

BUDGET 2020

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Background

The budget 2020 is built on the anticipations provided in the ETF's Single Programming Document 2017-2020 adopted by the ETF's Governing Board on 23 November 2018 (GB-18-DEC-017), further refined during 2019 and reflected in the draft general budget of the EU for 2019 COM(2019)-600 from 5 Jul 2019, forecasting an EU contribution of €20 957 000.

The budget proposed aims at supporting ETF's achievement of its objectives in the areas of (i) Support to EU assistance in the context of EU external policies; (ii) Intelligence and evidence gathering, analysis and diagnosis; and, (iii) Methodological development.

SPECIFICITIES OF THE 2020 BUDGET

Revenue

The revenue is based on a contribution of €20 957 000 in both commitment and payment appropriations, composed of a contribution of €20 937 022 from the Union budget and €19 978 from the recovery of surplus related to 2018 budget execution.

Expenditure

The ETF's budget for 2020 reflects an increase of 2% compared to the 2019 budget, which covers mainly for the expected increase in staff costs.

The ETF proposes the following breakdown of the contribution:

Title 1 for expenditure relating to staff working for the ETF: €14 173 200

Title 1 represents 68% of the EU contribution, with an increase of 2.9 % compared to the 2019 amended budget.

Expenditure for Title 1 will cover the estimated costs for human resources and related activities. The basic assumptions are:

- an establishment plan of 86 temporary agents, 42 contract agents and 1 local agent; in addition, there will be 2 temporary agents recruited on the basis of article 38.2 of the ETF Financial Regulation, in order to offset the effects of part-time work authorised by the appointing authority in accordance with the Staff Regulations by other appointments;
- a cumulative salary adaptation in line with the Commission's assumptions¹ (+3.1% in 2019, +2.5% in 2020) ;
- an increase for yearly promotions and increase in steps as well as savings from part time work and turnover;

¹ Budget Circular for 2020 – Agency Instructions (20 Dec 2018)

- a budget for administrative missions restored at the level of 2019 amended budget;
- a budget for training, social and medical infrastructure, representation expenses.

Title 2 for expenditure relating to infrastructure and general administration: € 1 878 800

Title 2 represents 9% of the EU contribution, reflecting an increase of 1.2% compared to 2019 amended budget.

This small increase will allow the ETF to cover the efforts for obtaining EMAS certification and follow-up actions on the digitalisation process. The planned budget will only allow for limited improvements. For ICT it includes external support to the design and continuation of the implementation of the digitalisation process, partial outsourcing of the ICT Service Desk and introduction of mobile devices.

Title 2 covers:

- information & communication technology (ICT) expenditure;
- telecommunication costs;
- maintenance of the building and equipment, pursuing EMAS² certification (Facilities)
- expenditure related to the organisation of the ETF Governing Board meetings;
- legal expenses.

Title 3 for expenditure related to operational activities: € 4 905 000

Title 3 corresponds to 23% of the EU contribution, reflecting a minor decrease of 0.1% compared to 2019 amended budget. Title 3 is necessary to support and complement the main inputs provided by ETF experts through Title 1 and it covers expenditure related to:

- operational activities (expertise, related logistical support and operational missions);
- communication activities (external communications, management of publications);
- planning, monitoring and evaluation activities.

Title 3 is adjusted in line with the limitations of resources and reflects the operational priorities. From 2020, operational expenditure is expected to remain stable then slowly decrease whilst the ETF budget remains constant. As per consolidated practice, savings in Title 1 will be assigned to operational activities and if appropriate to infrastructure improvements.

Format and structure of the budget

The 2020 budget, in line with previous years, includes information on the purpose of each budget line, the planning assumptions used to support the amounts needed, a breakdown of commitment and payment appropriations, the establishment plan as well as a schedule of future payments on commitments entered into in previous years for Title 3.

Chapter 30 changes title to “Communication”.

² EMAS - Eco-Management and Audit Scheme, a voluntary environmental management instrument developed in 1993 by the European Commission. It enables organizations to assess, manage and continuously improve their environmental performance.

These changes, together with the planning assumptions, are reflected in the budgetary tables.

Approval

The ETF's 2020 budget shall become final following final adoption of the general budget of the European Union.