

**ETF ANNUAL PROCUREMENT PLAN 2024**

Planned launch date	Title	Value (euro)	Type of procedure	Type of contract	Main place of execution	Work program reference	Sustainability*
January	Provision of eco-friendly office furniture and assets	1,000,000	Open procedure	Framework Contract	ETF	WP23-SRD-FAC	high
January	In-country Support Services - Eastern Partnership countries	1,500,000 €	Open procedure	At tenderer, ETF Partner countries	ETF, Partner countries, at tenderer	WP23-OPS-PMU	medium
February	Audiovisual production services	1,000,000	Open procedure	Framework Contract	ETF, Partner countries, at tenderer	WP24-STRATCOM	low
February	EMAS certification: annual maintenance, GHG, offset and compensation and generic consultancy services on sustainability	140,000	Middle-value negotiated procedure	Framework Contract	ETF, Partner countries, at tenderer	WP24-SRD-FAC	high
March	Investigating written tests in the context of selection procedures	40,000	Open procedure	Framework Contract	At tenderer	WP24-SRD-RU	low
March	Managed Print Services	140,000	Open procedure	Framework Contract	ETF, at tenderer	WP24-SRD-IT	high
April	Provision of gas and electricity	600,000	Open procedure	Framework Contract	ETF	WP24-SRD-FAC	high
April	Servizi di consulenza in ambito assicurativo	40,000	Low-value negotiated procedure	Framework Contract	At tenderer	WP24-SRD-FAC	low
April	Artificial intelligence for communication services	300,000	Open procedure	Framework Contract	Inter-agency procedure	WP24-STRATCOM	low
April	End User Support Services	800,000	N/A	Service contract	ETF, at tenderer	WP24-SRD-IT	low
April	Banking services	N/A	Low-value negotiated procedure	Framework Contract	At tenderer	WP24-SRD	low
May	Systems Administration and Cyber Security Support Services	800,000	Open procedure	Framework Contract	ETF, at tenderer	WP24-SRD-IT	low
May	Support services for the implementation of cyber and information security assessments	140,000	Middle-value negotiated procedure	Framework Contract	ETF, at tenderer	WP24-SRD-IT	low
July	Provision of digital professional and technical services	1,500,000	Open procedure	Framework Contract	ETF, at tenderer	WP24-SRD-IT	low
September	Provision and Maintenance Storage	140,000	Middle-value negotiated procedure	Framework Contract	ETF, at tenderer	WP24-SRD-IT	low
October	Consultancy services and training in the field of health and safety and RSPP	100,000	Middle-value negotiated procedure	Framework Contract	ETF, at tenderer	WP24-SRD-FAC	low
November	Servizi di Relocation	40,000	Low-value procedure	Framework Contract	ETF, at tenderer	WP24-SRD-RU	low
November	Global outsourcing	5,000,000	Open procedure	Framework Contract	ETF	WP24-SRD-FAC	high
November	Surveillance services	600,000	Open procedure	Framework Contract	ETF	WP24-SRD-FAC	medium
December	Implementation project for 2027 premises	500,000	Open procedure	Framework Contract	ETF, at tenderer	WP24-SRD-FAC	high

\*Sustainability aspects expected to be included in the Tender specifications, e.g. Green public procurement, social aspects, etc.

Last update: 26/01/2024