



Europass Curriculum Vitae

Personal information

Surname(s) / First name(s) PhDr. Úlovcová Helena

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Nationality Czech

Date of birth 12.05.1960

Gender Female

Desired employment / Occupational field

Work experience

Dates 1993 - ...

Occupation or position held deputy director (2002,...), head of the Section for the Analyses of Labour Market, Development of Qualifications and further Education and recognizing Results of prior Learning

Main activities and responsibilities The post involves:

- Addressing all issues relating to the Labour market as it affects school leavers including career guidance and Counselling;
- The development /Implementation of initiatives and expertise drawn from international projects such as the Project SCENARIO AND VET STRATEGY IN EUROPE (European Centre for the Development of Vocational Training in the Czech Republic); Modular Distance Education for European Mobility of Career Counselors (Leonardo da Vinci), Review of Policies for Information, Guidance and Counselling (OECD);
- Implementation of the projects, which were financed from European Union PHARE program and from the national budget of the Czech Republic (Regional information system on Labour market success of school leavers project RISA, START:KNOWLEDGE-SKILLS-INFORMATION An auspicious start of school leavers on the Labour market), Implementation of the Grant Projects within the framework of the Ministry of Education, Youth and Sport programs - Career Counselling and Guidance in the Czech Republic (project OECD Review of Policies for Information, Guidance and Counselling), Access of young people to education and their Labour market success;
- The Preparation of a system project for ESF Development and improvement of an integrated diagnostic information system and counseling system of education and career choice.
- Full Member of GB ETF (the EU agency which supports education and training in countries surrounding the EU.), Participant of the meeting of the European DGVT (Directors General for VET), European project manager - international database of experts to support application for a master contract with the ETF (European Training Foundation, a European Union agency).

Name and address of employer National Institute for Education

Type of business or sector Public Authority national

Education and training

Dates 1978 – 1983
 Title of qualification awarded PhDr.
 Principal subjects/occupational skills covered
 Name and type of organization providing education and training Faculty of Philosophy of Charles University in Prague, history
 Level in national or international classification ISCED 5a

Dates 1991- 1993
 Title of qualification awarded
 Principal subjects/occupational skills covered
 Name and type of organization providing education and training Faculty of Philosophy of Charles University in Prague, a postgraduate course of sociology
 Level in national or international classification ISCED 5a

Personal skills and competences

Mother tongue(s) **Specify mother tongue** (if relevant add other mother tongue(s), see instructions)

Other language(s)

Self-assessment
European level ()*

English

German

| Understanding | | | | Speaking | | | | Writing | |
|---------------|------------------|---------|------------------|--------------------|------------------|-------------------|------------------|---------|------------------|
| Listening | | Reading | | Spoken interaction | | Spoken production | | | |
| B2 | Independent user | B1 | Independent user | B2 | Independent user | B2 | Independent user | B2 | Independent user |
| A2 | Basic user | A2 | Basic user | A2 | Basic user | A2 | Basic user | A2 | Basic user |

(*) *Common European Framework of Reference for Languages*

Social skills and competences Team work
 Communication skills

| | |
|---------------------------------------|--|
| Organizational skills and competences | I have experience like project manager |
| | 1993 -1994 The head of the team of a MŠMT project: Consequences of Labour Market Restructuring for VET |
| | 1995 The head of the project team of Ministry of Economy projects: Monitoring and Analyses of Unemployment Rates by Professions and Monitoring of Vacancies as a Main Factor of VET Development Monitoring and Analyses of the Structure of Educational Supply and Demand and Success at Admission Proceeding. |
| | 1996 The head of the team of a MŠMT project: Analysis of the Labour Market as a Tool for VET Evaluation, and a member of the team of a MŠMT project: Programme of the Quality Guarantee of Retraining Courses. |
| | 1997-1998 A member of the team solving a MŠMT project Primary VET within Lifelong Learning |
| | 1999 -2000 A member of the team solving a MŠMT project: Success of School Leavers on the Labour Market – Analysis and Prospects |
| | 2002-2003 Head of the team solving a MŠMT project: Access of Young people to Education and their Success on the Labour Market |
| | All above stated project have been successful finished and defended. A member of the project team dealing with the project Start – Knowledge, Skills, Information - Successful Start on the Labour Market, RISA – Regional Information System on School Leavers´ Success. |
| | 2005 – 2010 Head of the team solving an ESF project in area career counselling. |
| | Since 2004 A Member of ETF (European Training Found) Governing Board. Since 2005 A Member of DGVT (Directors General for Vocational Training) meeting |

Computer skills and competences Competent with most Mircosoft Office programmes

Additional information

Selected Publications:

Access of Young people to Education and their Success on the Labour Market – 2009, 2008, 2007 ...
 Úlovcová, H.: Proposal for the Integration of Counselling Activities in the School and Employment Sector in Regions. Results of the Phare Project Start, Prague, 2003.
 Úlovcová, H.: Education in a Career Choice and Introduction into the World of Labour at Basic, Special and Secondary Schools in Regions Usti and Karlovy Vary. Results of the project Phare Start, Prague, 2003.