

Curriculum Vitae

Personal information

First name(s) / Surname(s) **Slavica Alojzija Černoša**
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Nationality Slovenian

Date and place of birth 06. 04. 1960, Zgornje Selce, Šentjur pri Celju

Gender Female

Dates **25. 11. 2012 -**

Occupation or position Secretary, Head of Division

Main activities and responsibilities Division for upper secondary education, responsible for upper secondary education in Slovenia

Name and address of employer Republic of Slovenia, Ministry of Education and Sport, Masarykova 16, 1000 Ljubljana

Type of business or sector Education, Lifelong Learning

Dates **1. 03. 2010 – 24. 11. 2012**

Occupation or position held Secretary

Main activities and responsibilities Education Development Office, responsible for research projects

Name and address of employer Republic of Slovenia, Ministry of Education and Sport, Masarykova 16, 1000 Ljubljana

Type of business or sector Education, Lifelong Learning

Dates **14. 05. 2008 - 1. 03. 2010**

Occupation or position held Secretary, Head of Division

Main activities and responsibilities Head of Division for Adult Education, responsible for adult education in Slovenia

Name and address of employer Republic of Slovenia, Ministry of Education and Sport, Masarykova 16, 1000 Ljubljana

Type of business or sector Education, Adult Education, Lifelong Learning

Dates **1. 9. 2006 - 14. 05. 2008**

Occupation or position held Acting Manager

Main activities and responsibilities Management, Research, Development

Name and address of employer Slovenian Institute for Adult Education, Šmartinska 134 A, 1000 Ljubljana

Type of business or sector Education, Adult Education, Research and Development

Dates **12. 03. 2003 – 31. 08. 2006**

Occupation or position held Secretary, Head of Division

Main activities and responsibilities National Coordinator for E&T 2010, National Coordinator for Lifelong Learning

Name and address of employer Republic of Slovenia, Ministry for Education and Sport, Kotnikova 38, 1000 Ljubljana

Type of business or sector Development, Adult education, Lifelong Learning

Dates **9. 2. 1998 - 11. 3. 2003**

Occupation or position held Assistant Manager

Main activities and responsibilities National In-service teacher education system, head of department

Name and address of employer The National Institute for Education, Poljanska 28, 1000 Ljubljana

Type of business or sector | Education, Counselling, Research and Development

Dates | **1. 10. 1995 - 8. 2. 1998**

Occupation or position held | Senior Adviser, Head of Project

Main activities and responsibilities | Development, advising

Name and address of employer | Slovenian Institute for Adult Education, Šmartinska 134 A, 1000 Ljubljana

Type of business or sector | Adult education, Research and Development, Counselling

Dates | **10.10.1984 - 30. 9.1995**

Occupation or position held | Teacher, Head of adult education unit

Main activities and responsibilities | Teaching, adult educator, organizer and provider of formal and non-formal vocational adult education

Name and address of employer | Upper Secondary School for Hotel Management and Tourism, Preglov trg 9, 1000 Ljubljana

Type of business or sector | Vocational education and training, Adult education

Education and training

Dates | 1997-2000

Name and type of organisation providing education and training | University of Maribor, Faculty of organizational Sciences Kranj

Level in national or international classification | Postgraduate study - PhD of Organizational Sciences: Organization and Management of Human Resource and Educational System with Thesis: Development and Promotion of Adult Educators in Education System (ISCED 6).

Dates | 1990-1993

Name and type of organisation providing education and training | University of Maribor, Faculty of organizational Sciences Kranj

Level in national or international classification | Postgraduate study - M.Sc of Organization Sciences: Organization and Management of Human Resource and Educational Systems (ISCED 6)

Dates | 1979 - 1984

Name and type of organisation providing education and training | University of Ljubljana, Faculty of Art Ljubljana

Level in national or international classification | Bachelor of Science in Croatian Language and Sociology (ISCED 5)

Personal skills and competences

Mother tongue(s) | Slovenian

Other language(s) | English, German, Croatian, Serbian

Self-assessment
European level (*)

English

German

Croatian

Serbian

Understanding		Speaking		Writing	
Listening	Reading	Spoken interaction	Spoken production		
C1	C1	C1	B2	B2	
B1	B2	A2	A2	A1	
C2	C2	C2	C2	C2	
C2	B2	C2	C2	B2	

(*) Common European Framework of Reference for Languages

Social skills and competences	<p>Excellent experiences and skills about multicultural environments, especially adaptations and tolerance -13-years long term living and schooling in Croatia, voluntary work in Belgrade (one month), seminar in Netherlands (2 weeks - How to operate in Brussels).</p> <p>I am an enthusiastic, self-motivated, results-driven worker who continuously demonstrates a high level of commitment and business acumen. I am also a good team worker who will exert every effort to ensure that the goals of the team are met. I am quick to adapt to new environments and research techniques and technologies. I am an optimist with a good sense of humour and an open mind for diversity of different personalities, especially those of the co-workers.</p>
Organisational skills and competences	<p>Excellent organizational knowledge and skills: due to formal education, due to previous working experiences in leading different organizational and project groups such as top manager of public institution for research, development and counselling in field of adult education, head of adult education unit, head of project group and head of department, due to coordination different national coordinators and experts in working groups on the Future Objectives and implementation of work program Education and Training 2010. Researcher (registered ARRS, researcher's code 23285), Project Manager of many public tenders and ESF project as well.</p> <p>My advantages are: excellent and systematic work, analytical and synthetic capability, planning, forecasting and foreseeing; experience as a teacher, an adult educator, a researcher and a developer in adult education area (comprehensive overview); excellent theoretical as well as practical knowledge and skills in organisation and leadership; experience as member in different international work groups (team work); experience with administration of budgeting especially with call for tenders at different levels (national and international, mostly European); experience in strategic planning, implementing, evaluating and reporting; I strongly support learning and education in all life periods.</p> <p>Memberships: Network group B, Socio-economic outcomes of education, INES-OECD; representative of the PIAAC Board of Participating Country, OECD, member of Working Group on the Adult Learning Action plan, EC-EUD, member of thematic working group on assessment of Key Competences EC, DG EAC; member of the expert group on lifelong learning, EC, DG EAC, member of thematic working Group against Early School Leavers, EC, DG EAC</p>
Computer skills and competences	<p>Current memberships: member of ELGPN, member of EQF Advisory group</p> <p>Familiar with all Microsoft computer software and comfortable with Oracle. Very good command in Lotus Notes (governmental software)</p>
Other skills and competences	<p>Love to read and visit Theater, enjoy running, cycling and swimming. Love to travel and experience different culture.</p>
Driving licence	<p>Hold a driving licence, B category of vehicles.</p>
Additional information	<p>52 different articles, monographs, expert's reports, analyses etc (Cobiss)</p>