

## PHOTOS AND VIDEOS

### *Key information*

#### Controller

Cesare Onestini, Director of the ETF, [Cesare.Onestini@etf.europa.eu](mailto:Cesare.Onestini@etf.europa.eu)

#### Business owner

Alastair Macphail, Head of Communications Department, [info@etf.europa.eu](mailto:info@etf.europa.eu)

#### Data protection officer

Tiziana Ciccarone / Laurens Rijken, [DataProtectionOfficer@etf.europa.eu](mailto:DataProtectionOfficer@etf.europa.eu)

#### Purpose of the processing

The purpose of collecting personal data is to document and illustrate ETF activities through the provision of suitable photo and video material for ETF intranet, website, social media channels and publications, including publication of content by or about ETF by third parties, with a view to engaging target audiences.

#### Legal basis

- Regulation (EC) No 1339/2008 of the European Parliament and of the Council of 16 December 2008 establishing a European Training Foundation (recast), in particular Article 2, Functions.

#### Personal data

Personal data concerned are:

- Person's image (photo, video), name, location where image is shot.

#### Recipients of the personal data

For the purpose detailed above, access to personal data is provided to the following processing entities:

- Internal recipients are ETF editors / drafters, ETF communication officers
- External recipients are outsourced contractors working on photo and video production and editing, and optional, outsourced contractors working on design, layout and printing of publications (see separate privacy statement on Publications)
- Selected images may be used to illustrate ETF activities published in non-ETF publications.

### *Further information*

#### Data retention

- Default limit for all photo and video material: 5 years

- After 5 years, a selection of the photo and video material is archived and kept for historical purposes without time limit
- Photos and video that are published (paper, electronic media) have no time limit (see Publications privacy statement).

### Right of access, rectification or erasure, restriction, objection

Any request to access, rectify or erase personal data, or to restrict or object to the processing of personal data shall be addressed in writing to the ETF Communications Department, [info@etf.europa.eu](mailto:info@etf.europa.eu), giving details of the request.

### Right to withdraw consent

Any request to withdraw consent to the processing of personal data shall be addressed in writing to the ETF Communications Department, [info@etf.europa.eu](mailto:info@etf.europa.eu).

### Right to lodge complaint

Data subjects can at any time lodge a complaint on the processing of their personal data to the ETF Data Protection Officer ([DataProtectionOfficer@etf.europa.eu](mailto:DataProtectionOfficer@etf.europa.eu)) or to the European Data Protection Supervisor (<http://www.edps.europa.eu>).