *For Email alert service: email address (obligatory), name (optional)*

Recipients of the personal data

For the purpose detailed above, access to personal data is provided to the following processing entities:

- *ETF web master*
- *External processors: Outsourced contractors for management and hosting of the website*

Transfer to third countries/international organisations

Not applicable

Further information

Data retention

Data collected for Analytics cookies will be retained for 13 months.

Data collected for Email alert service will be retained until un-subscription

Right of access, rectification or erasure, restriction, objection

Any request to access, rectify or erase personal data, or to restrict or object to the processing of personal data shall be addressed in writing to the ETF Communications Department, webmaster@etf.europa.eu, giving details of the request.

Right to lodge complaint

Data subjects can at any time lodge a complaint on the processing of their personal data to the ETF Data Protection Officer (DataProtectionOfficer@etf.europa.eu) or to the European Data Protection Supervisor (<http://www.edps.europa.eu>).